

6-30-1954

# 1953-1954 Annual Report

Southern Illinois University Board of Trustees

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Southern Illinois University

*Annual Report*

BOARD OF TRUSTEES

*1953-1954*



CARBONDALE, ILLINOIS

**ANNUAL REPORT**

**of the**

**BOARD OF TRUSTEES**

**of**

**Southern Illinois University**

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**For the Year Ending June 30, 1954**

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PRINTED IN THE U. S. A. BY  
MISSOURIAN PRINTING AND STATIONERY COMPANY  
CAPE GIRARDEAU, MISSOURI

## LETTER OF TRANSMITTAL

Carbondale, Illinois  
June 30, 1954

Honorable William G. Stratton  
Governor of Illinois

Sir: We have the honor to submit to you herewith, in compliance with the law, the fifth annual report of the Board of Trustees of Southern Illinois University, for the fiscal year July 1, 1953, to June 30, 1954.

Respectfully yours,  
Melvin C. Lockard,  
Secretary

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## BOARD OF TRUSTEES

### MEMBERS

Mrs. Stella Collins ..... 1008 East Oak, West Frankfort  
 Mr. Kenneth L. Davis ..... Box 357, Harrisburg  
 Mr. Harold R. Fischer ..... 2725 Madison, Granite City  
 Mr. Robert L. Kern ..... Belleville **News-Democrat**, Belleville  
 Mr. Melvin C. Lockard ..... First National Bank, Cobden  
 Mr. Lindell W. Sturgis ..... City National Bank, Metropolis  
 Mr. John Page Wham ..... 212 East Broadway, Centralia  
 Mr. Vernon L. Nickell ..... Springfield  
 State Superintendent of Public Instruction

### OFFICERS

John Page Wham, Chairman ..... Centralia  
 Lindell W. Sturgis, Vice Chairman ..... Metropolis  
 Melvin C. Lockard, Secretary ..... Cobden  
 Edward V. Miles, Jr., Treasurer ..... Carbondale

### EXECUTIVE COMMITTEE

John Page Wham                      Kenneth L. Davis                      Lindell W. Sturgis

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

JULY 2, 1953



The July meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Thursday, July 2, 1953, beginning at 9:00 a. m.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Mrs. Stella Collins, Kenneth L. Davis, Robert L. Kern; Mr. Lanphier, Mr. Sturgis, and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Business Manager Edward V. Miles, Jr., Edward Hahesy of Information Service, Michael Grehl, reporter from *The Southern Illinoisan*, and Louise Morehouse Recorder.

The Chairman presented the minutes of the meeting of the Board of April 17, 1953, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Melvin C. Lockard, these minutes were approved.

Consideration was given to the naming of a member of the Board of Trustees to the Southern Illinois University Foundation Board of Directors, replacing Melvin C. Lockard, whose term expired on June 30, 1953. On motion of Kenneth L. Davis, Melvin C. Lockard was unanimously elected to succeed himself as Board representative, his term to expire on June 30, 1956.

Mr. Wham discussed the progress of revisions to the University Statutes, and stated that the recommendations of the Board Committee would be submitted to the Board for consideration and action at a future meeting.

Copies of the proposed Annual Internal Budget for the fiscal year 1953-1954 were presented, and a discussion of the budget ensued. Kenneth L. Davis moved that the Board approve the budget insofar as personal services were concerned, and tentatively approve the remainder of the budget, subject



to final approval at the September meeting. The motion was seconded by Robert L. Kern, and was carried by the following recorded vote: Yea, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Wham, Mr. Lockard; nay, none.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board:

#### (A) Report on Senate Bill 440

President Morris reported on Senate Bill 440 of the 68th General Assembly, which was introduced by Senator Crisenberry. The purpose of this bill was to allow Southern Illinois University to give degrees in agriculture and engineering. Hearings on the matter were held before the Senate Education Committee on May 20 and May 27, 1953. Testifying for the University were Professor W. E. Keepper, Chairman of the Department of Agriculture, Mr. Robert C. Lanphier, Jr., and Mr. Lindell W. Sturgis, members of the Board of Trustees. Members of the staff of the University of Illinois testified in opposition to the bill. The bill was defeated in the Senate Committee.

After discussion, the Board elected to issue a statement regarding the false impressions which had arisen as a result of the hearings.

On motion of Melvin C. Lockard, the Board approved issuing such a statement. The motion was seconded by Robert L. Kern, and unanimously carried.

#### (B) Report on Nursing Education

At the April 17, 1953, meeting of the Board of Trustees, a motion was passed to approve the reinstatement of nursing education as a University program, subject, however, to approval of a budget which would show both capital and operating expenditures, starting with September, 1954, and continuing through June, 1957, and showing also where the required funds would be taken from the current and the next biennial budgets.

We herewith submit an eight-year budget schedule for Nursing Education, which includes its actual operation in the past and also covers the three years for which the Board has requested information.

1950-51 (Actual)	\$14,648
1951-52 (Budgeted)	14,515
1952-53	
(We had planned to budget from \$14,000 to \$20,000 before the program was cancelled)	
1953-54 (Estimated)	12,500
1954-55 (Estimated)	17,000
1955-56 (Estimated)	19,100
1956-57 (Estimated)	21,250

The personal services budgets for both faculty and student help staff members would be drawn from the increase made available for personal services for the 1953-55 biennium.

The money for equipment and other current expenses would likewise be drawn from the additional appropriations in these categories. Assuming that the University has the same level of income in succeeding biennia, there should be no difficulty in carrying Nursing Education through a three or four year trial period.

It is estimated that a maximum of \$3,000 would be required for the re-activation of the Nursing Arts Laboratory, which had nearly been completed at the time the program was cancelled. This could be drawn either from our

account for the construction of temporary buildings or from our appropriations for reconstruction and rehabilitation of buildings and grounds.

On motion of Kenneth L. Davis, the Board unanimously approved the report submitted.

**(C) Resolution Concerning Alcohol Storage**

As the Botany Department prepares to vacate its present quarters and move into the new Life Science building and with the initiation of a General Stores for the University, it has been deemed advisable to change the place and method of our storage of alcohol. In consultation with the inspector from the Alcohol Tax Unit, Department of Internal Revenue, it was suggested that the following resolutions be passed (the wording is his recommendation):

1. It is hereby resolved that the following officers of the University, in this order, have charge of the tax-free alcohol on Southern Illinois University campus under the permit T.F.Ill.199: Stores Supervisor, whoever he or she may be; Secretary of the Board of Trustees, Southern Illinois University, whoever he or she may be; or the Business Manager, whoever he or she may be. This person shall have charge of all records and be responsible for reports, ordering, housing, and dispensing of the alcohol under the above permit.

2. It is hereby resolved that the place of storage of alcohol be shifted from Altgeld Hall (Old Science building), its present location as designated under permit T.F.Ill.199, to the General Stores warehouse in Service Shops building No. 1, all on the campus of Southern Illinois University.

On motion of Mrs. Stella Collins, the Board adopted the resolutions presented.

**(D) Deposit on ROTC Uniforms**

We recommend approval of the Board of a five dollar (\$5.00) deposit on AF ROTC uniforms. We have experienced serious losses from students who do not return their uniforms. We feel that a deposit of five dollars will be high enough to encourage them to return their uniforms, yet not too high to discourage their participation in the ROTC program.

Colonel Halderson had a five dollar deposit at Missouri and felt that it was highly successful.

On motion of Kenneth L. Davis, the Board approved a five dollar (\$5.00) deposit on AF ROTC uniforms.

**(E) Contracts and Orders Awarded During the Months of  
March and April, 1953, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of March and April, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$86,681.09, of which \$78,763.83 was chargeable against Operating Funds, and \$7,917.26 chargeable against Capital Funds. Also received was a report of contracts and purchase orders awarded during the month of May, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$28,078.76, of which \$23,711.14 was chargeable against Operating Funds, and \$4,367.62 against Capital Funds.

**(F) Contracts and Orders Awarded During the Months of  
March and April, 1953, Amounting to \$1,000.00 or Over**

The Board received a report of contracts and purchase orders awarded during the months of March and April, 1953, amounting to \$1,000.00 or over, as follows:

## A. Chargeable Against Operating Funds

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
7801	Approved Exec. Comm.	Carbondale Lbr. Co. Carbondale, Ill.	\$ 3,165.00	Lumber
7989	Approved Exec. Comm.	Frank Paxton Lbr. Co. Chicago, Ill.	5,516.80	Lumber
8006	Approved Exec. Comm.	American Optical Co. Buffalo, N. Y.	1,125.00	Microscopes
8019	Approved Exec. Comm.	Chicago Apparatus Co. Chicago, Ill.	1,498.51	Microscopes
8147	Approved Exec. Comm.	Pictosound Movie Service St. Louis, Mo.	2,471.60	Projectors & Equipment
8257	Approved Exec. Comm.	Chicago Apparatus Co. Chicago, Ill.	2,020.00	Balances
8262	Approved Exec. Comm.	Collinsville Herald Collinsville, Ill.	4,444.00	Printing Catalog
8304	Approved Exec. Comm.	Max L. Hill Company East St. Louis, Ill.	12,000.00	Printing Bulletin
8342	Approved Exec. Comm.	Bemis Brothers Bag Co. St. Louis, Mo.	1,470.84	Tents
8535	Approved Exec. Comm.	Blackwell-Wielandy Co. St. Louis, Mo.	1,401.60	Furniture
8565	Approved Exec. Comm.	Carbondale Laundry & Dry Cleaners Carbondale, Ill.	1,500.00	Laundry Service
8575	Approved Exec. Comm.	New Era Dairy Carbondale, Ill.	4,919.30	Dairy Products
8576	Approved Exec. Comm.	Knoll Associates, Inc. Chicago, Ill.	1,558.10	Furniture

**Contracts**

Univ. 4406	Approved Exec. Comm.	C. R. Dusch Makanda, Ill.	3,262.50	Screening (Extra) Coal
Univ. 4407	Approved Exec. Comm.	James G. Forsyth Clayton, Mo.	3,360.00	Screening (Extra) Coal
Univ. 4405	Approved Exec. Comm.	L. H. Paul Plumbing & Heating Co. Carbondale, Ill.	(2,500.00)	Labor and (Credit) Material
Univ. 4413	Approved Exec. Comm.	Standard Asbestos Mfg. Co. Chicago, Ill.	2,500.00	Labor and (Extra) Material

## B. Chargeable Against Capital Funds

**University Purchase Orders**

7806	Approved Exec. Comm.	Heller Company Indianapolis, Ind.	1,580.00	Venetian Blinds
7861	Approved Exec. Comm.	Murphysboro Supply Co. Murphysboro, Ill.	1,369.98	Water Coolers
8167	Approved Exec. Comm.	Mt. Vernon Electric Supply Co. Mt. Vernon, Ill.	1,065.00	Fixtures and Lamps
8228	Approved Exec. Comm.	Marshall Field Co. Chicago, Ill.	1,603.44	Furniture
8242	Approved Exec. Comm.	Marshall Field Co. Chicago, Ill.	2,132.00	Draperies & Hardware
8403	Approved Exec. Comm.	Cunningham Electric Co. Anna, Ill.	2,380.00	Air Conditioning

**Contracts**

A&E 672	Approved Exec. Comm.	Federal Constructors, Inc. Chicago, Ill.	1,077.00	Water- (Extra) proofing
A&E 672	Approved Exec. Comm.	Federal Constructors, Inc. Chicago, Ill.	10,961.89	Clock System
A&E 675	Approved Exec. Comm.	Robert E. Murphy & Associates Chicago, Ill.	1,300.00	Plumbing (Extra)
Univ. 4418	Approved Exec. Comm.	Consoer, Townsend & Associates Chicago, Ill.	4,440.00	Electrical Work
Univ. 4419	Approved Exec. Comm.	Perkins & Will Chicago, Ill.	39,912.75	Plans and Specifications
A&E 677	Approved Exec. Comm.	Robinson Electric Co. Mt. Vernon, Ill.	1,051.82	Electrical Work
Univ. 4421	Approved Exec. Comm.	Economy Plumbing and Heating Co. Chicago, Ill.	2,900.00	Plumbing
Univ. 4422	Approved Exec. Comm.	Carbondale Electric Co. Carbondale, Ill.	4,500.00	Electrical Work

The Board also received a report of contracts and purchase orders awarded during the month of May, 1953, amounting to \$1,000.00 or over, as follows:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
8876	Approved Exec. Comm.	Blackwell-Wielandy Co. St. Louis, Mo.	\$ 1,095.00	Furniture

**B. Chargeable Against Capital Funds****University Purchase Orders**

8693	Approved Exec. Comm.	Triangle Construction Co. Carbondale, Ill.	4,438.35	Bituminous Surfacing
8757	Approved Exec. Comm.	Midwest Fence Company St. Louis, Mo.	1,775.00	Fencing
8866	Approved Exec. Comm.	Creosote Forest Products, Inc. Mt. Vernon, Ill.	2,475.00	Lumber
8867	Approved Exec. Comm.	Morgan-Jewell Tractor Co. Murphysboro, Ill.	1,850.00	Tractor & Attachments

**Contracts**

A&E 672	Approved Exec. Comm.	Federal Constructors, Inc. Chicago, Ill.	1,739.05	Modification (Extra) of Windows
A&E 67932	Approved Exec. Comm.	Hinsdale Woodworking Co. Hinsdale, Ill.	24,988.50	Furnishings
A&E 67933	Approved Exec. Comm.	R. J. Brunner Company Carbondale, Ill.	1,655.02	Metal Furniture
Univ. 4424	Approved Exec. Comm.	Burnham & Hammond Chicago, Ill.	8,000.00	Plans and Specifications

**(G) Resolutions Accepting Bids for Capital Improvements**

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed above.

On motion of Kenneth L. Davis the reports of contracts and purchase orders awarded during the months of March, April, and May, 1953, amounting to less than \$1,000.00; and the reports of contracts and purchase orders awarded during the months of March, April, and May, 1953, amounting to \$1,000.00 or over, were approved, and resolutions accepting bids for capital improvements were adopted. The vote was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Lockard; nay, none.

#### (H) Investment of Cash Balances

Changes in the investment of cash balances were made during May, 1953 as follows:

##### Restricted, Loan and Agency Funds

U. S. Treasury Bills, Serial Nos. 2061262/4, maturity value \$30,000, dated March 19, 1953, maturity date June 18, 1953, were sold on May 5, 1953 for \$29,919.75. Interest included in the above amount was \$73.65.

##### Dormitory Construction Fund

No change in investments

##### Statement of Cash Balances Available for Current Expenditures

Funds	Balances 5/1/53	Receipts	Disburse- ments	Balances 5/31/53	Invest- ment
Restricted, Loan & Agency	\$ 29,781	\$68,062(1)	\$31,115	\$ 66,728	\$32,846(2)
Dormitory Construction	242,321		73,949	168,372	99,487(3)

(1) Includes proceeds from sale of Treasury Bills \$29,919.

(2)	U. S. Treasury Bills	\$29,846
	Saving Deposit	500
	Travel Advance Funds	2,500
		<u>\$32,846</u>

(3) Treasury Bills \$99,487.

The above report was submitted for information only.

#### (I) Air Travel Contract for the 1953-55 Biennium

Included in the annual internal budget for 1953-54 is an item for Air Travel. Approval is requested for authorization for the President of the University to enter into an agreement with Midwetsern Aero Service. Incorporated, for an agreement to cover the purchase of air travel during the coming two years, said contract to expire on June 30, 1955.

Due to the problem of negotiation for a small amount of unused time, the exact terms of the agreement could not be presented at this meeting. It will closely parallel the existing agreement.

On motion of Kenneth L. Davis, the Board authorized the Administration to negotiate a contract for air service, subject to final approval at a subsequent meeting.

#### (J) Report on Residence Halls Program

We recommend the acceptance of the Board of Trustees of the Report prepared by Perkins and Will, Architects and Engineers, Chicago, on a Residence Halls Program for Southern Illinois University. Copies of this report will be furnished members of the Board separately.

A copy of the report referred to above was distributed to each member of the Board, and a copy received for the record and filed with the Secretary of the Board.

On motion of Kenneth L. Davis, the Board accepted the report as prepared by Perkins and Will, Architects and Engineers. The vote was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Lockard; nay, none.

**(K) Application for Men's Dormitory Funds**

Upon instructions of the administrator for the Housing and Home Finance Agency, we are submitting our application for federal funds for the proposed men's dormitory. This application, if approved, will enable us to work our way to the top of the priority list during the time that funds are being made available from the State. We can expect funds from State appropriations for purpose of erecting men's dormitories no sooner than July 1, 1955, and we shall make this clear to the Housing and Home Finance Agency when our application is submitted.

**Resolution**

WHEREAS, the Board of Trustees of Southern Illinois University is considering construction of a Men's Dormitory; and,

WHEREAS, the addition of said dormitory to the Physical Plant of Southern Illinois University will greatly alleviate the student housing shortage; and,

WHEREAS, the construction of this dormitory will be related to the defense of the country in that it will provide housing for a large number of male students of the University,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that an application be made to the Housing and Home Finance Agency of the Federal Government for a loan of \$2,000,000 to assist in the financing of said dormitory, and that the President of the University be and is authorized to negotiate and make application for the Board of Trustees to the said Housing and Home Finance Agency for the said loan of \$2,000,000.

On motion of Melvin C. Lockard, the Board adopted the above resolution.

**(L) Review of Holiday Policy for Nonacademic Employees**

At the April 17 meeting of the Board of Trustees, the Board requested the Administration to prepare a statement regarding the holidays for non-academic employees. This request arose as a result of a letter received by the Chairman of the Board from the Southern Illinois University member on the Employee Advisory Committee to the University Civil Service Merit Board.

The prevailing rate group have requested a review of the policy since the adoption of the policy in effect caused the loss of 6 paid holidays annually and since they feel this loss was not within the contemplation of the adoption of the Employee Benefit Policy.

The policy of Southern Illinois University regarding holidays prior to the adoption of the Employees Benefit Policy by our Board of Trustees at their meeting on June 24, 1952, was within the framework of State Civil Service regulations. At the time of the adoption of the policy the prevailing wage group was receiving 6 paid holidays annually; the non-prevailing group receiving 11 paid holidays annually. The present policy is as follows:

**"1. Legal Holidays**

A. Offices, laboratories, and shops will be closed and all employees in the System excused, except in emergency and for necessary operation, on the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.

1. Employees in prevailing rate groups will be compensated in accordance with local prevailing practice.

- a. If in any prevailing rate classification holidays in addition to those listed above are recognized in local prevailing practice, these holidays shall be recognized in relation to employees in these classifications in accordance with the condition herein provided.
2. Permanent and continuous employees not in prevailing rate groups will be excused with full pay.
- B. In the event that work is required.
  1. Employees in prevailing rate groups will be compensated in accordance with prevailing practice.
  2. Other employees, except those in administrative classifications as approved by the Merit Board, will be compensated by time and one half payable in cash, in addition to regular compensation.
  3. Administrative employees in classifications approved by the Merit Board shall receive no additional compensation."

At the present time, the prevailing rate group is paid in accordance with prevailing practice. The persons in this group are paid the highest local wages for the work they do. Nowhere in the community are prevailing rate groups accorded payment for holidays on which they do not work. Further, there is no provision in the area for paid vacations for this group but at the University, the group receives two weeks vacation with pay. Other so-called "fringe benefits" such as disability leave, sick leave, and the attractive retirement provisions of the University system are exclusively proffered by the University to the employees.

The Employee Benefit Policy adopted in June of 1952 was approved by the Employee Advisory group, but at the time of such approval it contained a three-week vacation provision for employees who had been with their respective Universities for 10 years or more. This was eliminated by the University of Illinois Board of Trustees, and Donald Dickason recommended that the Board of Trustees of Southern Illinois University do likewise. The group now feels that since there was a variation from the policy which they approved, they are in a position to object to the holiday provision, which was not altered.

As a result of the Employee Benefit Policy, the prevailing rate group did suffer a decrease in the annual take-home pay, because of the elimination of the 6 paid holidays. The non-prevailing rate group, who now receive 6 paid holidays, suffered the reduction of 5 paid holidays, although this did not decrease their annual take-home pay. The Employee Benefit Policy did, however, increase the scope of the sick leave provisions available to the prevailing wage group.

The matter of the reduction in pay for the prevailing rate group was brought to the attention of the Merit Board at their meeting on December 18, 1952. The following is extracted from the minutes of that meeting.

"It was moved by Mr. Hickman, and seconded by Mr. Wham, that in the adoption of the new Civil Service program there was no intention to deprive employees of any cash compensation; that the Board has had its attention called to the fact that the application of the recently adopted policy relating to legal holidays has caused a loss in cash compensation to certain employees in the prevailing rate groups at the Teachers College and at Southern Illinois University; and that the Merit Board suggests to the Teachers College Board and the Board of Trustees of Southern Illinois University (1) that they re-examine the matter relating to the employees thus affected; (2) that employees in the service of the System as of the date of application of this policy be protected without loss of income, due to the adoption

of this policy, during their tenure as employees; and (3) that the policy as originally adopted continue in force in respect to all new employees following its effective date. Motion carried."

Since this time the Teachers' College Board has taken no official action on the matter. Mr. Dickason reports that they have attempted to handle the problem in an informal manner at each school, some allowing time off at straight time; others by unorthodox payroll treatment. This cannot be officially determined.

The University of Illinois follows the Employee Benefit Policy, which was uniformly adopted by the three Boards. This means they accept the prevailing practice regarding the payment for holidays; however, this has always been their policy.

We feel the policy should not be altered from its present status for the following reasons:

1. In the interests of uniformity, our provisions should not materially differ from other schools in the System. This is particularly true with regard to the largest employer, the University of Illinois.
2. The additional bookkeeping required by the proposed system of discriminatory treatment within prevailing rate groups would greatly burden our payroll processes.
3. The additional sick leave benefit received through the Employees Benefit Policy, as adopted, should more than compensate for the little loss of pay occasioned by the new rule regarding payment for holidays.
4. There does not seem to be any just reason why the prevailing rate group working for the University should enjoy such disproportionate advantages over the prevailing rate group in the area, particularly when the group receives the "fringe benefits" presently accorded them, which are not made available to the persons in their comparable classifications working in the area.
5. Payment for holidays would add more expense to the budget of the University without additional work being performed and, is therefore not in line with the announced state policy of economy in state government.
6. To accord special treatment to the prevailing rate group, while leaving those in non-prevailing rate groups, who also suffered a reduction due to the new Employee Benefit Policy, in their present position would further widen the already apparent salary gap between these two groups of employees performing for the same employer.

On motion of Melvin C. Lockard, the Board unanimously affirmed the present holiday policy for non-academic employees.

(M)                    **Agreement With the City of Carbondale for the  
Construction of a Sidewalk**

This agreement is made necessary by the site development work which the University is contemplating around Woody Hall. Approval is requested.

**AGREEMENT**

WHEREAS, Southern Illinois University, acting by and through the Board of Trustees, desires to construct a sidewalk from Grand to the South boundary of the Etherton property on Illinois, on the West side of the street, and on Grand Street between University and Thompson on the North side of the street.



WHEREAS, said sidewalk when constructed will be directly over a water line which presently exists in said location, and

WHEREAS, the City of Carbondale, represented by its City Council, desires that adequate provision be made for the continual maintenance of said sidewalk, and

WHEREAS, it may become necessary in the course of time to repair this said sidewalk and water line;

NOW, THEREFORE, THIS AGREEMENT is entered into by and between the Board of Trustees of Southern Illinois University, hereinafter called the Board, and the City Council of the City of Carbondale, hereinafter called the City.

1. The City agrees to allow the Board to construct the above mentioned sidewalk over the said water line in consideration for which the Board agrees that it will make adequate provision for continued maintenance of said sidewalk and that, should it be necessary to repair the sidewalk for reasons of maintenance of the said water line, it shall be the obligation of the Board to repair the said sidewalk.

THIS AGREEMENT entered into on this ..... day of ....., 1953

RECOMMENDED

CITY COUNCIL  
CITY OF CARBONDALE

.....  
Director of Architectural Services  
Southern Illinois University

.....  
Mayor

APPROVED

BOARD OF TRUSTEES  
SOUTHERN ILLINOIS UNIVERSITY

SOUTHERN ILLINOIS UNIVERSITY

.....  
President

.....  
Chairman

On motion of Melvin C. Lockard, the Board approved the signing of the agreement with the City of Carbondale regarding the construction of proposed sidewalk. The vote was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, and Mr. Lockard; nay, none.

#### (N) Changes in Faculty-Administrative Payroll

The following changes in the Faculty-Administrative payroll were reported and approved:

##### A. Continuing Appointments

Name	Position	Salary	Length of Appointment
First Lieutenant	Assistant Professor	\$ 25.00	Continuing
Charles E. Creelius	Air Science and Tactics	a month	
Alden M. Hall	Division Chief	360.00	Continuing
	Registrar's Office	a month	
Technical Sergeant	Instructor	25.00	Continuing
Gordon Hansen	Air Science and Tactics	a month	
Staff Sergeant	Instructor	25.00	Continuing
Charles N. Joyce	Air Science and Tactics	a month	

##### B. Term Appointments

Roger Bell	½ time Research Asst. Wildlife Management Res.	125.00 a month	9-15-53 to 7-1-54
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Wallace Bowman	½ time Research Asst. Wildlife Management Res.	100.00 a month	9-15-53 to 7-1-54
Louis F. Furst	1/6 time Lecturer Vocational-Technical Inst.	4.00 per hour	As Needed
William B. Lee	1/6 time Lecturer Vocational-Technical Inst.	3.00 per hour	As Needed
George Schuster	Research Assistant Fisheries Management Res.	250.00 a month	7-1-53 to 11-1-53
Gerald Allen Vogelsang	½ time Research Asst. Wildlife Management Res.	125.00 a month	7-1-53 to 7-1-54

## C. Summer Session Appointments

Ralph H. Boatman	Lecturer and Acting Chairman-Health Education	600.00 a month	6-15-53 to 8-8-53
J. Edgar Braham	Research Assistant Biological Research Lab.	200.00 a month	7-1-53 to 9-1-53
William Carruthers	Executive Assistant President's Office	500.00 a month	6-29-53 to 8-8-53
Mary Rose Colombo	Lecturer Vocational-Technical Inst.	325.00 a month	6-15-53 to 8-8-53
Marcile Franklin	Lecturer Outdoor Education	300.00 a month	6-1-53 to 8-16-53
James Herrick Hall	Lecturer Education	700.00 a month	6-15-53 to 8-8-53
David T. Kenny	Assistant Professor Govt. Asst. Dean Graduate School	500.00 a month	6-15-53 to 6-27-53
William Kohler	Lecturer Foreign Languages	420.00 a month	6-15-53 to 8-8-53
Frederick Lauritzen	Lecturer Art	450.00 a month	6-15-53 to 8-8-53
Delilah Newell	Lecturer University School	475.00 a month	6-15-53 to 8-8-53
David D. Pittman	Research Assistant Biological Research Lab.	300.00 a month	7-1-53 to 10-1-53
Walter Stieglitz	Research Assistant Wildlife Management Res.	200.00 a month	7-1-53 to 9-1-53
Dodd Vernon	2/3 time Lecturer Journalism	440.00 a month	6-15-53 to 8-8-53

## D. Reappointments

William Douglas Burke	Research Assistant Agriculture	225.00 a month	7-1-53 to 7-1-54
Mrs. Florence Camp	Assistant Instructor University School	240.00 a month	13 days only (substitute)
Lawrence Voss	Assistant Professor Speech	530.00 a month	Academic Year

## E. Changes in Rank, Title, Assignment, and Salary

Name	Position	Change of Appointment
Esther V. Bennett	Assistant Instructor University Museum	Instructor effective 7-1-53
Ledford Bischof	Assistant Professor College of Education	Associate Professor effective 9-14-53
Baker Brownell	Acting Director Area Services	Director, Area Services effective 9-14-53
Florence Denny	Assistant Professor College of Education	Associate Professor effective 9-14-53
Raymond H. Dey	Director Extension Service	Associate Professor of Education and Director, Extension Service effective 7-1-53

Mrs. Sue Eberhart	Executive Assistant Registrar's Office	Division Chief Registrar's Office effective 7-1-53
Milton T. Edelman	Instructor, College of Vocations & Professions	Assistant Professor effective 9-14-53
Cameron W. Garbutt	Assistant Professor College of Vocations & Professions	Associate Professor effective 9-14-53
Chalmer Gross	Assistant Professor College of Education	Associate Professor effective 9-14-53
Mrs. Edith S. Krappe	Assistant Professor College of Liberal Arts & Sciences	Associate Professor effective 9-14-53
Robert A. McGrath	Acting Registrar	Registrar effective 7-1-53
John D. Mees	Associate Professor	Professor effective 7-1-53
John S. Rendleman	Acting Legal Counsel	Legal Counsel effective 7-1-53
Max Turner	Chief College Advisor	Assistant Dean, College Liberal Arts & Sciences effective 7-1-53
John W. Allen	Instructor University Museum	Instructor Information Service effective 7-1-53
Lewis A. Maverick	Chairman of Department of Economics	Professor of Economics effective 9-14-53
Vernon G. Morrison	Assistant Professor Economics	Acting Chairman Economics effective 9-14-53
Joseph Bartok	Lecturer, Vocational- Technical Institute \$3.50 per hour	\$4.00 per hour
William D. Burke	Research Assistant Agriculture	\$48.23 adjustment due in salary for March

**F. Sabbatical Leaves**

M. Eileen Barry	Associate Professor Foreign Languages	Effective 3-22-54 to 7-24-54
Lewis A. Maverick	Professor Economics	Effective 12-5-53 to 5-1-54
Dalias A. Price	Assistant Professor Geography & Geology	Effective 9-14-53 to 1-30-54
Mrs. Mabel Pulliam	Supervisor Off-Campus Housing	Effective 6-17-53 to 7-17-53

**G. Change of Sabbatical Leave**

John W. Stotlar	Instructor University School	9-14-53 to 6-12-54 at half pay to 9-14-53 to 1-30-54 without pay and 2-1-54 to 6-12-54 at full pay
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**H. Leaves of Absence Without Pay**

Troy Edwards	Instructor University School	Effective 6-17-53 to 8-8-53
John Gunderson	Instructor Industrial Education	Effective 9-14-53 to 6-12-54
C. William Horrell	Instructor Journalism	Effective 6-15-53 to 7-17-53
Mrs. Bonnie Lockwood	Instructor Vocational-Technical Inst.	Effective 6-8-53 to 9-1-53

Lewis A. Maverick	Professor	Effective 5-3-54
	Economics	to 6-12-54
William O'Brien	Instructor	Effective 7-1-53
	Men's Physical Education	to 8-8-53

## I. Termination

Technical-Sergeant	Instructor	Effective 6-13-53
Wade G. Gardner	Air Science and Tactics	

## J. Resignations

Betty J. Burkhardt	Research Assistant	Effective 7-1-53
	Biological Research Lab.	
Russell L. Bush	Instructor	Effective 6-6-53
	Men's Physical Education	
Harry Dewey	Assistant Director	Effective 9-19-53
	University Library	
Maurice Gerstein	Research Assistant	Effective 6-26-53
	Biological Research Lab.	
William H. Harlan	Associate Professor	Effective 6-6-53
	Sociology	
John W. Mulkin	Research Assistant	Effective 6-1-53
	Placements Service	
D. O. Rettinger	Research Assistant	Effective 6-16-53
	Wildlife Management Res.	
Bernice Sexauer	Instructor	Effective 7-1-53
	Home Economics	

## K. Graduate Assistants

One-half time at \$110.00 per month, effective September 14, 1953, to June 12, 1954.

Donald Lee Braun	Peter Hartley	Douglas A. Shepherd
Mary Esther Cleland	Catherine Howells	Harold Dean Strawn
Gloria Fuentebella	Philip H. Jackman	Julia Jean Tucker
Gerald E. Gunning	Sujata Kesarcodi	Barbara Von Behren
Robert Ray Hancock	William Jing-foo Lew	George W. Ziegelmueeller
	Robert H. Mohlenbrock	

One-half time at \$110.00 per month, effective September 14, 1953, to March 13, 1954:

James B. Meisenheimer

One-half time at \$110.00 per month, effective September 14, 1953, to December 5, 1954:

Leon F. Moburg

One-half time at \$110.00 per month, effective June 15, 1953, to August 8, 1953:

Robert E. Chandler	Catherine Howells	Janet Pettee
Elizabeth J. DeWitte	George D. McKenzie	Jeannette L. Smalley
Gerald J. Gunning	Anna McLaughlin	Julia J. Tucker
Theodore Halkin	Kenneth S. Moxey	Barbara Von Behren
	Michael Pasko	

## L. Continuing Appointment (Supplement)

Name	Position	Salary	Length of Appointment
Roswell D. Merrick	Associate Professor; Asst. Dean, College of Education; Supervising Coordinator of Health, Physical Education, and Recreation	\$750.00 a month	Continuing

The vote on the above changes in faculty-administrative payroll was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Lockard; nay, none.

**(O) Reorganization of Departments From the College of Vocations and Professions**

At the May 29, 1950, meeting of the Board of Trustees, the Board members approved the making of studies looking toward the organization of the departments in the College of Vocations and Professions into groupings more consistent with the kind of organization prevailing at other universities. It was pointed out at that time that there is no parallel in any other university for Southern's College of Vocations and Professions, which was designed to hold a number of miscellaneous departments. It was also pointed out that Southern has advanced far enough along the trail of its development as a university to consider seriously the reorganization of the College of Vocations and Professions into distinct schools or colleges, each of which would develop more effectively if it were given the opportunity to work out its own curricula and to perfect its program.

Following approval of the Board of our entering into a program of planning of the reorganization of the College of Vocations and Professions, a number of studies were made. In the spring of 1952, for example, Dean Frank B. Jordan of the College of Fine Arts of Drake University spent several days on our campus visiting the Departments of Art, Home Economics, Speech, Industrial Education, and Music, and talking over the problems of organization with various persons on the campus. Dean Jordan recommended that Southern Illinois University form a College of Fine Arts consisting of Art, Speech, and Music. He further suggested that Fine Arts majors in almost all cases be enrolled in such a college.

Meanwhile, our Faculty Committee on the Study and Recommendation of University Procedures had been studying this problem in a broader way. The evidence obtained by the committee indicated that there is no standard pattern of university organization, and that definitions of colleges, schools, divisions, and departments vary widely from one university to another. The committee had invited letters from each of the various departments in the College of Vocations and Professions, and these letters indicated a wide degree of uncertainty on what the best organization should be. There was also a great deal of discussion as to how elaborate a system of major educational units should be developed in the near future. In general, it was agreed that an elaborate system of colleges should not be put immediately into effect, but that certain new groupings of instructional departments should be outlined in the Statutes, the actual development of these groupings into colleges being dependent upon such matters as enrollment, the growth of departmental staffs, the pressure of needs both on and off campus, and so forth.

The Procedures Committee recommended that there be a College of Fine Arts including Art and Music, a Department of Business and Industry including Business Administration and Industrial Education, and a College of Agriculture including Agriculture and possibly Home Economics.

These recommendations have not previously been presented to the Board of Trustees because of the uncertainty of the departments themselves about the final pattern toward which we have been tending and because the loose collection of departments known as the College of Vocations and Professions served to hold them together sufficiently well in the early stages of their development.

It has recently become clear, however, that certain of the departments now feel that it is a handicap to them to be in a college in which departments of highly specialized but somewhat contrary interests are located together and subject to the same rules and practices of organization. We have therefore recently conferred with the departments to ascertain their present wishes. Art and Music plainly wish to have an organization apart from the College of Vocations and Professions; in fact, members of these departments have felt for a

long while that they had little in common with such departments as Business Administration, Economics, and Agriculture. The members of our rapidly developing Department of Agriculture and the staff of our experimental farm likewise feel that greater autonomy than they now have would be an advantage to them in working out a program adapted to the problems of Southern Illinois. Speech and Journalism see certain advantages in pooling their interests in such communications media as newspapers, magazines, radio, television, and other forms of public speaking and writing.

To set up full-fledged schools or colleges for each of these departments or groups of departments would seem premature at this time. Furthermore, the establishments of centralized offices and the employment of additional deans and directors is outside the scope of the budget. Following the recommendation of the Procedures Committee that a policy of gradualism be the approach, we therefore wish to propose to the Board that the College of Vocations and Professions remain in existence for the time being, and that it consist of certain departments already in it: namely, Business Administration, Economics, Home Economics, Industrial Education, and Nursing Education. We further propose, however, the establishment as major educational units of a Division of Rural Studies which would embrace the present Department of Agriculture, the Experimental Farm, and the Horticultural Experiment Station; a Division of Fine Arts consisting of the present Departments of Art and Music; and a Division of Communications consisting of the present Departments of Journalism and Speech. These groupings would have the advantage that they bring like-minded individuals together to work upon common problems, and that each group would be able to bring its problems directly to the Administration. In the immediate future, the new divisions should operate under acting directors chosen from the present staffs of the departments. The internal organization, budgets, and staffs of the component departments would remain unchanged for the present.

In order to implement these proposals, it will be necessary to make certain changes in Part III of the Statutes. Descriptions of the proposed new divisions must be added, and editorial changes made to accommodate the new organization. We request approval of our drawing up proposed amendments to the Statutes which would make possible this degree of reorganization, and of our presenting these amendments for consideration by the Board in the usual fashion.

This section was not submitted in advance of this meeting.

Dr. Morris explained that if the proposed reorganization were approved by the Board, the following staff members would become Acting Directors: Division of Rural Studies, Dr. W. E. Keepper; Division of Fine Arts, Burnett H. Shyrock; Division of Communications, Dr. C. Horton Talley.

On motion of Kenneth L. Davis the Board approved the reorganization of the stated departments in the College of Vocations and Professions, and granted permission for the drawing up of proposed amendments to the Statutes, making such reorganization possible.

#### **(P) Release of Funds for Library**

Official Board approval is requested of the conference telephone call with all Board members at 11:00 A.M., June 24, at which time permission was given to obtain the Governor's release of the \$2,500,000 for the construction of the Library, and to award the contract to Edgar Stephens Construction Company, Cairo, Illinois.

On motion of Kenneth L. Davis, Board approval of the above action was granted. The vote was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Lockard; nay, none.

Dr. Morris explained to the members of the Board the terms proposed by owners of certain properties in the City of Carbondale, if the University should

consider the purchase of such properties for the purpose of apartment housing. On motion of Robert L. Kern, the Chairman was empowered to appoint a committee of three members, including the Chairman, to investigate and handle the acquisition of apartment housing, with power to act. The vote was as follows: Yea, Mr. Wham, Mr. Kern, Mrs. Collins, Mr. Davis, Mr. Lockard; nay, none. The following members of the Board were appointed to serve on such committee: Kenneth L. Davis, Melvin C. Lockard, and John Page Wham.

The Chairman read a letter received from Mrs. Lois H. Nelson, Executive Secretary of the Southern Illinois University Foundation, regarding action taken by the Foundation Board of Directors at their June 6, 1953, meeting. No immediate action being required, it was decided to place this item on the agenda for the next regular meeting of the Board of Trustees.

Dr. Morris read the following letter received from A. J. Christiansen, Secretary-Treasurer of the Illinois Coal Strippers Association:

**ILLINOIS COAL STRIPPERS ASSOCIATION****307 North Michigan Avenue****Chicago 1, Illinois****June 26, 1953**

Mr. Delyte W. Morris, President  
Southern Illinois University  
Carbondale, Illinois

Dear President Morris:

At our Board of Directors' meeting yesterday, the Illinois Coal Strippers Association voted to cooperate with the Southern Illinois University on their proposed program to evaluate the fish, wildlife and recreational value of strip mine areas, etc., on the Pyramid property. They voted to contribute \$3,000 a year for a period of five years for this research project provided, of course, that you are able to get \$1,800 from the Wildlife Management Institute which I understand has committed itself to that amount.

I suggest that we work out plans on this project to get started on September 1, 1953. This, I understand, coincides with your idea expressed in your letter of June 16th. I talked with Mr. Truax, Chairman of the Board of Truax-Traer Coal Company, and Mr. Snoberger, President of Truax-Traer Coal Company and they both said that they would make the area available to the Southern Illinois University and would also provide equipment to make certain roads.

I suggest that you draw up the necessary agreements to be signed by the Illinois Coal Strippers Association with reference to the contribution. Mr. Weber and I will be glad to meet with you at any time to go over any plans that you may develop.

Yours very truly,

(S) A. J. Christiansen  
A. J. Christiansen

AJC:LP



A request from the Director of the Vocational-Technical Institute for permission to offer a course in cosmetology was considered. It was the consensus of the Board that the offering of such a course should be left to the discretion of the Director of the Vocational-Technical Institute.

The following reports were presented, and a copy of each filed with the Secretary of the Board for the record:

1. Report of the Business Manager for the period July 1, 1952, to March 31, 1953.
2. Report of the Business Manager for the year ended June 30, 1952.
3. Reprint of address delivered by Arthur E. Morgan at Commencement Exercises on June 7, 1953.
4. Technical Paper No. 133, "Making Farm Woodland Improvement Pay", June, 1953.

The meeting was adjourned at 3:30 p.m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

SEPTEMBER 17, 1953



The September meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Thursday, September 17, 1953, beginning at 9:00 a.m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Melvin C. Lockard, Mrs. Stella Collins, Kenneth L. Davis, Robert C. Lanphier, Jr., Vernon L. Nickell; Mr. Kern was absent.

Also present were President Delyte W. Morris, Vice President Charles D. Tenney, Vice President George H. Hand, John S. Rendleman, Legal Counsel, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board of July 2, 1953, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Lindell W. Sturgis, these minutes were approved.

The report of the committee to study certain revisions and amendments of the By-Laws, Statutes, and Regulations of the Board was heard. Formal notice had been submitted to the members of the Board, including a copy of the proposed revisions and amendments, in advance of this meeting as required by the By-Laws. The recommended revisions and amendments had been carefully reviewed by the Administration, the Faculty Committee on Procedures, and by Dean Klein, who was originally employed to advise the Board with respect to the Statutes. The Executive Committee of the Board had carefully considered the matter and recommended such revisions and amendments, with two proposals submitted in the alternate. The first alternative concerned the title for persons in charge of the Extension Division and the Vocational-Technical Institute. The Administration recommended that the title of Dean be given these two positions, while the Faculty Committee on Procedures felt that the title should be exclusive and limited in its application.

Mr. Wham stated that the Executive Committee felt that the two positions of Dean should be created.

The second alternative dealt with whether the Director of Intercollegiate Athletics should continue to have a vote on the Council of Intercollegiate Athletics. The Executive Committee recommended that the Director be continued as a voting member of the Council.

Upon motion of Kenneth L. Davis, seconded by Lindell W. Sturgis, and carried by unanimous vote, it was resolved that the By-Laws, Statutes, and Regulations of the Board of Trustees be and they are hereby amended, in accordance with the recommendations aforesaid and pursuant to the notice thereof prescribed by the By-Laws.

The Annual Internal Budget for the fiscal year 1953-54, of which the personal service items were approved at the meeting held on July 2, 1953, with final action on the remainder thereof reserved until this meeting, was again considered.

On motion of Kenneth L. Davis, the Board approved the Annual Internal Budget for the fiscal year 1953-54, as submitted and partially approved on July 2, 1953. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mr. Lanphier, Mrs. Collins, Mr. Nickell, Mr. Lockard; nay, none; absent, Mr. Kern.

#### **MATTERS PRESENTED BY PRESIDENT MORRIS**

The following matters were presented by the Administration for consideration by the Board:

**(A)       Supplementary Report of the College of Education  
          On Health Education, Outdoor Education,  
          Physical Education, and Athletics**

At the July 2 meeting of the Board of Trustees, we presented a statement concerning Mr. Roswell D. Merrick, who as Assistant Dean in the College of Education, and Supervising Coordinator of Health, Physical Education, and Recreation, will have the responsibility of coordinating activities in Athletics, Outdoor Education, Physical Education, and Health Education.

As indicated in that statement, we have asked Dean Douglas E. Lawson of the College of Education and Mr. Merrick to be prepared to discuss with the Board members at the September 17, 1953, meeting the possibilities for developing these programs in a sound correlation with each other, in the event that the Board wishes to call upon them to do so. Their report should constitute a kind of supplement to reports already made by the College of Education and the University School.

Mr. Lawson and Mr. Merrick were introduced to the members of the Board. Dean Lawson gave a brief resume of Mr. Merrick's academic background, citing his success as a basketball coach and professional basketball player, as well as his reputation in the fields of health education, physical education, and recreation. Mr. Merrick spoke briefly regarding the entire athletic program at Southern, and of his hopes of the ultimate coordination of athletic activities with the health education, physical education, and outdoor education programs.

After a general discussion Mr. Lawson and Mr. Merrick were excused from the meeting.

**(B)       Establishment of Divisions of Communications  
          Fine Arts, and Rural Studies**

At the July 2, 1953, meeting of the Board of Trustees, we presented a history of the various recent studies that have been made, looking toward the organization of the departments in the present College of Vocations and Pro-

fessions into new groupings. The Board approved both our moving forward with this reorganization and our proposing any necessary amendments to the Statutes which would be required.

In the proposed amendments to the Statutes already mailed to the Board for consideration at this meeting, provision has been made for the allocation of departments to new major educational units. Proposed editorial changes would make possible the establishment of schools with their directors, as well as of colleges with their deans. Furthermore, the lists of departments composing the present colleges have been deleted from the Statutes, so that during the present period of reorganization a fluid situation can be maintained and new groupings can be tried out.

As a first step toward reorganization of the departments in the College of Vocations and Professions, we propose the setting up on a tentative basis of three new educational divisions, each consisting of groupings of departments already in existence. During the school year just beginning, further studies will be made to determine the best allocation of the remaining departments in the College of Vocations and Professions. The departments now being allocated to new divisions will not, however, undergo any changes in their staffs, budgets, or schedules for the current year. They will simply have an opportunity to explore the possibilities of working together in new combinations outside the existing colleges. Since the budget does not provide for employing additional staff members as directors, these new divisions will have acting directors named from the present members of the departmental staffs concerned. It is possible that in time these new divisions will grow into full-fledged schools or colleges.

Accordingly, we recommend the allocation of certain departments and activities to new divisions as follows:

1. The Division of Communications.

The purpose of the Division of Communications is to serve as the instrument of the University for developing schedules, providing instruction, and stimulating research in the effective use of such communications media as public speaking, television, radio, newspapers, and magazines, and to provide service work in this field for the other educational units that require it. The components of this new division will be the present departments of Journalism and Speech. For the acting directorship, we propose the name of Professor C. Horton Talley, chairman of the Speech Department.

2. The Division of Fine Arts.

The purpose of the Division of Fine Arts is to serve as the instrument of the University for the direction of training and the stimulation of creative and professional work in the fine arts and to provide service work for the other colleges, schools, and departments of the University insofar as the departments are able to assist them in their programs. The components of this new division will be the present departments of Art and Music. For the acting directorship, we propose the name of Professor Burnett H. Shyrock, chairman of the department of Art.

3. The Division of Rural Studies.

The purpose of the Division of Rural Studies is to serve as the instrument of the University for providing instruction, demonstration, and consultation in agriculture, forestry, and other activities directed toward the rural development of Southern Illinois. The components of this new division will be the department of Agriculture, the University Farms, and the Illinois Horticultural Experiment Station. For the acting directorship, we propose the name of Professor Wendell E. Keepper, chairman of the department of Agriculture.

On motion of Vernon L. Nickell, the Board approved the allocation of certain departments and activities to new divisions, as recommended above.

**(C) Approval of Graduate Offerings in Psychology**

Upon recommendation of the Graduate Council and the Dean of the Graduate School, we are requesting the approval of a graduate program in psychology leading to the Master of Arts degree.

Graduate courses in psychology have hitherto been offered by the Department of Education and the Department of Guidance and Special Education. In September, 1951, however, a separate department of Psychology was activated. It has had remarkable growth, and now has a staff consisting of five persons, all with Doctor's degrees. As a result of work done earlier by our educational psychologists, as well as work done by the members of our present psychology staff, our library holdings in psychological books and periodicals, particularly the current literature in the field, are quite strong.

On motion of Kenneth L. Davis, the Board approved a graduate program in psychology leading to the Master of Arts degree, as requested above.

**(D) Approval of Curriculum in Health Sciences**

At the request of our own Health Education department and of representatives of the State Department of Public Health, the College of Liberal Arts and Sciences has worked out a pre-professional curriculum in the health sciences for the training of public health sanitarians. In general, this is a field science curriculum which provides the basic scientific training in physiology, zoology, chemistry, and health education needed as a basis for specialization in public health. It is made up of courses already offered by these departments, and provides basic preparation for students intending to enter medical school, graduate schools of public health, or schools of medical technology.

A number of state departments of public health, including our own, have indicated a great need for people with this kind of pre-professional training, and have agreed to sponsor students enrolled in this program and to provide them with summer employment.

We therefore recommend approval of the establishment of a pre-professional curriculum in the health sciences to be offered by the College of Liberal Arts and Sciences.

On motion of Robert C. Lanphier, Jr., the Board approved the establishment of a pre-professional curriculum in the health sciences to be offered by the College of Liberal Arts and Sciences.

**(E) Summary of Degrees, June, 1953**

Graduation of the students who completed their studies for degrees at the end of the spring quarter, 1953, was approved by the Board. A summary of degrees follows:

	Men	Women	Total
<b>GRADUATE SCHOOL</b>			
Master of Arts Degree	3	3	6
Master of Fine Arts Degree	2	0	2
Master of Science Degree	6	1	7
Master of Science in Education Degree	21	9	30
	<hr/>	<hr/>	<hr/>
Total Master's Degrees	32	13	45
<b>COLLEGE OF EDUCATION</b>			
Bachelor of Music Education Degree	1	3	4
Bachelor of Science in Education Degree	69	100	169
	<hr/>	<hr/>	<hr/>
	70	103	173

COLLEGE OF LIBERAL ARTS AND SCIENCES			
Bachelor of Arts Degree	37	11	48
COLLEGE OF VOCATIONS AND PROFESSIONS			
Bachelor of Music Degree	1	2	3
Bachelor of Science Degree	51	6	57
	—	—	—
	52	8	60
Total Bachelor's Degrees	159	122	281
Total Master's Degrees	32	13	45
Total Degrees	191	135	326

### SUMMARY OF DEGREES, AUGUST, 1953

Also approved by the Board was the graduation of the students who completed their studies for degrees at the end of the summer session, 1953. A summary of degrees follows:

	Men	Women	Total
GRADUATE SCHOOL			
Master of Arts Degree	5	2	7
Master of Science Degree	4	0	4
Master of Science in Education Degree	41	19	60
	—	—	—
Total Master's Degrees	50	21	71
COLLEGE OF EDUCATION			
Bachelor of Music Education Degree	2	0	2
Bachelor of Science in Education Degree	29	53	82
	—	—	—
	31	53	84
COLLEGE OF LIBERAL ARTS AND SCIENCES			
Bachelor of Arts Degree	16	4	20
COLLEGE OF VOCATIONS AND PROFESSIONS			
Bachelor of Music Degree	1	0	1
Bachelor of Science Degree	10	3	13
	—	—	—
	11	3	14
Total Bachelor's Degrees	58	60	118
Total Master's Degrees	50	21	71
Total Degrees	108	81	189

(F)

### Air Travel Contract

There was presented a proposed contract with Midwestern Aero Service. Incorporated, for which approval was requested. A full discussion of various aspects of the proposed contract followed. On motion of Robert C. Lanphier, Jr., the Board approved the proposed contract for air travel as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none; absent, Mr. Kern.

(G)

### Acquisition of Land by Condemnation

The 68th General Assembly made available to the Board of Trustees of Southern Illinois University \$309,000 for the acquisition of land. Resolutions calling for the condemnation of certain tracts of land for campus expansion were presented to the members of the Board. The resolutions contained legal descriptions of tracts of land designated in University records as Tract 29-3, Tract 56, and Tract 68. Copies of these resolutions are on file with the Secretary of the Board.

On motion of Lindell W. Sturgis, the Board unanimously adopted the resolutions presented.

At the request of the Administration, the Board authorized the retention of the services of Mr. Charles E. Feirich, Sr., to represent the University, in collaboration with Mr. Rendleman and Mr. Orwin H. Pugh, Assistant Attorney General, in the condemnation of land by the Board of Trustees. The vote was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Colins, Mr. Nickell, Mr. Davis, Mr. Lockard; nay, none.

#### (H) Investment of Cash Balances

Changes in the investment of cash balances were made during June and July, 1953, as follows:

##### Restricted, Loan, and Agency Funds

U. S. Treasury Bills, Serial Nos. 2061265/7, maturity value \$30,000, dated March 19, 1953, maturity date June 18, 1953, were sold on June 18, 1953, for \$30,000. Interest included in the above amounted to \$153.90.

##### Dormitory Construction Fund

U. S. Treasury Bills, Serial Nos. 2060872/81, maturity value \$100,000, dated March 19, 1953, maturity date June 18, 1953, were sold on June 18, 1953, for \$100,000. Interest included in the above amount was \$513.

#### Statement of Cash Balances Available for Current Expenditures

Funds	Balances 7/1/53	Receipts	Disburse- ments	Balances 7/31/53	Invest- ments
Restricted, Loan & Agency	\$91,558	\$13,211	\$16,793	\$ 87,976(1)	\$3,000(2)
Auxiliary Enterprises Fund	_____	46,284(3)	_____	46,284	_____
Dormitory Construction Fund	240,022	_____	6,179	233,843	_____
Dormitory Construction Fund-Supplemental	100,000	_____	_____	100,000	_____
Dormitory Revenue Fund	22,880	_____	_____	22,880	_____
	<u>\$454,460</u>	<u>\$59,495</u>	<u>\$22,972</u>	<u>\$490,983</u>	<u>\$3,000</u>

(1) Includes dormant balance of \$25,000 deposited in Carbondale National Bank.

(2) Savings Deposit	\$ 500.00
Travel Advance Fund	2,500.00
	<u>\$3,000.00</u>

(3) Includes transfer of \$25,000 from Southern Illinois University Income Fund.

The above report, which was for information only, was received for the record.

#### (I) Establishment of Working Cash Fund

The Illinois Revised Statutes (1951), Chapter 127, Section 142 A.1, provide in part as follows:

"... provided that the University (Southern Illinois University) may retain out of its own receipts the sum of \$50,000 to be used as a working cash fund and handled in accordance with the imprest system...."

The University Statutes, Article III, Section 4B, Item F, provide as follows:

##### Business Office Duties and Responsibilities

"Establishment and administration of petty cash funds, where necessary, for the handling of University business and as authorized by law and Board policy."

In accordance with the Illinois Statutes and previous Board policy, the Business Manager has established and is maintaining several small working cash funds. These funds are being used for making petty cash advances to Auxiliary Enterprises, advances for transient labor, and advances for travel.

We request approval of the Board for the Business Manager to establish a single working cash fund which would involve the consolidation of the several small funds and to increase the amount of such working cash fund from time to time as necessity may warrant.

On motion of Vernon L. Nickell, the Board approved the request as stated. The vote was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Collins, Mr. Nickell, Mr. Davis, Mr. Lockard; nay, none.

**(J) Transfer of Funds—Woody Hall Accounts**

The resolution authorizing the issuance of revenue bonds for Woody Hall provides among other things as follows:

"On the first day of each calendar month the said Treasurer shall credit on his books from the Dormitory Revenue Fund of 1952 to a separate and special account hereby created and designated the 'Operation and Maintenance Account, Dormitory Revenue Bonds, Series of 1952' such a sum of money as may be directed by order of The Board of Trustees sufficient to pay the reasonable cost of operating and maintaining the aforesaid building and facilities for said calendar month, including adequate provision for insurance and any fees due the paying agents on the bonds herein authorized, and the money so credited shall be used for such purposes and no other. If, in any month for any reason, there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said Operation and Maintenance account in the next succeeding calendar month or months and shall be paid with the payment then to be made."

We request the approval of the Board for the Treasurer to transfer at the beginning of each month, effective October 1, 1953, from the Dormitory Revenue Fund of 1952 to the Operation and Maintenance Account of Woody Hall a sum of money sufficient to pay the operation and maintenance costs for each ensuing month.

On motion of Robert C. Lanphier, Jr., the Board approved this request. The vote was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Collins, Mr. Nickell, Mr. Davis, Mr. Lockard; nay, none.

On motion of Lindell W. Sturgis, the Board unanimously adopted the following resolution:

BE IT RESOLVED that the Board of Trustees of Southern Illinois University shall and does hereby direct that the Treasurer of the Board shall, on or before the first day of each month, determine whether from the available balance in the Dormitory Revenue Fund of 1952 there are sufficient monies to cover the necessary transfer for costs of maintenance and operation and also sufficient monies for transfer to the interest and sinking fund of an amount equal to 1/6th of the next interest payment plus 1/12th of the next principal payment; and that to the extent the available funds may from time to time require it is the further direction of this Board that the proposed expenditures for operation and maintenance be sufficiently reduced to permit both of said transfers.

The vote on roll call was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Collins, Mr. Nickell, Mr. Davis, Mr. Lockard; nay, none.



**(K) Contracts and Purchase Orders Awarded During the Months of June and July, 1953, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of June and July, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$44,620.33, of which \$33,404.24 was chargeable against Operating Funds, and \$11,216.09 chargeable against Capital Funds.

**(L) Contracts and Purchase Orders Awarded During the Months of June and July, 1953, Amounting to \$1,000.00 or Over**

The Board received a report of contracts and purchase orders awarded during the months of June and July, 1953, amounting to \$1,000.00 or over, as follows:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
9019	Approved Exec. Comm.	Harold Grob Motor Sales Murphysboro, Ill.	\$ 1,198.00	Pickup Truck
9202	Approved Exec. Comm.	Bill-Jax, Inc. Archbold, Ohio	2,160.40	Metal Scaffolding
47	Approved Exec. Comm.	Carbondale Laundry & Dry Cleaners Carbondale, Ill.	7,000.00	Laundry Contract
48	Approved Exec. Comm.	Carbondale Laundry & Dry Cleaners Carbondale, Ill.	4,604.00	Laundry Contract
49	Approved Exec. Comm.	Carbondale Laundry & Dry Cleaners Carbondale, Ill.	4,307.94	Laundry Contract
214	Approved Exec. Comm.	Murphy-Hughes, Inc. Champaign, Ill.	1,050.50	Janitor Supplies
220	Approved Exec. Comm.	New Era Dairy Carbondale, Ill.	3,271.70	Dairy Products

**B. Chargeable Against Capital Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
9047	Approved Exec. Comm.	Carbondale Lbr. Company Carbondale, Ill.	1,682.42	Fencing Materials
9058	Approved Exec. Comm.	Creosote Forest Products, Inc. Mt. Vernon, Ill.	2,405.56	Creosoted Posts
9105	Approved Exec. Comm.	Marshall Field & Company Chicago, Ill.	6,176.91	Carpeting
9118	Approved Exec. Comm.	Howard Sharp Urbana, Ill.	1,800.00	Furniture
9120	Approved Exec. Comm.	Carson, Pirie & Scott Co. Chicago, Ill.	8,120.54	Bed Linens
9210	Approved Exec. Comm.	J. C. Williams & Sons Carbondale, Ill.	3,203.00	Storm Sewer Construction
9233	Approved Exec. Comm.	Mandell Brothers Chicago, Ill.	30,902.10	Furniture & Furnishings
9234	Approved Exec. Comm.	Marshall Field & Company Chicago, Ill.	6,244.24	Furniture & Furnishings
9235	Approved Exec. Comm.	Associated Service and Supply Co. Chicago, Ill.	21,502.96	Furniture & Furnishings

9272	Approved Exec. Comm.	Maguolo Cabinet Company St. Louis, Mo.	2,091.00	Cabinet Work
4	Approved Exec. Comm.	Osborn Electric Company St. Louis, Mo.	3,975.00	Electrical Work
79	Approved Exec. Comm.	Carbondale Lbr. Company Carbondale, Ill.	3,240.00	Lumber
86	Approved Exec. Comm.	Hunsaker Supply & Const. Co. Carbondale, Ill.	1,450.00	Storm Sewer Installation
91	Approved Exec. Comm.	Edwin Raphael Company, Inc. Chicago, Ill.	11,695.40	Drapery Installation
115	Approved Exec. Comm.	Marshall Field & Company Chicago, Ill.	4,748.76	China, Silver & Glassware

**Contracts**

A&E 671	Approved Exec. Comm.	Mayfair Construction Co. Chicago, Ill.	1,254.94	Substitution ((Extra) of Glass
4426	Approved Exec. Comm.	Triangle Construction Co. Kankakee, Ill.	135,035.35	Site Development

**(M) Resolutions Accepting Bids for Capital Improvements**

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed above.

On motion of Robert C. Lamphier, Jr., the report of contracts and purchase orders awarded during the months of June and July, 1953, amounting to less than \$1,000.00, and the report of contracts and purchase orders awarded during the months of June and July, 1953, amounting to \$1,000.00 or over, were approved; and resolutions accepting bids for capital improvements were adopted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mr. Lanphier, Mrs. Collins, Mr. Nickell, Mr. Lockard; nay, none; absent, Mr. Kern.

**(N) Changes in Faculty-Administrative Payroll**

The following changes in the Faculty-Administrative payroll were reported and approved:

Name	Position	Salary	Length of Appointment
<b>A. Continuing Appointments</b>			
Robert E. Franz	Instructor University School & Men's Physical Ed.	\$433.33 a month	Continuing
Edmund C. Hahey	Lecturer Information Service	400.00 a month	Continuing
James Francis Knott	Instructor Technical and Adult Education	460.00 a month	Continuing
Floyd Earl Krubeck	Instructor Industrial Education	500.00 a month	Continuing
Howard Rusk Long	Professor, Chairman of Journalism	666.66 a month	Continuing
Phyllis E. Nordberg	Assistant Instructor Technical and Adult Education	250.00 a month	Continuing
Eleanor K. Pearson	Lecturer Technical and Adult Education	350.00 a month	Continuing
Ferris Seaman Randall	Instructor, Assistant Director of General Library	500.00 a month	Continuing

John William Rantala	Instructor Technical and Adult Education	500.00 a month	Continuing
William Ivan Schlosser	Lecturer Technical and Adult Education	400.00 a month	Continuing
Thomas Albert Smith	Lecturer Technical and Adult Education	500.00 a month	Continuing
Lucian D. Willey	Instructor Technical and Adult Education	440.00 a month	Continuing
<b>B. Term Appointments</b>			
Joyce Allen	½ time Research Asst. Weather Station	115.00 a month	7-1-53 to 7-1-54
George Robert Arnold	Lecturer-Physics and Technical and Adult Education	445.00 a month	9-14-53 to 6-12-54
Frank John Bietto	Lecturer Government	360.00 a month	9-14-53 to 6-12-54
Henry M. Borella	Research Assistant Atomic Research Lab.	350.00 a month	6-15-53 to 9-1-53
Martha M. Clark	Lecturer English	380.00 a month	9-14-53 to 6-12-54
Margaret Clemens	½ time Assistant Instructor Physical Education for Women	175.00 a month	9-14-53 to 6-12-54
Charles C. Colby	Visiting Professor and Acting Chairman Geography and Geology	750.00 a month	9-14-53 to 6-12-54
Helen Evans	Lecturer Home Economics	470.00 a month	9-14-53 to 6-12-54
Charles C. Fierich	½ time Field Representative	250.00 a month	9-17-53 to 7-1-54
Samuel R. Filippone	Lecturer Mathematics	380.00 a month	9-14-53 to 6-12-54
Marcile Franklin	Lecturer University School	350.00 a month	Academic Year Basis
Margaret S. Gardner	½ time Lecturer Guidance & Special Education	225.00 a month	9-14-53 to 6-12-54
Robert A. Hernandez	½ time Research Assistant Chemistry	100.00 a month	7-1-53 to 8-16-53
William Kohler	Lecturer Foreign Languages	440.00 a month	9-14-53 to 3-13-54
Ross Lee Marshall	Lecturer Technical and Adult Education	480.00 a month	7-20-53 to 8-8-53
Joan Eileen Mueller	Lecturer in English and Resident Counselor	370.00 a month	9-14-53 to 6-12-54
Chi-jui Peng	Lecturer Geography and Geology	450.00 a month	9-14-53 to 6-12-54
Vance M. Shobert	Lecturer Chemistry	460.00 a month	9-14-53 to 6-12-54
Earl Stadelbacher	3/5 time Research Asst. Wildlife Management Res.	125.00 a month	7-13-53 to 9-1-53
Charles Strusz	Lecturer University School	400.00 a month	9-14-53 to 6-12-54
Elisabeth Dill Taylor	½ time Lecturer Music	150.00 a month	9-14-53 to 6-12-54
Charles Thate	½ time Assistant Instructor University School	160.00 a month	9-14-53 to 6-12-54

Arthur B. Trelstad	Lecturer	370.00	9-14-53
	Sociology	a month	to 6-12-54
Mary Frances Wheeler	Instructor and	380.00	9-1-53
	Resident Counselor	a month	to 7-1-54

## C. Practice Supervisors

The following prospective list of teachers in public schools was approved as practice supervisors, to be selected as needed, at monthly rate of \$25.00 for the academic year 1953-1954:

Name	Subject	School
Anderson, Willie	Mathematics	Attucks, Carbondale
Bain, Edgar	Social Studies	West Frankfort
Bencini, Edward	Health	Murphysboro
Blackwood, Esther	Orthopedic	Murphysboro Elem.
Body, Ruth	Home Economics	Mt. Vernon
Brown, Bill	Physical Education	West Frankfort
Carey, Alma	Second Grade	Mt. Vernon
Carlisle, Wayne	Social Studies	West Frankfort
Charon, Sybil	Physical Education	West Frankfort
Clark, John Q.	Physics	Attucks, Carbondale
Collins, Walter	Social Studies	West Frankfort
Cothran, Louise	Home Economics	Harrisburg
Crim, Carlotta	Grade Five	Attucks, Carbondale
Cummings, Margaret	English	Mt. Vernon
Carey, Myrtle	English, Speech	Herrin
Dameron, Glenn	Business	Herrin
Davis, Luella	History, English	Attucks, Carbondale
Dennison, George	Journalism	West Frankfort
Dewitt, Lloyd	Journalism	Mt. Vernon
Dodds, Alvin	Geography	West Frankfort
Dohanich, George	Physiology	Herrin
Dozier, Stephen	English	Murphysboro
Eckert, Eugene	History	Herrin
Ferrari, Robert	Mathematics	Herrin
Grant, Alice	English	West Frankfort
Harn, Anna Marie	Physical Education	Murphysboro
Hastie, James	English	West Frankfort
Hilliard, Lewis	Grades Five and Six	Mt. Vernon
Hoye, Alice	Speech	West Frankfort
Hunter, Clay	History, Geography	Marion
Ikard, Misanna	English, Spanish	Attucks, Carbondale
Johnson, Alberta	First Grade	Mt. Vernon
Jones, Carl	Grade Six	Lincoln, Carbondale
Jones, Howard	Industrial Arts	Mt. Vernon
Lockwood, Ruby	English	Herrin
Lee, Thelma	Business	Attucks, Carbondale
Lee, Zetta	Grade Four	West Frankfort
Lightle, J. R.	Art, English	Attucks, Carbondale
Lybarger, Ocie	Social Studies	Lincoln Jr. High
Lynn, Paul	Industrial Education	Carbondale Community High
Martin, Ethel	Kindergarten	Springmore, Carbondale
Mieure, Harold	General Shop, Building	Marion
Miller, I. N.	Social Work	Ill. Ind. Home & Services for the Blind
Morin, Joe	Physical Education	West Frankfort
Nave, Velma	English	West Frankfort
Newbern, Edwin	Sociology	Attucks, Carbondale
Ott, Carlyle	Industrial Education	Lincoln, Carbondale
Ragsdale, Lydia	Grade Five	Lincoln, Carbondale
Reese, Arsicel	Business	Anna

Russell, J. D.	Biology, Physical Education	Attucks, Carbondale
Russell, Josie	First Grade	Attucks, Carbondale
Richey, Helen,	Business	Marion
Sabine, John	Mathematics	Murphysboro
Schmidt, Freda	Grade Three	Mt. Vernon
Stephens, Opal	Physical Education	Anna
Roy, Gertrude	Kindergarten	Mt. Vernon
Silvera, Verna	Grade Six	Lincoln, Carbondale
Sullivan, Ruth	English	Herrin
Tripp, Charles	Chemistry	Herrin
Trulove, Margery	English	Johnston City
Tuttle, LaVerna	Grade Four	Mt. Vernon
Wathen, John	Social Studies	Murphysboro
Wolfe, Afton	English	West Frankfort
Walker, Lucille	Household Arts	Attucks, Carbondale
Young, Zella	Grades Seven and Eight	Mt. Vernon
Zimbleman, Willard	Grade Six	West Frankfort

## D. Summer Session Appointments

Name	Position	Salary	Length of Appointment
Kathleen Barnard	Lecturer	\$325.00	6-15-53
	Technical and Adult Education	a month	to 8-8-53
Alice Towse Bieser	Research Assistant	225.00	7-1-53
	College of Vocations and Professions	a month	to 8-16-53
Joann Eblen Bitzer	Assistant Supervisor	225.00	7-1-53
	Area Services	a month	to 9-1-53
Robert T. Harris	Lecturer	560.00	6-29-53 to
	Philosophy	a month	7-25-53 and 9-7-53 to 9-12-53

## E. Reappointments

William Almond	½ time Research Asst.	115.00	7-1-53
	Weather Station	a month	to 7-1-54
Imogene Beckemeyer	Instructor	345.00	Effective
	Mathematics	a month	9-14-53
Joann Elben Bitzer	Assistant Supervisor	225.00	Effective
	Community Services	a month	9-1-53
Ralph H. Boatman, Jr.	Lecturer and Acting	600.00	9-14-53
	Chairman, Health Education	a month	to 6-12-54
James F. Cannon	Assistant Supervisor	340.00	7-1-53
	Extension	a month	to 9-1-53
Marshall G. Clark	Lecturer in Agriculture	470.00	9-14-53
	Experimental Farm	a month	to 6-12-54
Fred H. Denker	Lecturer and Visiting	666.66	9-14-53
	Professor of Music	a month	to 6-12-54
James A. Diefenbeck	Lecturer	475.00	9-14-53
	Philosophy	a month	to 6-12-54
Anna Carol Fults	Professor	666.66	6-29-53
	Home Economics	a month	Academic Year
James H. Hall	Lecturer	700.00	9-14-53
	Education	a month	to 6-12-54
Robert T. Harris	Lecturer	560.00	9-14-53
	Philosophy	a month	to 6-12-54
Morton R. Kenner	Instructor	440.00	Effective
	Mathematics	a month	9-14-53

David T. Kenney	Assistant Professor Government	500.00 a month	Effective 7-1-53
	Assistant to Dean Graduate School		
Frederick L. Lauritzen	Lecturer Art	450.00 a month	9-14-53 to 6-12-54
Evalee McGee	Lecturer Technical and Adult Education	400.00 a month	Effective 9-14-53
John Robert Odaniell	Acting Director Alumni Service	416.66 a month	7-1-53 to 7-1-54
Marian E. Ridgeway	Assistant Professor Government	500.00 a month	Effective 6-15-53
Rolland P. Schlieve	Lecturer Audio-Visual Aids	375.00 a month	7-1-53 to 7-1-54
Doris J. Schwinn	Assistant Supervisor Extension Service	300.00 a month	7-1-53 to 9-1-53 and Academic Year
Annette Sinclair	Assistant Professor Mathematics	520.00 a month	Effective 9-14-53
Harriet Teel	Assistant Instructor University School	240.00 a month	Effective 6-30-53 only

## F. Substitute Teachers

The following persons were approved as substitute teachers to serve in the University School as needed, at uniform rate of \$12.00 per day:

Name	Degree
Bracewell, Mabel	M.S., University of Michigan
Hall, Josephine	B.A. Baylor University; M.R.E., Southwestern Baptist Theological Seminary
Heisler, Arlene J.	B.S., Iowa State

## G. Changes of Terms of Appointment, Assignment, and Title

Name	Position	Change of Appointment
Roger Bell	Research Assistant Cooperative Wildlife Res. Effective 7-1-53	Effective 9-15-53
Ledford J. Bischof	Associate Professor Guidance and Special Education	Associate Professor Psychology
Helen Evans	Instructor Home Economics Effective 9-14-53	Lecturer Home Economics Effective 9-14-53 to 6-12-54
William Freeburg	Associate Professor Outdoor Education and Men's Physical Education	Associate Professor Outdoor Education
Roswell D. Merrick	Assistant Dean College of Education Effective 9-1-53	Effective 8-10-53

## H. Sabbatical Leave

F. G. Warren	Professor and Chairman Education	Effective 12-7-53 to 3-1-54
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## I. Leaves Without Pay

Eleanor Casebier	Instructor University School	Effective 9-14-53 to 6-12-54
William H. Lucke	Associate Professor Physics	Effective 9-14-53 to 6-12-54

Anna K. Neufeld	Assistant Professor Foreign Languages	Effective 9-14-53 to 3-13-54
Irving W. Stout	Professor Education	Effective 9-14-53 to 6-12-54

## J. Termination

Captain Paul M. Lunde	Assistant Professor Air Science and Tactics	Effective 7-23-53
Lt. Kenneth F. Schuett	Assistant Professor Air Science and Tactics	Effective 7-16-53
Lt. Col. Benjamin P. Vickery	Assistant Professor Air Science and Tactics	Effective 7-16-53

## K. Resignations

Roy E. Bond	Lecturer Technical and Adult Education	Effective 8-31-53
James F. Cannon	Assistant Supervisor Extension Service	Effective 9-1-53
Albert G. Mudgett	Instructor Industrial Education	Effective 8-8-53
Marilyn P. Newby	Research Assistant General Library	Effective 9-7-53
Gerald A. Vogelsang	Research Assistant Cooperative Wildlife Res.	Effective 7-1-53
Roberta Wheeler	Assistant Instructor Women's Physical Education	Effective 9-14-53

## L. Outside Employment

Name	Position	Nature of Outside Employment
Shake, Shelby S.	Assistant Professor University School	Golf Instruction
Rendleman, John S.	Legal Counsel	Legal Research and Consultant Work

## M. Graduate Assistants

One-half time at \$110.00 per month, effective September 14, 1953, to June 12, 1954:

Lerch, Carol Sue	Pursell, Paul
Lynn, Patricia Lou C.	Roxas, Consuelo

One-half time at \$110.00 per month, effective September 14, 1953, to March 13, 1954:

Moxey, Kenneth S.

One-half time at \$110.00 per month, effective September 14, 1953, to December 5, 1953:

Milligan, Janet Joan P.

One-half time at \$110.00 per month, effective March 22, 1954, to June 12, 1954:

Fee, James V.	Meisenheimer, Carolyn C.
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The following supplement was presented, and the following changes in the Faculty-Administrative Payroll approved:

## A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Lt. Victor R. Barnard	Assistant Professor	\$ 25.00	Continuing
Major Willis Blum	Air Science and Tactics	a month	Continuing
	Assistant Professor	25.00	
	Air Science and Tactics	a month	
O. B. Ray	Instructor	460.00	Continuing
	Technical and Adult Education	a month	
Howard Sherman	Field Representative	450.00	Continuing
	Community Development	a month	
Edward F. Sullivan	Assistant Professor	490.00	Continuing
	Agriculture	a month	

## B. Term Appointments

James S. Bosco	Lecturer	400.00	9-1-53
	Men's Physical Education	a month	to 6-12-54
Robert Eric Franz	Instructor	433.33	9-1-53
	Men's Physical Education	a month	to 9-12-53
John D. Mitchell	½ time Research Assistant	100.00	9-15-53
	Cooperative Wildlife Res.	a month	to 7-1-54
Wesley Payne Norman	½ time Research Assistant	125.00	9-14-53
	Endocrine Research	a month	to 12-5-53
	Full Time	250.00	to 6-12-54
William Louis Selig	½ time Assistant Instructor	140.00	9-14-53
	Anthony Hall	a month	to 7-1-54
James J. Wilkinson	Instructor	490.00	9-1-53
	Men's Physical Education	a month	to 9-12-53
Vincent J. Ziccardi	½ time Research Assistant	100.00	9-15-53
	Wildlife Research Laboratory	a month	to 7-1-54

## C. Changes in Terms of Appointment and Assignment

Name	Position	Change of Appointment
Joan Eileen Mueller	Lecturer in English and Resident Counselor	Effective 9-7-53
	Effective 9-14-53	
Maxine Vogely	Instructor in Anthony Hall	Manager of Woody Hall

## D. Termination

Captain	Assistant Professor	Effective 9-10-53
Jerry W. Perkins	Air Science and Tactics	

## (O) Faculty-Administrative Payroll, Summer 1953

A report of the Faculty-Administrative Payroll for the summer months of 1953 was submitted and approved by the Board.

## (P) Changes in Civil Service Payrolls

A report showing changes in civil service payrolls for the period from January 1, 1953, through June 30, 1953, was submitted and approved by the Board. A copy of this report has been placed on file with the Secretary of the Board, for the record.

## (Q) Agreements With Labor Unions

On motion of Kenneth L. Davis, the Board approved the following policy statements governing the University's relations with the Laborers' Union and the Truck Drivers' Union, with a clarification of intent as to annual vacation time:



### **Stipulation for Drivers**

This stipulation, made and entered into by and between Southern Illinois University of Carbondale, Illinois, hereinafter called the Employer, and Local Union No. 947, International Brotherhood of Teamsters, Chauffers, Warehousemen, and Helpers of America, AF of L, hereinafter referred to as the Union.

The following paragraphs are intended to state the policy under which the above-mentioned parties shall hereinafter operate.

1. The Employer recognizes the Union as the sole collective bargaining agent for nonacademic employees who are performing work under the following classifications.

#### **DRIVER**

#### **MAINTENANCE EQUIPMENT OPERATOR**

#### **GARAGE ATTENDANT**

Specifications of and duties prescribed for these classifications shall be those set forth in the class specifications and compensation plan of the University Civil Service System of Illinois, dated January 1, 1952, or as amended.

2. It is further understood and agreed that all employees classified as a Driver or Maintenance Equipment Operator covered by this agreement shall receive the wage of Three Hundred and Ten Dollars (\$310.00) per month and the Garage Attendant shall receive the wage of Two Hundred Dollars (\$200.00) per month.

3. Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Employees covered herein shall be excused from work with full pay; provided, however, should work be required, then the employees covered herein who shall be required to work shall be compensated at time and one-half, payable in cash, in addition to their regular compensation, or given equivalent time off at some mutually agreeable time.

4. When one of these six holidays falls on a regular day off of an employee, another day is to be provided at a time mutually agreeable.

5. Forty hours shall constitute a work week. All employees required to work over forty hours in any one week shall receive time and one-half off at some mutually agreeable time with his supervisor, or shall be compensated at time and one-half in cash.

6. Employees shall be allowed two (2) hours in which to vote in a general election, providing the employee requests such absence on the day before the date of the election.

7. Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. The amount of leaves accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of forty-five (45) working days, his rate of accumulation shall be reduced to one work day for each two month's service. There shall be no limit on the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five (45) days is reached.

Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.

8. All employees covered herein shall annually have two weeks vacation with pay.

For those employees with ten (10) or more years of service to Southern Illinois University, a three weeks vacation shall be allowed in each year of service.

This stipulation shall be effective as of the date of signature with the understanding that the wages agreed upon become effective as of July 1, 1953, and shall continue in effect until June 30, 1954. It shall be renewed automatically thereafter from year to year unless either party notifies the other in writing at least sixty (60) days prior to the expiration date of the current year that it desires to modify or terminate this stipulation.

BOARD OF TRUSTEES

SOUTHERN ILLINOIS UNIVERSITY

LOCAL NO. 947

INTERNATIONAL BROTHERHOOD  
OF TEAMSTERS, CHAUFFEURS,  
WAREHOUSEMEN, AND HELPERS  
OF AMERICA

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(Chairman)

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(Business Representative)

### **Stipulation for Labor Employees**

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer", and Local No. 227 of the International Hod Carriers' Building and Common Laborers' Union of America, hereinafter referred to as the "Union".

#### **1.**

The following paragraphs are intended to state the policy under which the above-mentioned Parties shall hereinafter operate.

The Board recognizes the Union as the sole collective bargaining agent for nonacademic employees who are performing work under the following classifications:

**MAINTENANCE WORKER**

**MAINTENANCE LABORER**

**ASSISTANT GROUNDS GARDENER**

Specifications and duties prescribed for these classifications shall be those set forth in the Class Specifications and Compensation Plan of the University Civil Service System of Illinois, dated January 1, 1952, or as amended.

It is agreed that these Maintenance Laborers shall perform new construction which may be required in maintaining the University up to fifty per cent (50%) of the payroll of permanent laborers in any one month.

#### **2.**

It is further understood and agreed that all employees covered by this agreement shall receive the wage of two hundred and sixty-seven dollars and forty cents (\$267.40) per month.

#### **3.**

It is agreed that the following classifications of work, pertaining to the building construction work phase of this agreement only, shall be covered by this agreement:

**TENDERS**—tending masons, plasterers, carpenters and other building construction craftsmen; mising, handling and conveying of all materials used by

masons, plasterers, carpenters and other building construction crafts whether done by hand or by any other process; drying of plastering when done by salamander heat and the cleaning and clearing of all debris.

**SCAFFOLDING**—building of scaffolding and staging for masons and plasterers.

**EXCAVATIONS AND FOUNDATIONS**—excavation for buildings and all other construction in building construction; digging of trenches, piers, foundations and holes; digging, lagging, sheeting, cribbing, bracing, and propping of foundations, holes, caissons, cofferdams, dams, and dikes on building and construction sites.

**CONCRETE**—concrete for walls, foundations, floors or for any other building construction; mixing, handling, conveying, pouring; manning and servicing of vibrators; gunniting and otherwise applying concrete whether done by hand or by any other process; wrecking, stripping, dismantling, and handling concrete forms and false work; and building of centers for fire-proofing purposes.

**STREETS, WAYS AND BRIDGES ON BUILDING CONSTRUCTION SITES**—work in the excavation, preparation, concreting, asphalt and mastic paving, paving, ramming, curbing, flagging and surfacing of streets, ways, courts, underpasses, over passes, and bridges; the grading and landscaping thereof and all other unskilled and semi-skilled labor connected therewith on building construction sites.

**TRENCHES, MANHOLES, ETC.**—cutting of streets and ways for laying of conduits for all purposes on building construction sites; digging of trenches, manholes, etc.; handling and conveying all materials for same; concreting of same; back filling, grading and resurfacing of same and all other unskilled and semi-skilled labor connected therewith on building construction sites.

**TUNNELS, SUBWAYS AND SEWERS ON BUILDING CONSTRUCTION SITES**—construction of sewers, shafts, tunnels, subways, caissons, cofferdams, dikes, dams, aqueducts, culverts, flood controls and airport buildings on building construction sites.

**UNDERPINNING AND SHORING**—shoring, underpinning, and raising of all structures.

**DRILLING AND BLASTING**—all work of drill running, jackhammering and blasting.

**COMPRESSED AIR**—all work in compressed air construction in building construction.

**SIGNAL MEN**—signal men in all building construction work defined herein.

**GENERAL EXCAVATION AND GRADING OF BUILDING CONSTRUCTION SITES**—the clearing, excavation, filling, back filling, grading, and landscaping of all sites for the purposes of building construction and all semi and unskilled labor connected herewith on building construction sites.

**GENERAL LABORERS IN THE BUILDING OF** shipyards, material yards, junk yards, asphalt plants, concrete plants, cemeteries, and all unskilled and semi-skilled labor connected therewith in the building construction of same.

**WRECKING AND OTHER CLASSIFICATIONS OF BUILDING CONSTRUCTION:** the wrecking of buildings and all structures; the assembling and dismantling of all jacks; the assembling and dismantling of all sectional scaffolds; all work running of wagon drills; the wrecking, stripping, dismantling, cleaning and the moving including the oiling of all forms; cut off of concrete pile; and all labor work to be done by laborers in all machines; the loading, unloading, and handling and carrying to place of installation all rods and mater-

ials for use in reinforced concrete construction shall be performed by laborers; the hoisting of rods shall be performed by the laborers except when a derrick or outrigger operated by other than handpower is used; the handling, moving, placing, signalling, hooking on and unhooking, flagging and spotting of all power machinery used to perform the Union's jurisdiction of work on building construction where labor work is involved.

In case there is a disagreement concerning the work assigned by the University, the Business Representative of the Union shall suggest such dispute to the Employer, who will then arrange a meeting between the Business Representative of the Union and the Business Representative of the other Union involved. If these two business representatives are unable to agree on the assignment of work, then the dispute shall be suggested to their International, who will attempt to reach an agreement. If the two Internationals fail to reach an agreement, then the dispute shall be certified to the joint board on union jurisdiction in Washington, D. C. The decision of this board shall be taken as final.

If the work which is disputed cannot be delayed, then the Employer shall have the right to continue having the work done in the manner in which it was being done at the time the dispute arose. If the Employer determines the work can be delayed, it shall be so delayed until the settlement of the dispute is made.

4.

Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Employees covered herein shall be excused from work with full pay; provided, however, should work be required, then the employees covered herein who shall be required to work shall be compensated at time and one-half, payable in cash, in addition to their regular compensation, or given equivalent time off at some mutually agreeable time.

5.

Forty (40) hours shall constitute a week's work. All employees required to work over forty (40) hours in any one week shall be compensated at time and one-half in cash, provided, that should the employee desire and the Supervisor of non-academic personnel approve, the employee may work overtime with equivalent time off (in lieu of cash payment), such time to be taken off at some mutually agreeable time.

6.

Employees shall be allowed two (2) hours in which to vote in a general election, providing the employee requests such absence on the day before the date of the election, from his supervisor.

7.

Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. The amount of leave accumulated at the time when any disability begins shall be available in full additional leave shall continue to be earned while the employee is using that already accumulated. After an employee has accumulated a total of forty-five (45) working days his rate of accumulation shall be reduced to one work day for each two months' service. There shall be no limit on the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five (45) days is reached.

Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.

## 8.

All employees covered herein shall annually have two weeks vacation with pay.

For those employees with ten (10) or more years of service to Southern Illinois University, a three weeks vacation shall be allowed in each year of service.

This Stipulation and provisions shall remain in full force and be binding upon the respective parties hereto until July 1, 1954. It is understood, however, that the wages agreed upon become effective July 1, 1953. Either party to this agreement considering or desiring a change in the contracts will notify the other party in writing no less than sixty (60) days prior to the expiration date.

SIGNED this ..... day of ..... , 1953.

BOARD OF TRUSTEES  
SOUTHERN ILLINOIS UNIVERSITY

LOCAL NO. 227  
INTERNATIONAL HOD CARRIERS'  
BUILDING AND COMMON LABOR-  
ERS' UNION OF AMERICA

.....  
(Chairman)

.....  
(Business Representative)

(R)

#### **Easement for Telephone Poles**

The General Telephone Company of Illinois wishes to remove their telephone poles along Thompson Street which intersects the University campus and to re-erect the wires along the new highway Route Number 51.

It will be necessary for the Board of Trustees to grant an easement to the telephone company to erect their poles on land which is owned by the University and which is bounded on the east by the Illinois Central right-of-way and on the north and west by the right-of-way which the Board conveyed to the Illinois State Department of Public Works and Buildings for highway purposes, and on the south by the south section line of Section 28, Township 9 South, Range 1 West of the 3rd Principal Meridian.

Authority is requested for the President to execute such an easement to the General Telephone Company of Illinois for the purpose of erecting telephone poles.

On motion of Melvin C. Lockard, the authority requested above was granted by the Board.

(S)

#### **Elevators for Library Building**

Bids taken on elevators for the Library Building, through the General Contractor, Edgar Stephens Construction Company, were considered. On motion of Robert C. Lanphier, Jr., the Board requested that new bids be taken from the Otis Elevator Company and Westinghouse Electric Company.

Robert C. Lanphier, Jr., Chairman of a Special Board Committee appointed at the March 6, 1953, meeting of the Board to investigate a proposal by the Doctors' Hospital Group of Carbondale regarding the establishment of a Southern Illinois Medical Research Foundation, reported the findings of his Committee.

Mr. Lanphier reported that the Committee, after careful consideration of the proposal, recommends that the Doctors' Hospital Group be advised that

their proposal can well be incorporated in the Southern Illinois Foundation, which has facilities for such a proposal, and offer them full use of the facilities of the Southern Illinois Foundation.

On motion of Lindell W. Sturgis, the Board approved this report.

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In Executive Session, upon motion of Kenneth L. Davis, the Board increased the salary of Mrs. Louise Morehouse, Administrative Assistant to the Board of Trustees, from the rate of \$3,300 to \$3,600 for the regular twelve months' period. The vote was as follows: Yea, Mr. Wham, Mr. Lanphier, Mr. Sturgis, Mrs. Collins, Mr. Nickell, Mr. Davis; nay, none; absent, Mr. Kern, Mr. Lockard.

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The meeting was adjourned at 4 p.m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

NOVEMBER 5, 1953



The November meeting of the Board of Trustees of Southern Illinois University was held in the Office of the Board, Carbondale, Illinois, on Thursday, November 5, 1953, beginning at 10:00 a.m.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Lindell W. Sturgis, Mrs. Stella Collins, Kenneth L. Davis, Vernon L. Nickell, Robert L. Kern; Mr. Lanphier was absent.

Also present were President Delyte W. Morris, Vice President for Instruction Charles D. Tenney, Vice President for Business Affairs George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, Michael Grehl, reporter for *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting held on September 17, 1953, copies of which had been sent to all members of the Board in advance of this meeting. Dr. Tenney pointed out a minor correction which should be made, and on motion of Vernon L. Nickell these minutes were approved as corrected.

In accordance with the procedure for amendment, set forth in Part II, Article V, Section 5 of the By-Laws of the Board of Trustees for Southern Illinois University, certain proposed additional changes in the By-Laws were mailed to the members of the Board on October 21, 1953, with a view to their consideration at this meeting. The proposed additional changes were as follows:

Part II, Article III, Section 2:

Change the sentence, "Each committee shall be automatically discharged at the close of each calendar year" to "Each com-

mittee shall be automatically discharged at the end of the first regular meeting following the third Monday in each January."

Part III, Article III, Section 4, F, 1, a (page 8):

Add this sentence at the end of the paragraph: "The membership of the Council shall be reported each year to the Board of Trustees."

Part III, Article IV, Section 13, (page 17a):

In line 6, change the phrase "Division of Vocational and Technical Education" to "Division of Technical and Adult Education." (This is merely a correction).

On motion of Vernon L. Nickell, the Board approved such additional changes and directed that the By-Laws be so amended.

The Board next considered a motion passed by the Southern Illinois University Foundation at their meeting held on June 6, 1953, as stated in a letter received from the Executive Secretary of that body, as follows:

"That the Foundation request the Board of Trustees of the University, since the University is growing and new streets will be opened from time to time, to ask the City Council of the City of Carbondale, Illinois, when a new street is opened, to name the street Vandever Street."

On motion of Kenneth L. Davis, the Administration of Southern Illinois University was instructed to appoint a representative to meet with the City Council of the City of Carbondale, Illinois, and discuss the matter of naming a new street, when opened, Vandever Street.

### **MATTERS PRESENTED BY PRESIDENT MORRIS**

The following matters were presented by the Administration for consideration by the Board:

#### **(A) Report of the College of Liberal Arts and Sciences**

At the October 4, 1951, meeting of the Board of Trustees, it was suggested that the various major divisions of the University, both instructional and non-instructional, be invited to present reports of their programs and activities as a part of a systematic review by the Board of the University organization and function.

Three such reports, all concerned with the College of Education, have been presented to the Board by Dean Lawson. Attached is the Report of the College of Liberal Arts and Sciences; and, if the Board so desires, Dean T. W. Abbott of the College will stand subject to call for discussion, comments, and questions on his report.

A copy of the written report of the College of Liberal Arts and Sciences was received for the record, and filed with the Secretary of the Board.

Dr. T. W. Abbott, Dean of the College of Liberal Arts and Sciences, entered the meeting and presented a brief summary of the place of the College of Liberal Arts and Sciences in the total program of the University. After an expression of appreciation by the Board for such presentation, Dean Abbott was excused from the meeting.

#### **(B) Recommendations on Scholarships**

We recommend to the Board of Trustees the establishment of three classes of scholarships, as follows:

- (1). 15 Graduate Student Scholarships (covering tuition).



- (2). 150 Music Scholarships (covering tuition), for students in band, orchestra, and chorus.
- (3). 10 Art Scholarships (covering tuition).

Holders of these scholarships would be expected to participate in University events. For example, graduate students with special backgrounds might be asked to make appearances before service, civic, and women's clubs. Art students would assist in preparing public exhibits and demonstrations. Music students would appear in public concerts, at athletic events, etc.

Dr. Morris explained the purpose and scope of such proposed scholarships, stating that the total cost of such a program would be approximately \$7,500 per year, reducing the total income from educational operations by that amount. Mr. Nickell stated that he felt there was too great a concentration of proposed scholarships in the field of music, and that a distribution should be made to include other areas, such as science, speech, drama and journalism.

On motion of Kenneth L. Davis, the Board approved the establishment of 175 scholarships, covering tuition only, for worthy students enrolled in the University, and that the Administration determine the distribution of such scholarships, and make a review of such scholarships each year. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none.

**(C) Contracts and Purchase Orders Awarded During the Months of August and September, 1953, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of August and September, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$81,886.45, of which \$67,556.28 was chargeable against Operating Funds, and \$14,330.17 was chargeable against Capital Funds.

On motion of Kenneth L. Davis, the Board approved the report submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none.

**(D) Contracts and Purchase Orders Awarded During the Months of August and September, 1953, Amounting to \$1,000.00 or Over**

The Board received a report of contracts and purchase orders awarded during the months of August and September, 1953, amounting to \$1,000.00 or over, as follows:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
277	No other bids	Henry Holt & Company New York, N. Y.	\$1,398.60	Books
290	No other bids	MacMillan Company Chicago, Ill.	2,373.00	Books
295	No other bids	Prentice-Hall, Inc. New York, N. Y.	1,056.72	Books
322	No other bids	McGraw-Hill Book Co. New York, N. Y.	1,816.70	Books
362	Approved Exec. Comm.	Universal Butane Co. Centralia, Ill.	14,572.72	Propane Gas
426	Approved Exec. Comm.	Shell Oil Company St. Louis, Mo.	5,604.00	Gasoline

449	Approved Exec. Comm.	Chicago Apparatus Co. Chicago, Ill.	1,063.51	Laboratory Supplies
503	Approved Exec. Comm.	Martin Oil Company Carbondale, Ill.	2,420.00	No. 2 Furnace Oil
516	Approved Exec. Comm.	Martin Oil Company Carbondale, Ill.	1,639.30	Gasoline and Lubricants
555	Approved Exec. Comm.	Finnell System, Inc. St. Louis, Mo.	1,198.00	Scrubbing Machines
600	Approved Exec. Comm.	Baldwin Piano Company St. Louis, Mo.	9,202.00	Baldwin Organ
606	Approved Exec. Comm.	R. J. Brunner Office Supply Carbondale, Ill.	1,671.48	Furniture
639	Approved Exec. Comm.	Brewster Motors Herrin, Ill.	2,830.00	Automotive Equipment
688	Approved Exec. Comm.	Carbondale Lbr. Co. Carbondale, Ill.	1,207.00	Lumber
738	Approved Exec. Comm.	Troy Bradley Murphysboro, Ill.	4,156.00	Limestone and Phosphate
761	Approved Exec. Comm.	I.B.M. Corporation East St. Louis, Ill.	1,125.00	Electric Typewriters
763	Approved Exec. Comm.	Buhner Fertilizer Co. Danville, Ill.	1,947.00	Fertilizer
764	Approved Exec. Comm.	Research Equipment & Service Chicago, Ill.	1,087.00	Laboratory Equipment
774	Approved Exec. Comm.	Lucas Microscope Service Skokie, Ill.	1,245.00	Microscope
775	Approved Exec. Comm.	Hamrick Beauty Supply Co. Springfield, Ill.	3,233.38	Cosmetology Equipment
769	Approved Exec. Comm.	Blackwell-Wielandy Co. St. Louis, Mo.	1,659.30	Furniture
790	Approved Exec. Comm.	I.B.M. Corporation East St. Louis, Ill.	13,635.20	Annual Rental
860	Approved Exec. Comm.	The National Cash Register Company Carbondale, Ill.	1,540.00	Cash Register
886	Approved Exec. Comm.	Mt. Vernon Electric Supply Mt. Vernon, Ill.	4,177.24	Contract for Bulb Supply
887	Approved Exec. Comm.	J. F. Conrad Grocer Co. St. Louis, Mo.	1,101.00	Canned Goods
982	Approved Exec. Comm.	Servco Equipment Co. St. Louis, Mo.	2,028.53	Cafeteria Equipment

**Contracts**

4415	Approved Exec. Comm.	Illinois Utilities Co. Murphysboro, Ill.	8,030.00	Propane Gas
4433	Approved Exec. Comm.	L. H. Paul Plumbing & Heating Company Carbondale, Ill.	6,800.00	Plumbing and Heating

**B. Chargeable Against Capital Funds****University Purchase Orders**

567-A	Approved Exec. Comm.	Bragg & Rich Const. Co. Carbondale, Ill.	18,847.00	Concrete Curbing
607	Approved Exec. Comm.	Youngman Industries Murphysboro, Ill.	1,000.00	Hand Rail

649	Approved Exec. Comm.	General Electric Supply Corp. Cape Girardeau, Mo.	1,843.71	Electrical Supplies
959	Approved Exec. Comm.	Egyptian Venetian Blind Co. Carbondale, Ill.	3,000.00	Asphalt Tile
1004	Approved Exec. Comm.	Brunner Office Supply Co. Carbondale, Ill.	2,509.50	Wardrobe Cabinets

**Contracts**

A&E 677	Approved Exec. Comm.	Robinson Electric Co., Inc. Mt. Vernon, Ill.	3,030.86 (Extra)	Clock System
4428	Approved Exec. Comm.	Edgar Stephens & Sons, Inc. Cairo, Ill.	2,220,306.00	Construction of Library

**(E) Resolutions Accepting Bids for Capital Improvements**

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed above.

On motion of Vernon L. Nickell, the Board approved the report of contracts and purchase orders awarded during the months of August and September, 1953, amounting to \$1,000.00 or over, and adopted resolutions accepting bids for capital improvements, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none.

**(F) Statement of Cash Balances and Investments**

A report was presented showing available balances in University funds as of September 30, 1953; the investment of funds; and depositories used for such balances.

**(G) Dormitory Revenue Fund of 1952**

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952. No action was required.

**(H) Acquisition of Land**

The 68th General Assembly made available to the Board of Trustees of Southern Illinois University \$309,000 for the acquisition of land. A resolution calling for the condemnation of a certain tract of land necessary for campus expansion was presented to the members of the Board. The resolution contained the legal description of a tract of land designated in University records as Tract 67. A copy of this resolution was placed on file with the Secretary of the Board.

On motion of Lindell W. Sturgis, the Board unanimously adopted the resolution presented.

**(I) Termination of Agreement With J. T. Swartz and Company, Barcus, Kindred and Company, and Midlands Securities and Company**

The matter of the agreement between the Board of Trustees and J. T. Swartz and Company, Barcus, Kindred and Company, and Midlands Securities Company, Fiscal Agents, was discussed at some length. Action was deferred.

**(J) Changes in Faculty-Administrative Payroll**

The following changes in the faculty administrative payroll were reported:

**A. Continuing Appointments**

Name	Position	Salary	Length of Appointment
Helen Kesner	Instructor Home Economics	\$416.66 a month	Continuing
Major	Assistant Professor	25.00	Continuing
Robert A. McGinnis	Air Science and Tactics	a month	

**B. Term Appointments**

William S. Armstrong	1/6 time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Mrs. Mabel Bracewell	Assistant Instructor University School	240.00 a month	Effective 9-23,24,25 and 30 only
Ray George Chinn	Lecturer Men's Physical Education	400.00 a month	9-23-53 to 6-12-54
Edwin Melvin Creek	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Robert Eadie	1/3 time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Beulah Delores Knott	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Dorothy Jean Koontz	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Charles Emmett Moore	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Caryle G. Ott	1/3 time Lecturer Industrial Education	125.00 a month	9-23-53 to 12-5-53
Mrs. Arsicel Reese	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Helen E. Richey	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Frank J. Roan, Jr.	1/3 time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Richard G. Robinson	1/4 time Assistant Instructor in Speech	110.00 a month	9-14-53 to 12-5-53
Adrian Smith	1/2 time Research Asst. Local Government Res.	125.00 a month	9-14-53 to 6-12-54
Monty Stanley	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Kenneth Stewart	1/2 time Research Asst. Botany	125.00 a month	12-7-53 to 6-12-54
Helen Stoltz	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Richard V. Tabor	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed

James Estil Tooley	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Juliana Uphoff	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed

C. The following prospective list of Lecturers in Technical and Adult Education is recommended for appointments effective October 1, 1953, at hourly rates as indicated. Approval has been granted for the appointments of all these Lecturers previously, or has been requested in Section B. of this report. It is requested that the entire list be approved with the understanding that they will be selected and used as needed.

Name	Rate Per Hour	Subject
Armstrong, William	\$4.00	Retail Credit
Baker, Wallace	3.00	Accounting
Bartok, Joseph	4.00	Welding
Bremerman, Alma	3.00	Typewriting
Colombo, Mary Rose	3.00	Shorthand
Cox, Milton	3.00	Typewriting
Creek, Ed. Melvin	3.00	Bookkeeping
Cunningham, Joseph	3.00	Typewriting
Curtis, Edward	5.00	Banking
Eadie, Robert	4.00	Bookkeeping
Elsea, Hazel	3.00	Accounting
Epplin, Emma	3.00	Typewriting & Shorthand
Farris, Wilma (now Mrs. Wilma Vaughn)	3.00	Typewriting
Fore, Lawson	5.00	Real Estate Appraisal
Gregory, Thomas	5.00	Accounting
Hanson, Joseph	3.00	Calculating Machines
Harris, Fern	3.00	Typewriting & Shorthand
Harriss, Margaret	4.00	Typewriting
Hortin, Duane	4.00	World Affairs
Johnson, Florence	4.00	Shorthand
Knott, Beulah	3.00	Typing & Calculating Machines
Koontz, Dorothy	3.00	Bookkeeping & Shorthand
Koopman, Arthur	5.00	Banking
Lauber, William	5.00	Bookkeeping
Lockard, G. R.	5.00	Banking
Miller, Ophie	3.00	Shorthand & Typing
Moore, Charles	3.00	Typing & Shorthand
Parkhurst, Martha	3.00	Typing
Reese, Arsicel	3.00	Typing & Shorthand
Richey, Helen	3.00	Typing & Shorthand
Roan, Frank	5.00	Everyday Law
Smith, Dean	3.00	Bookkeeping & Accounting
Snow, Daniel	3.00	Typing
Sorgen, Ernest W.	5.00	Bookkeeping
Stanley, Monty	3.00	Bookkeeping
Stoltz, Helen	3.00	Typing & Shorthand
Tabor, Richard	3.00	Bookkeeping I & Payroll Accounting
Tooley, James	3.00	Medical Dictation
Uphoff, Juliana	3.00	Bookkeeping & Typing
Waggener, Frances Pauline	4.00	Clothes Magic
Williams, Ila	3.00	Calculating Machines

## D. Statutory Changes of Title

In the amendments to the Statutes as approved at the September 17, 1953 Board meeting, a number of changes in both descriptive titles and permissible payroll classifications were involved. The following lists show assignments of the present members of the staff to the positions to which these changed titles and classifications apply:

## 1. Changes in Descriptive Titles

Name	Former Title	New Title
Professor Charles D. Tenney	Vice-President	Vice-President for Instruction
Professor George H. Hand	Vice-President	Vice-President for Business Affairs
Associate Professor Raymond H. Dey	Director of Extension	Dean of the Division of University Extension
Associate Professor Ernest J. Simon	Director of the Vocational-Technical Institute and Associate Director of Extension	Dean of the Division of Technical and Adult Education and Associate Dean of the Division of University Extension
Associate Professor Abraham M. Mark	Director, Statistical Service	Director of the University Statistical Service
Instructor Charles M. Pulley	Director of Architectural Services	University Architect
William D. Poore	Supervisor of Non-Academic Personnel	Director of Personnel Office
Paul W. Isbell	Supervisor of Auxiliary Enterprises	Director of Auxiliary and Service Enterprises

## 2. Changes in Payroll Classifications

Name	Former	Proposed
Associate Professor Raymond H. Dey	Director	Dean
Associate Professor Ernest J. Simon	Director	Dean
Associate Professor Edw. V. Miles, Jr.	Executive Assistant	Manager
Instructor Robert L. Gallegly	Executive Assistant	Assistant Manager
Cornelia L. Beach	Executive Assistant	Division Chief
W. E. Buffum	Executive Assistant	Division Chief
Frank J. Dusek	Executive Assistant	Division Chief
Lucile H. Etherton	Executive Assistant	Division Chief
Emma Louise Morehouse	Executive Assistant	Recorder

## E. Changes in Rank and Salary

Name	Position	Change of Appointment
Dr. William T. Andrew	Instructor, Division of Rural Studies at \$470.00 per month	To Assistant Professor at \$500.00 per month, effective 12-1-53
Dr. R. Jean Fligor	Instructor, College of Education at \$500.00 per month.	To Assistant Professor at \$530.00 per month, effective 11-23-53
Dr. Alex Reed	Assistant Professor Division of Rural Studies at \$610.00 per month	To Associate Professor at \$640.00 per month, effective 12-1-53

## F. Change of Assignment and Terms of Appointment

Sujata Kesarcodi	Graduate Assistant English	To Graduate Assistant Art, effective 9-14-53
Dr. Ted R. Ragsdale	Professor of Education	To Acting Chairman effective 12-7-53 to 3-7-54
Mildred Schrotberger	Dean of Women at \$480.00 per month	To Dean of Women and Head Resident in Woody Hall at \$510.00 per month effective 9-14-53

## G. Sabbatical Leave

Willard A. Benson	Instructor Industrial Education	Effective Academic Year 1954-1955
Marvin E. Johnson	Instructor Industrial Education	Effective Academic Year 1954-1955

## H. Outside Employment

Dr. Ledford J. Bischof	Associate Professor Psychology	Writing of Pamphlet and Textbooks
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## I. Resignations

Donald Lee Braun	Graduate Assistant Zoology	Effective 9-14-53
Peter Hartley	Graduate Assistant Sociology	Effective 9-14-53
William Jing-foo Lew	Graduate Assistant General Library	Effective 9-14-53
John D. Mitchell	Research Assistant Cooperative Wildlife Research	Effective 9-15-53
George Schuster	Research Assistant Fisheries Management Research	Effective 9-1-53

## J. Graduate Assistants

One-half time at \$110.00 per month, effective September 14, 1953, to June 12, 1954:

Choy, Pauline  
Untereiner, Marie  
Verdugo, Carlos E.

One-half time at \$110.00 per month, effective October 1, 1953, to June 12, 1954:

Payne, Darwin

One-half time at \$110.00 per month, effective December 5, 1953, to June 12, 1954:

Fugate, Joe K.

One-half time at \$110.00 per month, effective October 12, 1953, to June 12, 1954:

Mayr, Norbert

The following supplement, not submitted in advance of this meeting, was presented:

A. Term Appointment

Name	Position	Salary	Length of Appointment
Dr. Roger F. Sondag	1/4 time Lecturer Health Education	\$140.00 a month	12-7-53 to 6-12-54

B. Practice Supervisor

Name	Subject	School
Lyle Beltz	Auto Mechanics	Marion

C. Outside Employment

Name	Position	Nature of Outside Employment
Ernest J. Simon	Dean of Division of Technical and Adult Education	Consultant, St. Louis Vocational Education Program

On motion of Kenneth L. Davis, the Board approved Changes in Faculty-Administrative Payroll, and supplement, as presented. The vote was as follows: Yea, Mr. Wham, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, Mr. Sturgis.\*

\*Mr. Sturgis voted "Yea" on all Changes in Faculty-Administrative Payroll, with the exception of Item C of the Supplement to Section J, in which approval was requested by Mr. Ernest J. Simon, Dean of the Division of Technical and Adult Education, to engage in outside employment. Mr. Sturgis stated that he objected to the policy involved, and not to Mr. Simon's request as an individual.

(K)

Analysis of Fall Term Enrollment

Following is the analysis of fall term, 1953, enrollments requested by the Board of Trustees at its September 17th meeting.

	College of Education			College of Liberal Arts and Sciences			College of Vocations and Professions			Total		
	M.	F.	Total	M.	F.	Total	M.	F.	Total	M.	F.	Total
Graduates										188	89	277
Post-Grad.										5	5	10
Seniors	86	118	204	60	11	71	45	18	63	191	147	338
Juniors	109	170	279	116	10	126	87	11	98	312	191	503
Sophomores	130	153	283	146	30	176	166	39	205	442	222	664
Freshmen	216	332	548	405	110	515	318	87	405	939	529	1468
Special										17	28	45
*V.T.I.										113	31	144
	541	773	1314	727	161	888	616	155	771	2207	1242	3449
				Belleville	Residence	Center				32	88	120
										2239	1330	3569
										216	204	420
										2455	1534	3989
										307	866	1173
												1000**
										2762	2400	6162

\* Full-Time Day School

\*\* Estimated



Dr. Morris stated that total enrollment is up 16% over fall term enrollment of one year ago and is 13% above the highest enrollment figure. No action being required, the analysis was received for the record.

**(L) Membership of University Council  
On Intercollegiate Athletics**

At the last meeting of the Board of Trustees we were requested to supply the names of the members of the University Council on Intercollegiate Athletics, as presently constituted. The following people make up the membership.

Dr. Delyte W. Morris, Chairman  
Dr. George H. Hand, Chief Executive Assistant  
Dr. Douglas E. Lawson, Dean, College of Education  
Mr. Glenn Martin, Director of Athletics  
Dr. T. W. Abbott, Faculty  
Dr. Orville Alexander, Faculty  
Dr. A. Frank Bridges, Faculty  
Dr. William J. Tudor, Faculty  
Mr. Robert F. Etheridge, Faculty  
Mr. John D. Gilbert, Alumni Association  
Mr. Tom Newton, Alumni Association  
Mr. Earl D. Merry, Student  
Mr. James Tosetti, Student

This report was received for the record.

Kenneth L. Davis stated that in his opinion Roswell D. Merrick should be a member of the Council on Intercollegiate Athletics. Dr. Morris replied that functionally Mr. Merrick will serve, inasmuch as the Statutes state that the Dean of the College of Education or his designated representative shall be a member of that body.

**(M) Educational Survey Contract With Mt. Vernon  
Elementary School District No. 80**

Approval was requested for a contract for a survey of the Mt. Vernon Elementary School's Reading program, to be directed by the Educational Research Services, a part of the College of Education. The Board had previously approved contracts entered into by this Service and the Murphysboro and Edwardsville School Districts. A copy of the contract submitted was placed on file with the secretary.

On motion of Vernon L. Nickell, the Board approved the contract submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none.

The following oral reports on current and pending matters were heard:

(1) A majority of students recently voted in favor of a proposal to recommend to the Administration and the Board of Trustees that each student be assessed \$1.00 per quarter, to be added to regular activity fees, to establish a fund for a Student Union Building. Dr. Morris pointed out that existing facilities, consisting of two connected barracks buildings, have been outgrown and that the current campaign to improve the situation is apparently entirely a student affair.

Mr. Nickell stated that when the time comes to build a Student Union Building, some arrangement should be worked out whereby the operation would be on a self-liquidating basis.

(2). An audit is currently being conducted by the State Auditor, under authorization of the last legislative session. Dr. Morris stated that prior to this year there has been a working agreement with the Auditor's office, whereby outside auditors have been selected jointly by the University and

the State Auditor's office: every other year the Auditor's office paid the complete cost, while in other years the Auditor's office paid one-third and the University two-thirds of the cost. The reaction of the Board of Trustees is sought, to determine whether an independent audit would be required for this and future years.

(3). Dr. Morris reported the possibility of an exchange of property with the Student Christian Foundation. He reported that agreements on basic matters concerning such exchange have been reached with the Board of Directors of the Student Christian Foundation, and that a definite proposal would be made to the Board at a future meeting.

(4). Consideration was given to the policy to be followed for preparation and distribution of the Annual Report of the Board of Trustees for the fiscal year 1953-54. It was the consensus of the Board and the Administration reports not pertinent in nature, with reference as to where such reports were filed. The draft would then be submitted to the Board for approval, and distribution as in past years.

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In conformity with the views of the Trustees, as expressed in Executive Session during the meeting held on September 17, 1953, Kenneth L. Davis moved that the salary of President Morris for the current fiscal year be increased by \$1,000.00, effective July 1, 1953. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis, Mr. Nickell, Mr. Lockard; nay, none; absent, Mr. Lanphier.

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The following report was presented, and a copy filed with the Secretary of the Board.

Summary Report of the Business Manager for the  
Period July 1, 1953 to September 30, 1953

The meeting was adjourned at 3 p.m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

JANUARY 21, 1954



The January meeting of the Board of Trustees of Southern Illinois University was held in the Office of the Board, Carbondale, Illinois, on Thursday, January 21, 1954, beginning at 10:00 a.m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Mrs. Stella Collins, Kenneth L. Davis, Robert L. Kern; Mr. Lanphier, Mr. Lockard, and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice President for Business Affairs George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, and Louise Morehouse, Recorder.

The meeting was called to order by John Page Wham, Chairman, and Kenneth L. Davis was appointed to serve as Secretary *pro tempore*.

The Chairman presented the minutes of the meeting held on November 5, 1953, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Lindell W. Sturgis, these minutes were approved as presented.

Dr. Morris informed the members of the Board that he had been requested to serve as a director of the General Telephone Company of Illinois. On motion of Mrs. Stella Collins, the Board unanimously approved Dr. Morris' acceptance of the appointment.

## MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administrators for consideration by the Board:

**(A) Termination of Agreement with J. T. Schwartz and Company, Barcus, Kindred and Company, and Midlands Securities and Company**

At the November 5, 1953, meeting of the Board of Trustees the matter of the termination of the agreement with J. T. Schwartz and Company, Barcus, Kindred and Company, and Midlands Securities and Company was tabled for consideration until the next meeting. Following is the statement that was presented at the November meeting:

On the thirteenth of October, 1950, the Board of Trustees entered into an agreement with J. T. Swartz and Company, Barcus, Kindred and Company, and Midlands Securities and Company to assist in the financing of residence halls and other revenue producing projects. The intent of the Board at that time was that the agreement would cover only assistance through completion of the women's dormitory, and that the use of the companies' services in the future would merely be permissive as the Board deemed their use appropriate.

The Board recently approved an application to the Housing and Home Finance Agency, for which the use of the companies' services was unnecessary. In fact, the Housing and Home Finance Agency has established the policy and so informed these companies that their services cannot be paid for from proceeds borrowed from their agency. However, the companies have taken the position that the use of their services under the agreement is mandatory. Therefore, to forego complications which might arise in the future, it is recommended that the Board approve a statement which declares the agreement of October 13, 1950, terminated as of this date.

After full discussion of the above recommendation, Lindell W. Sturgis moved that action be postponed with instructions to the Administration to prepare a contract or agreement which is in the best interests of the University, and which will not commit the University to the use of fiscal agent's services beyond a biennium; that if such agreement is not accepted by the companies concerned, it will then be presented to the Board of Trustees with objections stated, and the Board will take necessary action. The motion was carried by a unanimous vote.

**(B) Vacancy on University Appraisal Committee**

Mr. Harvey Nooner, a member of the University Appraisal Committee, has resigned his local position and assumed a position with the Federal Housing Authority in Springfield. He has therefore resigned from the University Appraisal Committee. Originally, the Board authorized an appraisal committee consisting of three persons. Immediately following the condemnation suit brought by the University in 1951, the membership of the committee was increased to five. The remaining membership of the committee is as follows:

Ryburn R. Colp  
Lawson Fore  
Nyle Huffman  
Harvey Hartline

It is requested that the Board name a replacement for Mr. Nooner in order to bring the committee to its full strength.

On motion of Lindell W. Sturgis, the Board unanimously approved the appointment of Paul Gene Brown as a member of the appraisal committee.

**(C) Increased Rate for Student Activity Fees**

It is recommended that the rate for the Student Activity Fees be increased \$1.00 per quarter, effective the spring quarter of 1954, this additional income going into a fund for the development of a Student Union Building. As reported

to the Board of Trustees at its November 5, 1953, meeting, the students themselves, by an overwhelming majority, voted this increase in their activity fees for the purpose indicated.

On motion of Kenneth L. Davis, the Board approved an increase of \$1.00 per quarter for Student Activity Fees, as recommended, effective the spring quarter of 1954.

**(D) Contracts and Purchase Orders Awarded During the Months of October and November, 1953, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of October and November, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$64,862.86.

**(E) Contracts and Purchase Orders Awarded During the Months of October and November, 1953, Amounting to \$1,000.00 or Over**

The Board received the following report:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
1020	Approved Exec. Comm.	Midwest Dairy DuQuoin, Ill.	\$ 5,902.94	Dairy Products
1065	Approved Exec. Comm.	Carbondale Herald Carbondale, Ill.	1,500.00	Printing
1094	Approved Exec. Comm.	Illinois Cooke Tractor, Inc. Mt. Vernon, Ill.	1,200.00	Machinery Repair Parts
1098	Approved Exec. Comm.	Midwest Dairy Murphysboro, Ill.	3,338.20	Dairy Products
1099	Approved Exec. Comm.	J. F. Conrad Grocery St. Louis, Mo.	1,733.30	Canned Foods
1104	Approved Exec. Comm.	Peoria Tool & Engineer- ing Company E. Peoria, Ill.	7,428.00	Machinery
1105	Approved Exec. Comm.	Peoria Tool & Engineer- ing Company E. Peoria, Ill.	1,706.80	Machinery
1126	Approved Exec. Comm.	Sawyer Paint & Wallpaper Carbondale, Ill.	1,094.78	Paint & Paint Supplies
1182	Approved Exec. Comm.	Cardwell Motors Murphysboro, Ill.	1,000.00	Pick-up Truck
1288	Approved Exec. Comm.	Moore Business Forms Mt. Vernon, Ill.	1,217.50	Forms Detacher
1351	Approved Exec. Comm.	Vogler Motor Company Carbondale, Ill.	1,855.00	Station Wagon
1352	Approved Exec. Comm.	Downstate Chevrolet Carbondale, Ill.	1,518.50	4-door Sedan
1481	Approved Exec. Comm.	Hoffman-Marquard Co. St. Louis, Mo.	3,227.86	Milling Ma- chine & Attachments
1572	Approved Exec. Comm.	Industrial Roofing Co. Mattoon, Ill.	6,820.00	Major Repairs
1588	Approved Exec. Comm.	Graham Paper Company St. Louis, Mo.	6,882.97	Paper Supplies
1589	Approved Exec. Comm.	Birmingham-Prosser St. Louis, Mo.	1,094.00	Paper Supplies

1592	Approved Exec. Comm.	Burgmeier Book Bindery Chicago, Ill.	7,500.00	Binding Books Pamphlets, etc
1739	Approved Exec. Comm.	Mr. Randall Davey Santa Fe, N. M.	2,500.00	Portrait
1882	Approved Exec. Comm.	Carbondale Herald Carbondale, Ill.	2,075.25	Printing and Binding
1894	Approved Exec. Comm.	Vogler Motor Company Carbondale, Ill.	1,475.00	Automobiles

**General Library Purchase Orders**

100	Approved Exec. Comm.	Hanson Bennett Magazine Agency Chicago, Ill.	5,100.00	Periodicals
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**Contracts**

4352	Approved Exec. Comm.	The Forest Service U. S. Dept. of Agriculture Milwaukee, Wis.	2,500.00	Research
4430	Approved Exec. Comm.	Midwest Aero Service, Inc. Carbondale, Ill.	9,600.00	Air Travel
4436	Approved Exec. Comm.	Herman Bearden Marion, Ill.	28,000.00	Moving Buildings
4438	Approved Exec. Comm.	William Hastie Carterville, Ill.	12,750.00	Stoker Coal
4439	Approved Exec. Comm.	C. R. & H. R. Dusch Makanda, Ill.	10,000.00	Screening Coal
4440	Approved Exec. Comm.	Forsyth Coal Company Clayton, Mo.	8,300.00	Screening Coal
4441	Approved Exec. Comm.	Kenneth Storme, Jr. Cambria, Ill.	8,280.00	Screening Coal
4443	Approved Exec. Comm.	Clifton Warren Carbondale, Ill.	2,000.00	Hauling

**B. Chargeable Against Capital Funds****University Purchase Orders**

1448	Approved Exec. Comm.	J. C. Williams & Sons Carbondale, Ill.	1,903.76	Snack Bar
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**Contracts**

A&E 672	Approved Exec. Comm.	Federal Constructors, Inc. Chicago, Ill.	4,067.70	Piping for (Extra) Heating
4424	Approved Exec. Comm.	Burnham and Hammond Chicago, Ill.	7,000.00	Additional Architectural Services
4428	Approved Exec. Comm.	Edgar Stephens Construc- tion Company Cairo, Ill.	60,000.00 (Extra)	Foundation Work
4434	Approved Exec. Comm.	Burnham and Hammond Chicago, Ill.	13,500.00	Library Plans and Specifications
4435	Approved Exec. Comm.	Burnham and Hammond Chicago, Ill.	23,433.00	Architectural Services
4445	Approved Exec. Comm.	Maloney Electric Company Murphysboro, Ill.	13,750.00	Electrical Work

**(F) Resolutions Accepting Bids for Capital Improvements**

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed above.

On motion of Lindell W. Sturgis, the Board approved report of contracts and purchase orders awarded during the month of October and November,

1953, amounting to less than \$1,000.00; report of contracts and purchase orders awarded during the months of October and November, 1953, amounting to \$1,000.00 or over; and adopted resolutions accepting bids for capital improvements, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis; nay, none.

**(G) Statement of Cash Balances and Investments**

A report was presented showing available balances in University funds as of November 30, 1953; the investment of funds; and depositories used for such balances.

On motion of Lindell W. Sturgis, the Board authorized the Administration to explore various possibilities as to the investing of cash balances, and to work out, within the limits of the law, what can be done with idle funds of the University.

**(H) Dormitory Revenue Fund of 1952**

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952. No action was required.

**(I) Acceptance of Property for Wildlife Research Study**

At the July 2, 1953, meeting of the Board of Trustees the matter of the cooperative wildlife research project was discussed. This project is an enterprise undertaken by the University, with financial assistance from the Illinois Coal Strippers Association, the Wildlife Management Institute, and the Sport Fishing Institute. The Truax-Traer Coal Company has agreed to convey to the University 1,800 acres of land which has been strip mined. The purpose of the project is to reclaim areas which have been strip mined for hunting, fishing, and recreational purposes.

Acceptance of the 1,800 acres from Truax-Traer Coal Company, in accordance with the conveyance presented, is recommended.

After full discussion, on motion of Lindell W. Sturgis the Board deferred acceptance of land from Truax-Traer Coal Company until the next regular meeting of the Board, and instructed the Administration to appoint a representative of the University to contact the proper agencies and interested groups for their reactions.

**(J) Policy for Negotiations With Labor Unions**

On December 18, 1951, the Board of Trustees approved a policy relating to negotiations with Unions representing nonacademic employees of the University, which policy required the Administration jointly to conduct negotiations with the Central Office of the University Civil Service System of Illinois. This joint negotiating body was to recommend an agreement to the Board of Trustees.

The Administration recommends a revision of this policy. This recommendation is joined in by Mr. Donald Dickason, Executive Director of the University Civil Service System of Illinois. It is the feeling of the Administration and Mr. Dickason that joint negotiations are not feasible. The University and the Civil Service System should feel free to call upon each other for advice in the course of negotiations, but the final responsibility should rest with the Administration and it is the Administration's decision which should be submitted to the Board of Trustees for their consideration. We therefore recommend that the following policy be adopted by the Board:

With regard to negotiating contracts with nonacademic employees represented by Unions, such negotiations shall be the responsibility of the Administration of the University, with full authority to call upon the University Civil Service System of Illinois for such advice and assistance as may be deemed advisable by either the

University Civil Service System or the Administration. The agreement as recommended by the Administration shall then be submitted to the Board of Trustees for final approval or disapproval.

On motion of Kenneth L. Davis, the Board adopted the policy recommended.

**(K) Policy Agreement With Building Service Employees**

The attached policy agreement with Local Union No. 253, Building Service Employees' International Union (AFL), which has been agreed to in writing by the proper officials of the Union, is presented for the approval of the Board of Trustees.

**Policy Statement**

The following policies are subscribed to by the Board of Trustees of Southern Illinois University, hereinafter referred to as the Employer, and Local Union No. 253, Building Service Employees' International Union (AFL), hereinafter referred to as the Union, as an operation guide to govern the mutual obligations and benefits as covered herein.

**ARTICLE I. RECOGNITION AND RELATIONSHIP**

Section 1. The Employer recognizes the Union as the sole collective bargaining agent for nonacademic employees classified as Cook I's. This recognition shall continue in force as long as the Employer is satisfied that the Union represents a majority of those in the above classification. If, at any time, the University believes that the determination as to the facts of such representation is needed the State Department of Labor shall be asked to conduct an election and to certify the results thereof and this determination shall be accepted as final by both parties to this agreement. It is further understood that no question as to the right of representation may be raised by either party at intervals of less than twelve calendar months.

Section 2. The Union recognizes the right of the Employer to manage its operations and to plan, direct, and control the policies and conditions of employment of the employees insofar as such policies are not inconsistent with the expressed provisions of this agreement. The Employer recognizes the interests of the Union in any changes which materially affect the working conditions of those represented by the Union and the need to keep the Union informed prior to any such changes.

Section 3. The Union agrees that during the term of this Agreement, the Union and its members shall not solicit membership or carry on Union activities on the Employer's premises during the working hours. A Union steward with permission of his supervisor may leave his assigned work to settle a grievance or to present the matter in accordance with the terms of this statement of policy. A certified list of stewards shall be provided to the University by the Union and changes therein shall be reported as they occur.

Section 4. Both the Union and the Employer join in the belief that the use of intimidation or coercion as a means of influencing any person for or against Union membership is not desirable. If a dispute arises as to whether an employee was influenced through intimidation or coercion into joining, or refraining from joining the Union, or continuing his membership therein, such disputes shall be submitted for determination under the provisions of this policy referring to arbitration of grievance.

**ARTICLE II. COMPENSATION PLAN**

Section 1. It is agreed that the basis of all negotiations between the Union and the University is the wage pattern prevailing with the community under the principles set forth in the statutes of the State of Illinois defining the prevailing rate as the rate generally paid for work of a similar character in the locality in which the work is performed, but that this principle is subject to



modification to the extent necessary to fit rates paid for separate employee groups into the general compensation plan of the University.

Section 2. All changes in rate herein provided shall be effective July 1, 1953. All new employees serving in a Cook I capacity will be required to complete a six months probationary period. Cooks on an irregular schedule of employment shall retain the trainee classification until a permanent full-time position is available. When such a position is vacant all trainees will be notified and given an original entry examination as provided under the University Civil Service System Law. Appointments to this permanent position will be made from the top three on this register. It is understood that other things being equal the trainees will receive special consideration for the existing vacancy. A trainee may, upon the completion of his six months probationary period, apply at the Personnel Office and take the Civil Service examination to qualify for a certified status in this classification pending a vacancy. Seniority in the promotional lines or in the Cook I classification shall be counted from the date that the employee satisfactorily completes his training program and/or qualifies for and passes the examination required for the Cook I classification if his employment is continued in this classification.

### **ARTICLE III. CONTINUITY OF OPERATION**

Section 1. The Union agrees that there shall be no strikes, walkouts, slowdowns, or stoppages of work during the term of this Agreement; and the Employer agrees that there shall be no lockout during this Agreement.

### **ARTICLE IV. SENIORITY**

Section 1. Seniority shall be by classification and shall be based upon the length of service in the promotional line and shall date from the first date of employment in the promotional line.

Section 2. Work assignments to the various food service units will be made in September of each year in accordance with the requests of the employees in the order of their seniority. One such an assignment is made the operating schedule of that unit will be binding upon all employees therein and transfers to other units will not be permitted unless agreeable by both parties to this Agreement.

Section 3. A reduction in force would be on a university-wide basis within this particular classification.

### **ARTICLE V. BENEFITS**

Section 1. The benefit policies as adopted by the Board of Southern Illinois University in accordance with recommendation of the Merit Board, applicable to holidays, vacations, payment of overtime, disability leave, and work week shall be considered a part of this Agreement in accordance with copies of applicable sections thereof attached thereto.

Section 2. Holidays. It is understood in any case that the Union will furnish to the University a sufficient number of qualified employees in each classification which it represents to meet the operating needs as determined by the University on any holiday.

Section 3. Employees shall be allowed two (2) hours without loss of pay within their scheduled work day in which to vote in a general election providing the employee requests his immediate supervisor for such absence on the day before the date of the election, and providing that he is scheduled to work at least four hours during the time the polls are open. If he is scheduled to work less than four hours within that period, he is entitled only to the amount scheduled while the polls are open up to but not exceeding two hours.

## ARTICLE VI. UNIFORMS

Section 1. In cases where uniforms are required for employees in this classification it is understood that the employees will buy their own uniforms and the University will furnish the necessary laundry service.

## ARTICLE VII. GRIEVANCE PROCEDURE

Section 1. The Employer and the Union agree to the use of a grievance procedure which is that established in the Faculty Statutes of the Employer, modified in accordance with the following statement:

Faculty Statutes, Article I, Section 3-E:

"If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaint with the President of the University who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of the University. If the Staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the Staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it."

Modification:

It is understood that in the case of nonacademic employees the first presentation of a grievance shall be to his immediate supervisor and that the line of appeal thereafter is upward through the channels of departmental supervision before going directly to the President. It is further understood that if a satisfactory settlement is reached within the departmental organization, no appeal to or action by the President is necessary. If, upon final appeal to the Board, the Board refuses to hear the grievance or misunderstanding, or should determine the matter unsatisfactorily to the employee, then the matter shall be referred within fifteen (15) days to an arbitration committee consisting of three (3) members; one to be selected by the Board, one to be selected by the Employee, and a third to be selected by these two. In case of disagreement between the two parties which cannot be resolved within ten (10) days, the Superintendent of Public Instruction of the State of Illinois shall be asked to appoint a third member within ten (10) days of the receipt by him of the request.

## ARTICLE VIII. TERM OF AGREEMENT

Section 1. This agreement shall be effective as of the date of signature with the understanding that the wages agreed upon become effective as of July 1, 1953, and shall continue in effect until June 30, 1954. It shall be renewed automatically thereafter from year to year unless either party notifies the other in writing at least sixty (60) days prior to the expiration date of the current year that it desires to modify or terminate this agreement.

Section 2. Negotiations upon such proposed changes or amendments to the terms of this agreement shall begin not later than thirty (30) days prior to the expiration date of this agreement and shall continue until an agreement is reached or until this agreement has been terminated on ten (10) days notice as hereinafter set forth.

Section 3. During such said negotiations this Agreement shall remain in full force and effect, except that during such negotiations subsequent to the expiration date of such period either party on ten (10) days notice to the other may terminate this agreement.

## ARTICLE IX

It is understood that the provisions of the legislative act establishing the University Civil Service System of Illinois are accepted as a part of this policy statement. A copy of this legislation is attached hereto. No provision of this Agreement, or any application thereof, which is found to be contrary to the requirements of this statute shall be effective thereafter. Should any provision of this agreement, or any application thereof, become unlawful by virtue of any Federal or State Law, or Executive Order of the President or the Governor of Illinois, or final adjudication of any court of competent jurisdiction, the provision, or application of a provision, of this Agreement shall be modified by the parties to comply with the law, order, or final adjudication, but in all other respects the provisions and applications of provisions of this Agreement shall continue in full force and effect for the life thereof.

### POLICY RELATING TO EMPLOYEE BENEFITS—UNIVERSITY CIVIL SERVICE SYSTEM OF ILLINOIS

#### I. LEGAL HOLIDAYS

- A. Offices, laboratories, and shops will be closed and all employees in the System excused, except in emergency and for necessary operation, on the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.
  - 1. Permanent and continuous employees will be excused with full pay.
- B. In the event that work is required
  - 1. Employees will be compensated by time and one-half payable in cash, in addition to regular compensation.

#### II. WORK WEEK

- A. Employees other than administrative
  - 1. All employees other than those in administrative classifications as approved by the Merit Board shall have a basic work week of forty (40) hours, except as stipulated in agreements, or in local prevailing practice, or general community patterns.
    - a. Determination of the daily and weekly schedule within which these hours are to be worked is to be considered as subject to agreement between the individual institutions and their employees.
- B. Except in operations where services are regularly required seven days a week, work performed on Sunday is overtime, to be compensated in cash at the overtime rate of time and one-half, or as stipulated in agreements.

#### III. OVERTIME PAY

- A. All time in excess of the units of hours, constituting the work day or the work week is overtime and will be compensated as follows:
  - 1. For employees, overtime will be compensated at time and one-half in cash.

- B. Paid time in which work is not performed shall count as working time toward the accumulation of overtime in any work week.
- C. By the mutual agreement between an employee and his supervisor, with the approval of the Director of Personnel, the employee may work overtime including holidays with time off at time and one-half rates (in lieu of cash payment).

#### IV. DISABILITY LEAVE WITH FULL PAY

- A. Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is 45 working days. Amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of 45 working days his rate of accumulation shall be reduced to one work day for each two months of service. There shall be no limit in the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than 45 days, the accumulation will again be at the rate of 1 day per month until a new total of 45 days is reached.
- B. Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.
- C. Employees of the System shall be credited as of the effective date of this policy, with the number of work days which equals the number of days in the employee's present work week times the number of years of his service to a maximum of ten times the number of work days in his present work week.

#### V. VACATIONS WITH FULL PAY

- A. For all employees in their first year of service
  - 1. No vacation shall be available for employees with less than six (6) months of service, but at the end of six months of employment, one-half of the first year's vacation as listed in "B" shall be considered as earned and available, subject to the approval of the Department, and the fractional amount of the first year's vacation shall be available thereafter in proportion to the fraction of the year worked.
- B. For employees in the second and succeeding years of service.
  - 1. For those employees with less than ten years of service, vacation shall be two work weeks in each year of service.
  - 2. For those employees with ten or more years of service, vacation shall be three work weeks in each year of service.

On motion of Kenneth L. Davis, the Board approved the policy statement presented.

#### (L) Personnel Policies Affecting Civil Service Employees

The following is a codification of applicable rules and regulations of the University Civil Service System, the University Retirement System of Illinois, and the policies adopted by the Board of Trustees regarding terms of employment for non-academic employees. The form of these rules and regulations will make it possible to instruct new employees and present employees of their rights and duties as employees of Southern Illinois University.

**Personnel Policies Affecting Civil Service Employees  
At Southern Illinois University**

**I INTRODUCTION**

This booklet was prepared in order to serve as an official medium for the University in issuing personnel policies and procedures to department heads, supervisors and employees.

With the number of employees at the University and so many different departments it is highly desirable that a uniform set of policies and procedures for University employees be established and understood. In this booklet we have attempted to define the various items that we think will be of major importance to the "University family" and we hope that this may serve as a guide in interpreting university policies.

In establishing a central Personnel Office we want to make every effort to establish policies which will be understandable by each employee of the University.

**II ORGANIZATION AND DUTIES OF PERSONNEL OFFICE**

The function of the Personnel Office is to implement a good personnel program for Southern Illinois University that can be adequately defined and explained for every employee on the campus. It is responsible, under the direction of the Chief Executive Assistant and the President, for the recruitment and employment of qualified personnel, for classifying positions, for employee and labor relations, for preparing payrolls, and maintaining personnel records of civil service employees. In addition, it supervises the preparation of student and faculty payrolls and maintains personnel records for faculty.

**III STATEMENTS OF POLICY**

A. The University desires to provide whatever leadership it can to improve the socio-economic conditions in Southern Illinois. The educational program with its many broad approaches to current problems can aid in this development. The faculty and civil service employees cooperate in endeavoring to furnish the educational and social opportunities for students who can aid in the development of this section of the State.

B. All nonacademic employees of Southern Illinois University are subject to the rules and regulations of the University Civil Service System of Illinois. They are, however, employees of the Board of Trustees of Southern Illinois University.

C. A person who is assigned to a position which is expected to last more than six months is a permanent and continuous employee. This includes persons working regularly but on a part-time basis. Any person filling such a position will be required to serve a six months probationary period.

D. The University recognizes the principle of collective bargaining with respect to civil service employees not in administrative positions. The University will negotiate with any person, groups, or organization acting in behalf of any employee when such a person or agency presents evidence that he or it represents more than fifty per cent of the employees of the classification employed by the University and that he or it is authorized to represent them. The determination of the appropriate unit for collective bargaining and of the majority representation in that unit shall be made by the Department of Labor of the State of Illinois.

E. Any civil service employee will have the right to discuss the terms of his employment or his working conditions with the Director of Personnel Office but no individual agreement may be made which will violate the terms of an agreement reached by negotiation with the group of which he is a part.

F. No person or organization will be permitted to solicit membership in any organization with a University employee during his working hours nor will any person or organization be permitted to solicit funds, or engage in any other Union activities on University premises during working hours except in the settlement of grievances as outlined on Page 18.

G. A full-time employee of the University shall not engage in a regular business or be regularly employed for remuneration other than by the University, except with the approval of the President of the University and the Board of Trustees. Application forms should be obtained at the Personnel Office for registering such outside employment.

H. Disability leave and benefits available under the Workmen's Compensation Act shall be available to both permanent and temporary employees.

I. An employee will be given time off to vote in general elections not exceeding two hours, provided that such employee is scheduled to work more than four hours during the hours the polls are open, and requests such time off at least one day in advance.

#### IV EMPLOYMENT, PROMOTIONS AND TRANSFERS

A. The Personnel Office has been established to serve as a centralized employment agency for all civil service or nonacademic positions. Any person seeking University employment should be directed to the Personnel Office to file an application blank and complete the necessary pre-employment examinations.

B. The University encourages present employees to refer applicants to the Personnel Office for employment. Relatives of faculty and nonacademic staff may not, however, be employed in the same department or operating unit where a relative is now employed unless the skills possessed by the applicant are such that it is deemed in the best interest of the University to employ him; or in cases where other circumstances warrant and upon the approval of the President. The word relative shall be interpreted to mean the following: father, husband, son, brother, grandfather, grandson, uncle nephew, and corresponding feminine and in-law relationships.

C. Each department should notify the Personnel Office at the earliest possible moment when a vacancy occurs or additional help is required on forms provided by the Personnel Office. This office will send qualified applicants to the employing department.

D. New employees will be required to serve a six months probationary period before final certification as a permanent employee. During the probationary period an employee may be dismissed from his position if he fails to demonstrate the ability and the qualifications necessary to furnish satisfactory service.

E. The University prefers to fill vacancies by promoting its present employees. A person certified in his present classification and who meets the qualifications for another position may apply for that position through his supervisor and the Personnel Office. No person is eligible for promotion until he has served a six month period in his present classification, unless agreeable to the supervisor and the Personnel Office.

F. Employees desiring to transfer from one department to another should report this fact to the Personnel Office. When such a transfer occurs the employee may transfer his unused vacation to the new department subject to the approval of the new department head.

G. If an employee resigns he should give the University as much advance notice of his departure as possible so that satisfactory arrangements for a replacement can be made. Two weeks notice shall be considered good business practice. A department should submit a Change of Status form to the Personnel Office prior to the employee's reporting to sign final resignation papers.

H. Employees promoted in the promotional line as established by the Merit Board shall be required to serve a probationary period in the new classification.

## V CLASSIFICATION AND COMPENSATION PLAN

A. Each position is classified according to its responsibilities, duties and requirements. These job titles shall correspond to the classification plan of the University Civil Service System of Illinois and a job specification is available for each classification.

The job specifications were written for the following reasons:

1. To facilitate equitable evaluation of all University positions.
2. To assist in recruiting and proper placement of all personnel.
3. To assist an employee in becoming acquainted with the general duties required.

Copies of this classification plan containing specifications for all position classifications and titles are available in the Personnel Office.

B. A review of a position classification may be made by the Personnel Office semi-annually (November or June) if recommended by a department head and approved by the President's Office. When duties or responsibilities change significantly, a review of the classification should be requested on forms provided by the Personnel Office.

C. Salary ranges, including minimum and maximum, are assigned to each classification and are based upon rates paid in the area for comparable services by other employers. These ranges are to be recommended to the Merit Board of the University Civil Service System of Illinois by the Director of Personnel. Where salary ranges exist, starting salaries will normally be at the minimum rate unless the previous training, experience and Civil Service examinations results indicate a higher salary is warranted.

D. Salary increases will be based upon the recommendations of department heads, length of service, degree of responsibility assumed and availability of funds. Requests for increases will normally be reviewed when annual departmental budget recommendations are made, but may be reviewed semi-annually.

E. Salary increases will normally be granted when a person is promoted to a higher classification even though the present salary is within the range of the higher classification, if necessary funds are available.

## VI HOURS OF WORK

A. **THE WORK WEEK:** The normal work week for all employees has been established at forty hours per week. The basic work hours are from 8 A. M. to 5 P. M., Monday through Friday, with one hour off for lunch, except in the Physical Plant Department where the hours of work are from 8 A. M. to 4:30 P. M. with one-half hour off for lunch. Hours during the summer will be generally 7:30 A. M. to 4:30 P. M. Each department is expected to be open, however, from 8 A. M. to 12 noon Saturday and it shall be the responsibility of the dean or department head for arranging satisfactory working schedules. If an employee is scheduled to work on Saturday morning he is to be given an equal time off on another work day in the week, unless governed by other agreements, or an administrative employee as defined in Article XVII, Page 19.

In some departments around-the-clock operations will be required. In these cases the work week will be the same (forty hours) except that the beginning time of the week will be rotated to provide seven-day service.

When twenty-four hour service is required there shall be three shifts. Mealtime, if eaten on the job, will be allowed as part of the eight-hour shift.

**B. HOLIDAYS:** The University recognizes six legal holidays on which all offices, laboratories, and shops will be closed and all employees excused, except in emergencies and for necessary operation. The holidays are: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. If a holiday falls on the second rest day of an employee's two day rest period another day off will be given; if the holiday falls on the first rest day no additional time will be granted.

1. Employees in prevailing rate groups will be compensated in accordance with local prevailing practice.
2. Employees not in the prevailing rate groups will be excused with full pay. If work is required, these employees, except those in administrative classifications as approved by the Merit Board, will be compensated by time and one-half cash payment in addition to their regular compensation, or granted equivalent time off.
3. Administrative employees in classifications approved by the Merit Board shall receive no additional compensation for such time worked.

Any other time off will be announced by the President's Office.

**C. REST PERIODS:** Women employees shall be given rest periods of fifteen minutes each half day at times to be arranged by the supervisor.

**D. OVERTIME:** All work in excess of the number of hours constituting a work day and/or the work week is overtime and will be compensated at time and one-half in cash, unless under local prevailing practice a higher rate is paid. In such cases the local prevailing practice will be followed. By mutual agreement between a department and an employee, an employee may work overtime with time and one-half off in lieu of cash payment, providing this does not conflict with prevailing practice. Any such accumulated time must be used in the vacation year.

All accumulated overtime not used during the month in which accumulated shall be reported to the Personnel Office on the Monthly Leave Report.

In accordance with the provisions of the Illinois Women's Eight Hour Law, no woman employee shall work more than nine hours in more than one day of a calendar week, provided that such excess over eight hours in that day shall be deducted from the subsequent regularly scheduled employment time of that calendar week if such excess occurs on Saturday, and provided further that the total time of employment in no event shall exceed forty-eight hours in any one calendar week. Exceptions: Graduate nurses, switchboard operators, and employees engaged as a result of public emergencies, etc., as defined in the law.

## VII VACATIONS

**A.** All permanent and continuous employees who have completed at least six consecutive months of employment shall be eligible for a vacation. The following three vacation plans will be recognized at Southern:

1. Two weeks for each year of service. To be granted all employees who work a basic work week with overtime compensation for any time worked beyond that work week, and who have less than ten years of service.



2. Three weeks for each year of service. Available for employees listed in paragraph "1" above and who have ten years or more of service, except those in the prevailing rate group.
3. One month's vacation for each year of service will be available for administrative employees.

B. During the first year of employment a proportionate part of the annual vacation will be granted on the basis of the months of service the employee has completed to the beginning of a new fiscal year. In each succeeding year the employee will receive the annual vacation as stated above. In the year in which an employee leaves the service of the University for any reason, including death, he shall receive all accumulated annual vacation pay.

C. Annual vacation may be taken from July 1 to June 30, following completion of a full year of service. Vacations shall not be cumulative. Any employee may, with the approval of his department, have his vacation deferred for a period not exceeding one year. Extra pay for unused vacations will not be permitted.

D. The record of the amount of accumulated vacation time will be furnished employees in July of each year by the Personnel Office.

E. The University will, insofar as possible, grant vacations in accordance with the employee's preference; however, the actual vacation schedules will be at the discretion of each department. Holidays recognized by the University will not be included as vacation time, unless said holiday is one normally worked by the employee without additional pay.

F. A part-time continuous employee will receive the annual vacation provided for his classification at his usual rate of pay.

### VIII DISABILITY LEAVE

#### A. General Policy:

1. Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until the total accumulation is forty-five working days. After an employee has accumulated a total of forty-five working days his rate of accumulation shall be reduced to one working day for each two months of service. The amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. There is no limit to the amount which may be accumulated at this rate thereafter. If use of available leave later reduces the total to less than forty-five days, the accumulation will again be at the rate of one day per month until a total of forty-five days is reached.
2. Disability leave may be used when it is necessary for an employee to be absent from work because of illness or death in his immediate family or household. No more than three days shall be granted for death, however. For the purpose of this rule family shall include father, husband, son, brother, and corresponding feminine and in-law relationships or members of the immediate household.
3. If an employee elects to receive disability benefits under the University Retirement System of Illinois before he has exhausted his accumulated disability leave he will receive no payments from Southern Illinois University during the period that disability benefits are received from this System.

**B. Disability Arising Out Of and In the Course of Employment:**

1. Such an employee will receive payments provided by the Workmen's Compensation Claims Committee in accordance with the Workmen's Compensation Act.
2. Such an employee may elect to use a portion of his accumulated disability leave provided in Article VIII, Paragraph A1, Page 10, to supplement payments made under the Workmen's Compensation Act, provided that in no case during the period of disability shall total payments exceed the full compensation paid the individual at the time disability occurred.
3. After sixty days a participant in the University Retirement System of Illinois may receive disability benefits from that System only for the difference between the benefits available from the Retirement System and the amount paid in accordance with the Workmen's Compensation Act.

**C. Disability Under the University Retirement System:**

1. All permanent and continuous employees are required to become participants in the University Retirement System of Illinois established by a special act of the General Assembly, July, 1941.
2. Disability benefits from the System are payable to any participating employee for mental or physical disability arising from any cause, as a result of which the individual is unable to perform the duties of his position. Exceptions are: (1) if he becomes disabled during the first five years after beginning participation in the System and if this disability is a result of a condition which existed when he began at that time; (2) or a pregnancy without complication. In these cases the System does not pay disability benefits.
3. A period of sixty days must lapse before disability benefits can be secured under the University Retirement System except in cases where there is a recurrence of a former disability within thirty days after the employee returns to work. In these cases disability payments will begin immediately.
4. Any disabled employee, except one who had attained sixty-eight years of age prior to September 1, 1953, shall be placed on retirement status on September 1, following his sixty-eighth birthday.

**IX LEAVES OF ABSENCE****A. Leaves of Absence With Pay:**

1. Leaves of absence with pay may be granted an employee by the Director of Personnel for death or illness of relatives taking into consideration the length of service, previous leaves granted the employee, and recommendation of the department head. Such leaves, when granted, shall be charged against the employee's annual disability leave as specified in Article VIII, Paragraph A1, Page 10. If a position is discontinued during a leave of absence, the employee will be eligible for appointment to any position in his classification which becomes vacant following his return.
2. Leaves of absence for jury duty or to serve in the National Guard shall be granted when an employee is called for such service. Compensation for this time will be computed as the difference between the amount received for such service and their normal rate of pay.

**B. Leaves of Absence Without Pay:**

1. Leaves of absence without pay for reasons other than disability, may be granted by the Director of Personnel when in his judgment the recommendations are reasonable and have the approval of the employee's supervisor.
2. Leaves of absence without pay for military service shall be granted when an employee enlists or is inducted into the armed forces. Such an employee will be reinstated into his position, or one of similar status, if he is honorably discharged from the service and he requests re-employment within ninety days following his discharge and is qualified to perform the duties of his position. If any physical or mental disability occurs while in the service, which would make him unfit for his former position, the University will make every effort to find a position which he can satisfactorily fill and at the rate of pay provided for this position.

**X RETIREMENT BENEFITS**

A. Any permanent and continuous employee or any employee who has completed one full year of employment is required to contribute five per cent of his earnings to the University Retirement System of Illinois.\* The University also contributes approximately eight per cent of each employee's earnings to the System. An employee may receive service credit for any full-time employment which immediately preceded the date on which he was certified to the Retirement System by paying normal contributions plus interest for that time.

B. A participant may retire at the age of fifty-five with the consent of the University and the Retirement Board; at the age of sixty at the request of the employee; but must retire on September 1, following his sixty-eighth birthday, unless the employee requests a deferment and the University approves.

C. Retirement annuities are based upon age, length of service, and Final Rate of Earnings.

D. In the event employment is terminated the participating employee may withdraw his total contributions plus interest, less any contributions credited to his account by the State during any period in which the participant received disability benefits. If any employee is over age sixty he may withdraw his contributions, if his contributions plus the employer's contributions would provide him with a retirement annuity of less than thirty dollars per month.

**XI DEATH BENEFITS**

A. Death benefits will be paid a dependent beneficiary of an employee participating in the Retirement System of not less than two thousand dollars (\$2000.00) and not more than five thousand dollars (\$5000.00) unless the contributions plus interest exceed five thousand dollars (\$5000.00); provided that if the death of such an employee occurs prior to completion of five years of participation as an employee certified to the System and is the result of a condition which existed at the time he became a participant. If the beneficiary is not dependent upon the participant the Death Benefit will be the employee's accumulated contributions.\*

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\*See Act Creating the University Retirement System of Illinois, August, 1953.

The Death Benefit after retirement will be the greater of the following:

1. The employee's contributions, including interest at the time of retirement, less the sum of all annuity payments received prior to the date of death.
2. Six times the monthly supplemental annuity.
3. Five hundred dollars (\$500.00).

B. Such benefits may be reduced by payments made in accordance with State Workmen's Compensation Act for a death benefit not in excess of contributions paid by any tax-supported Retirement System of the State of Illinois or by the Federal Civil Service Retirement System.

C. Payment for accumulated vacation time will be made at the death of an employee.

### XII SENIORITY

A. Following the completion of a six month probationary period an employee's seniority shall date from the date of original employment. An employee's seniority shall be by campus in which he is employed, unless a smaller unit shall be determined by the Merit Board in an agreement with the employees involved. Seniority shall be based upon the length of service in the promotional line. Seniority will continue to accrue during leaves of absence granted for military or disability reasons. If an employee is laid off due to a shortage of work or requests a leave of absence without pay for personal convenience, seniority will continue to accrue if the lay-off or leave of absence is for less than thirty working days. If in excess of thirty working days, seniority does not accrue in accordance with the University Civil Service rules.

B. When an employee accepts a position in the classification outside his promotional line he may be given leave of absence for one year from his old classification in order that he may preserve seniority for the months of service in that promotional line. After one year of service in the classification outside the promotional line the seniority rights will be relinquished.

### XIII TRAINING

A. Employee training programs will be provided where possible in order to assist an employee in the performance of his present assignments and to aid him in obtaining advancement by merit.

B. A full-time employee who can meet the academic requirements may register for University courses, with the approval of his department head, for not more than eight quarter hours, provided that not more than one course or five credit hours will be taken per week during his hours of employment. Time lost in taking this course shall be made up at some mutually agreeable time between the employee and his supervisor.

Requests to enroll in University classes must originate with the immediate supervisor, have the approval of the department head and the Director of the Personnel Office.

Upon the request of the department head an employee who has completed at least one year of University employment may be permitted to enroll in a course without making up the class time if such study is clearly related to the type of work performed by the employee.

### XIV EMPLOYEE SERVICES

#### A. Hospitalization Insurance:

Each permanent employee may take advantage of the group hospitalization plan for himself and his family. Coverage by the Golden Rule

Life Insurance Company can be secured by making application at the University Bursar's Office during May or November of each year. Payments are made to the University semi-annually.

Further information concerning this plan may be secured at the Bursar's Office.

**B. Credit Union:**

Employees of the University who so desire may join the Jackson County Teacher's Credit Union by purchasing a share which would entitle them to many financial privileges. Persons interested in further information should report to 1003 Lake Street, Carbondale, Illinois.

### **XV MEDICAL EXAMS**

New employees will be required to take physical examination before beginning their employment at the University and before certification to the University Retirement System. Medical examinations will also be required when an employee (1) returns from an extended leave of absence; (2) following release by Department of Public Health if ill or exposed to a communicable disease; (3) the Personnel Office requests a new examination when the maintenance of minimum health standards is in question. Appointments for these examinations will be made at the Personnel Office.

### **XVI GRIEVANCE**

The following procedures shall be followed if any problems or complaints arise in the performance of work assignments.

A. An employee, or his authorized representative, shall first present any such matter to the employee's immediate supervisor. This must be done within three days of the beginning of the grievance.

B. If the matter is not satisfactorily resolved and an employee desires he may submit a grievance to his department head. The department head is to review the facts and render his decision to the employee, or his authorized representative, within one week.

C. If the grievance still exists the case should be submitted, in writing, to the Director of Personnel. He shall consider the matter with both the employee, or his authorized representative, and the administrative officer involved and render a decision. If the decision is not acceptable the Director of Personnel will make arrangements for the matter to be referred to the Chief Executive Assistant. The Chief Executive Assistant shall conduct an investigation of the incidents leading to the grievance and render his decision.

D. If his decision is not acceptable the matter is to be referred to the President of the University.

E. If the statement is unsatisfactory it may then be referred to the Board of Trustees by the President for final action.

F. Time spent in setting such grievances shall be with pay for the employee and his representative if such representative is also an employee of the University and provided that in all cases such employees may not leave their job assignment without the knowledge of and approval from his immediate supervisor.

### **XVII ADMINISTRATIVE PERSONNEL**

The following classifications, upon recommendation of the Director of Personnel and approval by the Merit Board, have been designated as administrative classifications. These classifications shall not be included in collective

bargaining agreements. Persons employed in these classifications shall not receive additional compensation for service in excess of the normal work week. Vacations for this group, See Article VII, Paragraph A3, Page 9, shall be one month for each year of service. Other classifications may be added to this list upon recommendation of the department head and the Director of Personnel with approval of the Board of Trustees.

Accountant, Cost  
 Accountant, Senior  
 Accountant, Supervising  
 Agent, Assistant Purchasing  
 Assistant, Personnel  
 Assistant, Registrar's  
 Assistant to the Military  
 Property Custodian  
 Auditor, Assistant  
 Cashier, Head  
 Clerk, Chief  
 Clerk, Executive  
 Clerk, Chief Library  
 Draftsman, Senior Architectural  
 Engineer, Chief Plant Operating  
 Engineer, Project

Manager, Bookstore  
 Manager, Food Production  
 Manager, Temporary Family  
 Housing  
 Manager, Temporary Family  
 Housing, Assistant  
 Nurse, Head Health Service  
 Nurse, Health Service  
 Police, Chief  
 Recorder, Assistant  
 Secretary  
 Supervisor, Custodial  
 Supervisor, Duplicating Service  
 Supervisor, Building Craftsmen  
 Supervisor, Building & Grounds  
 Supervisor, Stores  
 Supervisor, Tabulating Service

### XVII ABSENCE REPORTS

Each department head must submit to the Personnel Office at the end of each month a Monthly Leave Report. This form is to indicate each day taken and the source to which it is to be charged, i.e., sick leave, vacation, or accumulated overtime. Such absence will be reported to the nearest half hour.

### XIX NOTICE OF EMPLOYMENT

Notices of Employment will be furnished a department for each new employee, and for reporting changes in classification, salary, etc. These notices will be submitted to the department and the department head will distribute them to the various employees.

It was pointed out that two minor changes should be made in the statement, as follows: (1) On page 1, and wherever it occurs, the title Chief Executive Assistant should be changed to "Vice President for Business Affairs," and (2) on page 15, line 6 should be changed to read "of participation as an employee certified to the System and is not the result of a . . ."

On motion of Kenneth L. Davis, the Board approved the statement of Personnel Policies Affecting Civil Service Employees at Southern Illinois University, as corrected.

(M)

### Policy Agreement With Operating Engineers

The attached policy agreement with the International Union of Operating Engineers, Local Union No. 8, which has been agreed to in writing by the proper officials of the Union, is presented for the approval of the Board of Trustees.

### AGREEMENT

This agreement made and entered into between the **BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY, HEREINAFTER CALLED "THE EMPLOYER" AND THE INTERNATIONAL UNION OF OPERATING**

**ENGINEERS, LOCAL UNION NO. 8, HEREINAFTER CALLED THE "UNION"**, this twenty-sixth day of October, 1953.

### **Article I**

The Employer recognizes the Union as the sole collective bargaining agent for nonacademic employees who are performing work under the following classifications:

#### **STATIONARY FIREMAN STATIONARY FIREMAN HELPER**

Specifications of and duties prescribed for these classifications shall be those set forth in the Class Specifications and Compensation Plan of the University Civil Service System of Illinois, in effect as of the date of this Agreement.

### **Article II**

Eight (8) hours shall constitute a day's work and forty (40) hours constitute a week's work. The work day shall be a twenty-four (24) hour period beginning at midnight to 12:00 P. M. Time and one-half shall be paid in cash for hours worked over eight (8) hours in one (1) day or forty (40) hours in any work week. Overtime beyond the regular forty (40) hour work week which is worked on a calendar Sunday by an employee in a regular Monday-Friday schedule, or on the second of two scheduled days off by an employee on any other schedule, shall be paid at the rate of time and one-half. By mutual agreement between the employee and employer the employee may work overtime with equivalent time off.

### **Article III**

Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day; or days legally celebrated by the University in lieu thereof. Employees who are not required to work on the above named holidays will be excused with pay. If the holiday falls on the second day of the two "rest days" of the employee's work week, the employee shall receive an equal number of days off in the calendar week in which the holiday occurs or equivalent pay.

In the event that an employee is required to work on any of the above-named holidays, he shall be paid time and one-half in cash, in addition to regular compensation. Employees shall be allowed two (2) hours in which to vote in general election if they are scheduled to work at least four hours during the period when the polls are open and provided the employee requests such absence within the week prior to the date of the election.

### **Article IV**

Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. Amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of forty-five (45) working days his rate of accumulation shall be reduced to one (1) work day for each two months of services. There shall be no limit in the amount which may be accumulated at this rate hereafter. If use of available leave thereafter re-

duces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five days is reached.

#### Article V

Employees who suffer disability arising out of and in the course of their employment shall come under the statutes of the State of Illinois with reference to occupational disability.

#### Article VI

The Employer and the Union agree to the use of a grievance procedure which is that established in the Faculty Statutes of the Employer, modified in accordance with the following statement:

##### Faculty Statutes, Article I, Section 3-E:

"If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaints with the President of the University, who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of the University. If the staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it."

##### Modification:

It is understood that in the case of nonacademic employees the first presentation of a grievance shall be made by the employee or his authorized representative to his immediate supervisor and that the line of appeal thereafter is upward through the channels of departmental supervision before going directly to the President. It is further understood that if a satisfactory settlement is reached within the departmental organization, no appeal to or action by the President is necessary. If, upon final appeal to the Board, the Board refuses to hear the grievance or misunderstanding, or should determine the matter unsatisfactorily to the employee, then the matter shall be referred within fifteen (15) days to an arbitration committee consisting of three (3) members; one to be selected by these two. In case of disagreement between the two parties which cannot be resolved within ten (10) days the Superintendent of Public Instruction of the State of Illinois shall be asked to appoint a third member within ten (10) days of the receipt by him of the request.

#### Article VII

The wage scales for the various classifications shall be as follows:

Classification	Month
Stationary Fireman	\$318.00
Stationary Fireman's Helper	\$268.00

#### Article VIII

No vacation shall be available for employees with less than six months of service, but at the end of six months of employment, one-half of the first year's vacation or one work week shall be considered as earned. Vacations to be taken



during the period July to September unless otherwise approved by the supervisor. The vacation schedule within this period shall also be subject to the approval of the supervisor. For employees with less than ten years of service, vacation shall be two weeks for each year of service. For employees with ten or more years of service, vacation shall be three work weeks for each year of service.

### Article IX

In consideration of the foregoing well and duly executed, the party of the second part agrees:

That all employees under the terms of this Agreement shall perform their duties in a faithful and workmanlike manner. They will start the machinery and equipment in their charge at the proper time required by the official of the Employer and keep their respective plants and equipment in proper working order.

### Article X

This Agreement shall remain in full force and effect until the thirtieth day of June, 1954. The wages provided for by this Agreement become effective as of July 1, 1953. This Agreement will be automatically renewed from year to year unless either party submits to the other a request to reopen negotiations in writing at least sixty days prior to the expiration date of this Agreement.

It is further agreed that during the term of this Agreement there will be no lockout, illegal strike, or other work stoppage.

On motion of Mrs. Stella Collins, the Board approved the Policy Statement with Operating Engineers, as presented.

#### (N) Changes in Faculty-Administrative Payroll

The following changes in the faculty-administrative payroll were reported:

##### A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Alice Beardslee	Field Representative Community Services	\$450.00 a month	Continuing
Carroll V. Hess	Associate Professor Agriculture	600.00 a month	Continuing
Bertis L. Jones	Field Representative Community Services	450.00 a month	Continuing
Duncan L. Lampman	Instructor Technical and Adult Education	460.00 a month	Continuing
Van Henry Seagraves	Field Representative Community Services	450.00 a month	Continuing
Major Melvin L. Self	Assistant Professor Air Science and Tactics	25.00 a month	Continuing

##### B. Term Appointments

Samuel Bliss	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mary Louise Cook	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Frank William Davis	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Patricia Gill	1/6 time Lecturer Technical and Adult Education	3.00 per hour	As Needed

Roberta Hoffart	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Edward J. Larimer	Research Assistant Cooperative Wildlife Research	100.00 a month	1-1-54 to 7-1-54
Edmond Leonard	1/2 time Research Asst. Weather Station	115.00 a month	11-1-53 to 7-1-54
J. C. Mitchell	1/7 time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Michael Pasko	1/3 time Asst. Instructor English	115.00 a month	12-7-53 to 3-13-54
Charles Ridenour	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Joan Robinson	Acting Division Chief Registrar's Office	300.00 a month	Continuing
Nancy Lucille Roos	Assistant Instructor University School	350.00 a month	1-4-54 to 6-12-54
Robert E. Smith	Acting Chairman Industrial Education	750.00 a month	1-4-54 to 6-12-54
Anna Mae Stanley	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed

## C. Reappointments

Mrs. George Bracewell	Assistant Instructor University School	240.00 a month	1½ days only substitute
Mrs. Florence Camp	Assistant Instructor University School	240.00 a month	4 days only substitute
Carlyle G. Ott	1/3 time Lecturer Industrial Education	125.00 a month	12-7-53 to 3-13-54

## D. Substitute Teacher

Approval is requested for Mrs. Grace Pittman as a substitute teacher in case of illness or emergency in the University School. When she serves she will be listed on the payroll as an Assistant Instructor and paid at the uniform rate of \$12.00 per day. Mrs. Pittman has the Master of Arts degree from the University of Illinois and has had seven years of teaching experience.

## E. Changes of Dates of Appointment, Hourly Rates, Assignment, and Payroll Status

Name	Position	Change of Appointment
R. J. Fligor	3/4 time Asst. Professor University School	To 3/4 time Assistant to Dean, University Extension, Effective 2-1-54
Leon F. Moburg	Graduate Assistant Art Termination 12-5-53	To termination 1-23-54
Maurice Ogur	Associate Professor Microbiology (restricted payroll)	To University payroll Effective 2-1-54
Doris Schwinn Taylor	Assistant Supervisor Extension Division	To 3/4 time Lecturer Speech Effective 12-7-53 to 6-12-54
Wilma Vaughn	Lecturer in Technical and Adult Education at \$3.00 per hour	To \$4.00 per hour

Lucian D. Willey	Instructor in Technical and Adult Education Effective 9-14-53	To Effective Date 9-7-53
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F. Sabbatical Leaves at Half Pay

Donald R. Grubb	Instructor Journalism	Effective Academic Year 1954-1955
Hellmut A. Hartwig	Associate Professor Foreign Languages	Effective Academic Year 1954-1955
Fred K. Lingle	Assistant Professor English	Effective Academic Year 1954-1955
Harvey S. Woods	Instructor Agriculture	Effective 10-1-54 to 7-1-55
J. Cary Davis	Professor Foreign Languages	Effective 4½ months from Spring Term, 1955

G. Outside Employment

Dr. James Herrick Hall	Lecturer Education	Minister in First Baptist Church of Harrisburg
Floyd V. Wakeland	Associate Professor Music	Director of Adult Choir First Methodist Church

H. Retirement

Helen Matthes Vogler	Instructor Music	Effective Immediately
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I. Resignations

Billy R. Almond	Research Assistant Weather Station	Effective 10-31-53
Carol Sue Lerch	Graduate Assistant Guidance and Special Education	Effective 11-14-53
Evalee McGee	Lecturer in Technical and Adult Education	Effective 12-5-53
A. Leonard Sheffner	Assistant Professor Microbiology	Effective 1-18-54

J. Graduate Assistants

One-half time at \$110.00 per month, effective December 7, 1953 to March 13, 1954:

Carolyn C. Misenheimer

One-half time at \$110.00 per month, effective December 7, 1953, to June 12, 1954:

Martha Grissom

Audrey Mayer

K. Leave of Absence Without Pay

Dr. Orville Alexander	Chairman Government Department	Effective 3-16-54 through Fall Term, 1955
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On motion of Mrs. Stella Collins, the Board approved Changes in Faculty-Administrative payroll, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis; nay, none.

(O) Annual Audit

(Not submitted in advance of the meeting)

Mr. Orville E. Hodge, State Auditor of Public Accounts, agrees that it is desirable that we continue the arrangement in the past under which a single audit was made on behalf of both the Board of Trustees of Southern Illinois University and the State Auditor of Public Accounts. We recommend the

continuation of this policy which provided that Southern Illinois University would pay one-third of the cost each year or the full cost every third year.

Inasmuch as we have worked closely with Mersinger and Company, certified public accountants who were selected to make our 1952-1953 annual audit for the State Auditor, we recommend that Mersinger and Company be approved for making the official audit on behalf of the Board of Trustees as well as the State Auditor, with the understanding that the Board of Trustees and the Auditor will jointly select the auditing firm in the future.

On motion of Lindell W. Sturgis, the Board approved Mersinger and Company for making the official audit on behalf of the Board of Trustees and the State Auditor, with the understanding that the Board of Trustees and the Auditor will jointly select the auditing firm in the future. The recorded vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Kern, Mr. Davis; nay, none.

**(P) Little Grassy Lake Group Camping Association**

In a recent meeting, representatives of the various youth camps at Little Grassy Lake decided that a formal organization of the various youth camping groups would be to the best interests of each and all. Each of the representatives of the various groups is to seek authorization from respective organizations to form such an association, reconvening for such purpose on February 8, 1954.

Authorization is requested to include Southern Illinois University in such an association, with the understanding that membership in the association will in no way infringe upon the prerogatives of the Board of Trustees of Southern Illinois University.

On motion of Kenneth L. Davis, authority was given as recommended.

The following oral reports on current and pending matters were heard:

(1) Dr. Morris reported receipt of a letter from Robert C. Lanphier, Jr., stating that he had accepted a position as Director of Planning and Review in the office of the Assistant Secretary of Defense, Supply, and Logistics, and will be moving to Washington, D. C., very soon, necessitating resignation as a member of the Board of Trustees of Southern Illinois University.

On motion of Kenneth L. Davis, the Board unanimously approved preparation of a resolution of recognition of Mr. Lanphier's service as a member of the Board of Trustees, such resolution to be released at the proper time.

(2) Dr. Morris briefly reviewed a meeting of the Joint Council on Higher Education, held recently on the campus.

(3) Dr. Morris explained the terms of sale proposed by Dr. Miller, the owner of a men's dormitory adjacent to the campus, for the purchase of such property by the University or the Southern Illinois University Foundation. The matter was considered, but no formal action was required.

(4) Dr. Morris stated that he wished to make arrangements for a consultant to be brought to the campus to study the Home Economics program, and that he had in mind Dean Klein. No formal action was taken, but it was the consensus of the members of the Board that such study is needed.

(5) It was reported that resolutions have been passed by three agricultural groups, placing agricultural building needs at the head of Southern's program of expansion. Dr. Morris stated that copies of such resolutions had been sent to the Governor and other state officials.

(6) Dr. Morris reported to the Board concerning Robert J. Baggett, a boiler house employee, who also has been employed by the Illinois Central

Railroad as a fireman's helper, and who on one or two occasions has taken sick leave from the University and has worked for the railroad.

On motion of Kenneth L. Davis, the Board unanimously agreed that this employee be given permission to continue such outside employment, with the following specific stipulations: (1) The employee is to refund to the University pay received for services on December 30 and 31, 1953, during which days he was engaged in outside employment for remuneration while on sick leave from the University, permission for outside employment not to be effective until this payment has been made. (2) Maximum number of hours per year: 96. (3) Maximum outside income per year: \$105.44, (stipulations 2 and 3 being in accord with the employee's request). (4) Outside employment is not to be engaged in at a time when the employee's services are needed by Southern Illinois University. (5) No outside employment is to be engaged in while the employee is on sick leave from the University.

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Chairman John Page Wham stated that the election of officers of the Board would be held at the next regular meeting, and directed that the item be placed on the agenda for that meeting.

The meeting adjourned at 4 p. m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

FEBRUARY 26, 1954



The February meeting of the Board of Trustees of Southern Illinois University was held in the Office of the Board, Carbondale, Illinois, on Friday, February 26, 1954, beginning at 10:00 a.m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Vernon L. Nickell.

Also present were President Delyte W. Morris, Vice President for Business Affairs George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Dean Willis G. Swartz of the Graduate School, Associate Professor Willard D. Klimstra of the Department of Zoology, Assistant Dean Roswell D. Merrick of the College of Education, Associate Professor of Outdoor Education William H. Freeburg, John F. H. Lonergan of Architectural Services, Director of Information Service William H. Lyons, Robert W. Haring, reporter for *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on January 21, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Lindell W. Sturgis, these minutes were approved as presented.

By secret ballot, in accordance with Part II, Article II, Section I of the By-Laws and Statutes of the Board of Trustees, the following members of the Board were elected to serve as officers until their successors are elected and qualified: John Page Wham, Chairman; Lindell W. Sturgis, Vice Chairman; Melvin C. Lockard, Secretary.

In accordance with Part II, Article III, Section 1, of the By-Laws and Statutes of the Board of Trustees, the following members of the Board were

elected to serve as members of the Executive Committee: Kenneth L. Davis and Lindell W. Sturgis. As stated in the By-Laws of the Board of Trustees, the third member of the Executive Committee shall be the Chairman of the Board.

John Page Wham stated his desire to resign as a member of the Merit Board of the University Civil Service System, and on motion of Vernon L. Nickell his resignation was unanimously accepted. On motion of Lindell W. Sturgis, Mrs. Stella Collins was designated to serve as a member of the Merit Board of the University Civil Service System.

Vernon L. Nickell stated that Governor Stratton had accepted the resignation of Robert C. Lanphier, Jr., as a member of the Board of Trustees of Southern Illinois University, and on his motion the Board unanimously adopted the following resolution to be sent to Mr. Lanphier:

WHEREAS, Mr. Robert C. Lanphier, Jr., has given unstintingly of his time and energy during his tenure as a trustee of Southern Illinois University, and

WHEREAS, he has always placed his influence as a trustee on the side of the highest educational standards for the University, and

WHEREAS, his experience as an industrialist has made especially valuable his advice on the business operations of the University, and

WHEREAS, he has constantly striven to achieve the best possible balance of interests for the students and staff of the University and for the public that supports it,

BE IT RESOLVED That we, the members of the Southern Illinois University Board of Trustees, record our sincere thanks to Mr. Lanphier for his excellent services, express our regret that circumstances now deprive the Board of his educational statesmanship and practical sagacity, and extend to him the best good wishes for success in his new undertaking.

On motion of Lindell W. Sturgis, Robert L. Kern was designated as a member of the Southern Illinois University Foundation Board of Directors, replacing Mr. Robert C. Lanphier, Jr.

#### **MATTERS PRESENTED BY PRESIDENT MORRIS**

The following matters were presented by the Administration for consideration by the Board:

##### **(A) Master Plan for Little Grassy Lake Outdoor Education Program**

The Board has been informed from time to time since they approved the attaining of leases on Little Grassy Lake at their July 18, 1949, meeting concerning the developments of the Little Grassy camping area. The program has crystalized to the point where we are now ready to submit our master plan to the Fish and Wildlife Service, in conformity with our lease agreement, for approval, providing the Board of Trustees approves this master plan.

Attached to the matters for consideration is a letter received from the Regional Director of the National Park Service, who made a preliminary survey of this plan. We are now in the final planning stages of the program and would like to have Dr. Roswell D. Merrick, Assistant Dean in the College of Education and Supervising Coordinator of Health, Physical Education, and Recreation; Dr. William Freeburg of the Department of Men's Physical Education; and Mr. John Lonergan of the Architectural Services to present to the Board their detailed plan at the time of the meeting.

Approval is requested.

Copies of the Master Plan for Little Grassy Lake Outdoor Education Program were presented to the members of the Board, and a copy placed on file with the Secretary. Dr. Merrick, Dr. Freeburg, and Mr. Lonergan were in-

produced, and presented detailed plans and recommendations as to needs and facilities.

On motion of Kenneth L. Davis, the Master Plan for Little Grassy Lake Outdoor Education Program was approved as presented.

**(B) Report of the Graduate School**

In accordance with the program proposed at the October 4, 1951, meeting of the Board of Trustees by which the various major divisions of the University, both instructional and non-instructional, were to be invited to present reports of their programs and activities, we are attaching the report of the Graduate School (the Board has already heard reports of the College of Education and the College of Liberal Arts and Sciences). If the Board so desires, Dean Willis G. Swartz of the Graduate School will stand subject to call for discussion, comments, and questions on his report.

Copies of the formal report of the Graduate School were presented to the members of the Board, and a copy placed on file with the Secretary.

Dr. Willis G. Swartz, Dean of the Graduate School, was introduced and gave an oral review of the work of the Graduate School.

**(C) Acceptance of Property for Wildlife Research Study**

At the July 2, 1953, meeting of the Board of Trustees the matter of the cooperative wildlife research project was discussed. This project is an enterprise undertaken by the University, with financial assistance from the Illinois Coal Strippers Association, the Wildlife Management Institute, and the Sport Fishing Institute. The Truax-Traer Coal Company has agreed to convey to the University 1,800 acres of land which has been strip mined. The purpose of the project is to reclaim areas which have been strip mined for hunting, fishing, and recreational purposes.

At the January 21, 1954, meeting of the Board of Trustees copies of the indenture conveying the 1,800 acres of land to the University were distributed to the members of the Board, with recommendation of acceptance. By formal Board action acceptance of land from Traux-Traer Coal Company was deferred until this meeting, with instructions to the Administration to appoint a representative of the University to contact the proper agencies and interested groups for their reactions.

Copies of the above-mentioned conveyance, together with a documentary report of the establishment of the Wildlife Research Study on Strip-Mined Areas, were presented to the members of the Board, and placed on file with the Secretary. Approval for the acceptance of the 1,800 acres from Traux-Traer Coal Company was requested.

On motion of Vernon L. Nickell, the Administration was directed to carry on an inquiry to ascertain whether or not a suitable and acceptable understanding can be reached with the citizens and officials of Perry County on the tax problem involved, and to ascertain whether or not suitable and acceptable conditions for the transfer of title can be arranged with the coal companies; that when the Administration feels that the above conditions have been met, a report on these problems be made in detail to the Executive Committee; that if in the minds of the Committee members it is acceptable, the Executive Committee be empowered to act.

**(D) Approval of the Title of Adjunct Professor**

It is recommended that the title Adjunct Professor be approved as a title and payroll classification.

The need for this title has grown up because of the relationship of certain professional people without faculty status to our instructional and research program. For example, Dr. Richard Lane of the U. S. Forest Service is engaged in cooperative research with our Agriculture Department. Dr. R. F. Sondag of



the County Health Office has been teaching one course for our Health Education Department. While these men are qualified to be used as regular members of the University Faculty, obviously they would not wish to have the status or responsibilities of full time faculty members. To indicate their special relationship to the University, however, the title Adjunct Professor would be appropriate and is in use at other universities for this purpose.

The following stipulations would apply to the use of this title:

- (1) The possessor of the title would have to hold an earned doctor's degree or the equivalent.
- (2) He would have to be engaged in work closely related to or a part of the University's program, such as cooperative research projects, part time instruction, or consultative service to one or more of the University's departments.
- (3) He would have such faculty privileges as the use of the library and the faculty center and could participate in faculty social activities. He would not, however, attend faculty meetings or committee meetings unless he so desired and would not be a voting member of the University Faculty, except by special vote of the University Faculty itself.
- (4) Ordinarily, his salary would be provided by some other agency than the University, except when he is teaching a class or otherwise performing a direct service to the University, in which case a salary for part time service might be recommended for him.

In the past, we have had no clean-cut policy about the status of such individuals with the result that a number of embarrassments have arisen. The above proposal would clarify their status, avoid embarrassment, and enable the University to draw upon the knowledge and experience of highly-trained professional people in the area who are not members of its regular staff.

On motion of Vernon L. Nickell, the above recommendation was approved.

#### **(E) Establishment of Department of Recreation and Outdoor Education**

For a number of years under the sponsorship of the Department of Physical Education for Men the University has had a growing outdoor education program with a great deal of activity both at Giant City and Little Grassy. This program has developed, both in its aspects as an activity and in its aspects as instruction, to the point where it should be formalized. We are therefore recommending the establishment as of July 1, 1954, in the College of Education of a Department of Recreation and Outdoor Education.

For the present biennium the development of this program can be handled by drawing the time of staff members from the various University divisions, including physical education, social studies, fine arts, and the practical arts, and by using funds presently available. It is anticipated, however, in view of the wide interest in this program and the demands for it, that it will grow as rapidly as the University's funds permit.

The program has three aspects: (a) the offering of courses in recreation and outdoor education to college and University School students interested in specializing in this field; (b) the development of a camping program for the University and its students; (c) the development of a service program for various organization, both public and private, who are interested in a sound program of outdoor recreation.

#### **(F) Head for Intramural Athletics**

The Statutes of the University provide for a head of intercollegiate athletics but not for a head of the intramurals program which involves even more students and even greater use of our athletic facilities. This program has been handled by members of the staff of the Physical Education Department for

Men and has at various times in the past included widespread activity through basketball leagues, baseball leagues, tennis tournaments, and golf tournaments, in which hundreds of men have participated. The intramurals program has run into some difficulty, however, because of lack of definite leadership and placement of responsibility in handling the activity.

It is therefore recommended that the position of Head of Men's Intramurals should be established, with the person named to this position having full responsibility for organizing and developing men's intramural athletics and for handling also a campus recreational program for the informal use of students and faculty members. It is hoped that the improvement of our intramurals and campus recreational facilities under responsible leadership will make our camps a much more attractive place to students, many of whom commute home over weekends for lack of sound recreational opportunities.

On motion of Lindell W. Sturgis, the Board approved the establishment of a Department of Recreation and Outdoor Education in the College of Education, effectively July 1, 1954, with Dr. William H. Freeberg as Chairman, and the establishment of the position of Head of Men's Intramurals, with Mr. Glenn Martin filling the position. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

**(G) Contracts and Purchase Orders Awarded During the Months of December, 1953 and January, 1954 Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of December, 1953 and January, 1954, amounting to less than \$1,000.00, in the total amount of \$60,453.58.

**(H) Contracts and Purchase Orders Awarded During the Months of December, 1953 and January, 1954 Amounting to \$1,000.00 or over**

The Board received the following report:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
1930	Approved Exec. Comm.	R. J. Brunner Office Supply Co. Carbondale, Ill.	\$ 1,383.02	Fire-files
2006	Approved Exec. Comm.	MacMillan Company Chicago, Ill.	1,251.81	Books
2017	Approved Exec. Comm.	Robertson, Crecelius & Ghent Harrisburg, Ill.	1,457.25	Insurance
2078	Approved Exec. Comm.	Birmingham & Prosser Company St. Louis, Mo.	1,137.50	Paper Supplies
2228	Approved Exec. Comm.	Len Maune Company St. Louis, Mo.	3,806.00	Wire Basket Truck
2260	Approved Exec. Comm.	Grason-Stadler Company Cambridge, Mass.	1,440.00	Audiometer
2347	Approved Exec. Comm.	Dill Investment Company Carbondale, Ill.	1,390.56	Insurance
2351	Approved Exec. Comm.	Eastern Laboratory Aerial Photo & Engineering Service Washington, D. C.	1,406.65	Contact Prints
2360	Approved Exec. Comm.	Colp Lumber Company Carbondale, Ill.	5,332.50	Lumber
2362	Approved Exec. Comm.	New Era Dairy Carbondale, Ill.	3,763.20	Dairy Products

2364	Approved Exec. Comm.	The Davey Tree Expert Company St. Louis, Mo.	10,000.00	Transplanting Trees
2371	Approved Exec. Comm.	New Era Dairy Carbondale, Ill.	5,937.10	Dairy Products
2384	Approved Exec. Comm.	Downstate Chevrolet Co. Carbondale, Ill.	6,074.00	Automobiles
2420	Approved Exec. Comm.	Jack Sheean Bloomington, Ill.	2,446.82	Letter and Card Files
2483	Approved Exec. Comm.	Finnell System, Inc. St. Louis, Mo.	1,110.00	Scrubbing Machine
2490	Approved Exec. Comm.	Cherry Insurance Company Carbondale, Ill.	1,360.71	Boiler Insurance
2568	Approved Exec. Comm.	Carbondale Lumber Co. Carbondale, Ill.	1,088.26	Maintenance Materials

#### B. Chargeable Against Capital Funds

2391	Approved Exec. Comm.	Pro-Tex-All Company Evansville, Ind.	1,200.00	Vacuum Machine
2638	Approved Exec. Comm.	H. J. Volz Machinery Co. Chicago, Ill.	1,088.90	Lathe and Attachments

On motion of Melvin C. Lockard, the Board approved the report of contracts and purchase orders awarded during the months of December, 1953 and January, 1954 amounting to less than \$1,000.00; also the report of contracts and purchase orders awarded during the months of December, 1953 and January, 1954 amounting to \$1,000.00 or over, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

#### (I) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

##### A. Death

It is with regret that we report the death of Professor W. C. Bicknell on February 15, 1954. Professor Bicknell, who was born on December 12, 1902, had served the University as a Professor and Chairman of the Industrial Education Department since 1946. Previously, he had served as a consultant and designer in private industry and came to Southern from the University of Missouri, where he was Director of Mechanical Arts.

Professor Bicknell was a member of numerous professional organizations and served as chairman of Southern's parking committee. He was a member of Kiwanis, Southern Illinois Incorporated, and the Board of Trustees of the local Methodist Church. An unusually hard worker and a man of high professional standards both for himself and for others, Professor Bicknell markedly strengthened the staff, the facilities, and the curriculum of the Industrial Education Department during his tenure as chairman.

##### B. Continuing Appointments

Name	Position	Salary	Length of Appointment
Carl E. Erickson	Associate Professor Men's Physical Education	\$625.00 a month	Continuing
M/Sgt. Ed G. Gentry	Instructor Air Science and Tactics	25.00 a month	Continuing
Edward J. Shea	Associate Professor and Chairman Men's Physical Education	625.00 a month	Continuing

## C. Term Appointments

Mrs. Mabel Bracewell	Assistant Instructor University School	350.00 a month	2-1-54 to 6-12-54
Mrs. Merlina Cannon	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Charles J. Eovaldi	2/5 time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Kenneth E. Hurt	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Joe Raymond Johnson	1/3 time Lecturer Industrial Education	90.00 a month	1-25-54 to 5-22-54
Margaret Phegley	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Donald W. Shaffer	1/2 time Research Asst. Weather Station	115.00 a month	1-1-54 to 7-1-54
Grace Spencer	Lecturer Chemistry	500.00 a month	2-1-54 to 6-12-54
Freeman Wise	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed

## D. Reappointments

Wesley Bovinet	Part-time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Mrs. George Bracewell	Assistant Instructor University School	240.00 a month	Effective 1 day only (substitute) As Needed
Clyde J. Burton	Part-time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Mrs. Florence Camp	Assistant Instructor University School	240.00 a month	Effective 1 day only (substitute)
Mrs. Janet P. Milligan	1/2 time Assistant Instructor in English	110.00 a month	12-7-53 to 6-12-54
James Misenheimer	1/2 time Assistant Instructor in English	110.00 a month	3-22-54 to 6-12-54
Leon Moburg	2/3 time Asst. Instructor Art	165.00 a month	1-25-54 to 6-12-54
Michael Pasko	1/3 time Asst. Instructor English	115.00 a month	3-22-54 to 6-12-54
Mrs. Harriet Teel	Assistant Instructor University School	240.00 a month	Effective 2½ days only (substitute)
Louise Templeton	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed

## E. Change of Title and Salary

Name	Position	Change of Appointment
Frank Klingberg	Professor of Government	Acting Chairman of Dept. of Government, 3-22-54 to 11-22-54

Edmund C. Haesy	Lecturer in Information Service at \$400 per month effective 12-1-53	To \$425 per month
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#### F Leaves of Absence Without Pay

Dr. Orville Alexander	Chairman of Department of Government	Effective 3-22-54 to 11-22-54
Marshall S. Hiskey	Chairman, Department of Guidance and Special Education	Effective 9-13-54 to 6-11-55
William J. Shackelford	Instructor University School	Effective 10-15-54 to 2-1-55
Jean Vaupel	Instructor in Teacher Training and University School	Effective 7-1-54 to 9-1-54

#### G Sabbatical Leaves

Jean Stehr	Instructor in Physical Education for Women	Effective Academic Year 1954-1955 at half pay
Eugene S. Wood	Instructor University School	Effective Academic Year 1954-1955 at half pay
C. William Horrell	Instructor Journalism	Effective 9-15-54 to 6-15-55 at half pay
Mary Entsminger	Associate Professor University School	Effective Winter Term 1954-1955 at full pay
Victor Randolph	Associate Professor Education	Effective Academic Year 1954-1955, half-time leave with full pay

#### H Retirement

Marshall G. Clark	Lecturer in Agriculture	Effective 9-1-54
Mrs. Ora Rogers	Assistant Professor University School	Effective 9-1-54

#### I. Resignations

Joyce Allen	Research Assistant Weather Station	Effective 1-1-54
Gilbert Fischer	Instructor in Music	Effective 6-12-54
William D. Poore	Director of Personnel	Effective 2-10-54
Hal Stone	Instructor in Chemistry	Effective 2-3-54

On motion of Vernon L. Nickell, the Board approved changes in the faculty-administrative payroll, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

The following supplement to the report of changes in faculty-administrative payroll was presented:

We recommend the appointment of Dr. Max Sappenfield as Director of the Personnel Office to assume the duties of Mr. William Poore, who resigned. We recommend a salary of \$8,000 for twelve months, effective April 1, 1954. Dr. Sappenfield has been Director of Personnel at the Indianapolis Medical Center of Indiana University since 1943. At present, he is also President of the College and University Personnel Association, a national organization. He comes highly recommended by Mr. Donald Dickason, Head of our University Civil Service System. In view of his training in Political Science, we recommend that he be given the rank of Assistant Professor with the thought that he could assist this overloaded department in the teaching of personnel administration and other courses. Dr. Sappenfield received his Ph.D. in Political Science from the University of Illinois; his A.B. and A.M.

in Political Science are from Indiana University. Professor Orville Alexander, Chairman of our Department of Government, received good reports on Dr. Sappenfield when he checked with Political Scientists at the University of Illinois.

On motion of Mrs. Stella Collins, the Board approved the appointment of Dr. Max Sappenfield as Director of the Personnel Office, as recommended. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

**(J) Changes in Nonacademic Employees Payrolls From  
July 1, 1953, Through December 31, 1953**

A report showing changes in nonacademic employees payrolls for the period from July 1, 1953, through December 31, 1953, was submitted. A copy of this report was placed on file with the Secretary of the Board, for the record. On motion of Mrs. Stella Collins, the Board approved the report as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

The following oral reports on current and pending matters were heard:

(1) Dr. Morris reported that the auditor's report on the study made of the University Business Office and accounting procedures had been received, and that a survey of the report is to be prepared by Mr. Miles, Business Manager, for distribution to the members of the Board.

(2) John S. Rendleman reported briefly regarding the status of various condemnation suits instituted for the acquisition of land for campus enlargement.

(3) Dr. Morris reported that requests are being received from various local organizations for the regular periodic use of facilities at the University Cafeteria for dinner meetings. It was the consensus of the members of the Board that such requests should be refused.

(4) Dr. Morris reported briefly regarding enrollment increases indicated for the fall term, 1954, and outlined a proposed cooperative housing plan for single men students, making use of six apartments of the Chautauqua Street barracks. No definite recommendation was made.

(5) Dr. Morris informed the members of the Board that the Illinois Agricultural Association, the Illinois State Horticultural Society, and various trade union groups have indicated their support of the development of the general agricultural program at Southern, and the construction of an agriculture building. He expressed the gratification of the Administration for such support.

(6) Dr. Morris briefly reviewed state scholarships awarded each year, and stated that the Administration is seeking ways and means to encourage students to take advantage of such scholarships. No action was taken.

(7) Regarding the acquisition of certain dormitory property, Dr. Morris recommended that three members of the Board be named to a joint committee with the Board of Directors of Southern Illinois University Foundation, to investigate the acquisition of such property, with the power to act if they feel it justified. On motion of Robert L. Kern, the Board appointed John Page Wham, Melvin C. Lockard, and Lindell W. Sturgis to serve as a committee to consider apartment and dormitory housing, with authority to act. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

At the request of Vernon L. Nickell, the Business Office was instructed to prepare a monthly report showing the status of the Dormitory Revenue Fund.

The following reports were distributed to the members of the Board, and copies placed on file with the Secretary.

IAA **Record**, January, 1954  
Summary Report of the Business Manager  
Period July 1, 1953 to December 31, 1953

The meeting was adjourned at 3:30 p.m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

APRIL 22, 1954



The April meeting of the Board of Trustees of Southern Illinois University was held at Hotel Leland, Springfield, Illinois, on Thursday, April 22, 1954, beginning at 9:00 a.m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Vernon L. Nickell.

Also present were President Delyte W. Morris, Vice President for Business Affairs George H. Hand, Edmund C. Haheisy of Information Service, O. T. Banton representing Decatur Newspapers, Inc., Don Chamberlain as special correspondent for Southern Illinois Newspapers, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board of February 26, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Kenneth L. Davis, these minutes were approved as presented.

On motion of Mrs. Stella Collins, the Board unanimously adopted the following resolution in tribute to Professor W. C. Bicknell, a faculty member at Southern Illinois University from 1946 to 1954, who died on February 15, 1954:

## RESOLUTION

WHEREAS, Professor W. C. Bicknell came to the campus of Southern Illinois University with extensive experience in industrial and vocational education, and

WHEREAS, he devoted his singleminded attention to developing an Industrial Education department with high standards of instruction and service, and



WHEREAS, he kept up his professional contacts, both on and off the campus and was recognized throughout the midwest as a leader in industrial education, and

WHEREAS, he gave unstintingly of his time not only to his department but also to various university committees and to the civic organizations of Carbondale, and

WHEREAS, the university community has suffered the loss of a devoted teacher and a fine gentleman who cannot readily be replaced,

BE IT RESOLVED by the Board of Trustees in regular meeting assembled that the Board express its understanding and appreciation of Professor Bicknell's service to the University, its regret for his untimely passing, and its sympathy to his family and friends. Be it further resolved that copies of this resolution be sent to the University administration and faculty and to Professor Bicknell's family.

Done in Carbondale, Illinois, this 22nd day of April, 1954.

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Chairman

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Secretary

John Page Wham stated that Robert L. Kern's term as board representative to the Board of Directors of Southern Illinois University Foundation will expire in June of 1954, and asked that a replacement be named. On motion of Lindell W. Sturgis, Mr. Kern was reappointed as a member of the Foundation Board.

#### **MATTERS PRESENTED BY PRESIDENT MORRIS**

The following matters were presented by the Administration for consideration by the Board:

##### **(A) Special Awards for 1954 Commencement**

We recommend that at the 1954 commencement ceremonies the honorary degree of Doctor of Laws be awarded to Major General John R. Hodge, a native of southern Illinois, and an alumnus of this institution, and to Lloyd Morey, President of the University of Illinois.

We also recommend that the Southern Illinois University Distinguished Service Award be presented to the following persons for their outstanding service to southern Illinois: Dr. Andy Hall of Mt. Vernon, Illinois; Mr. Kent E. Keller, Ava, Illinois; and Mrs. Ella K. Moseley of Metropolis, Illinois.

The Faculty Committee on Honorary Degrees has initiated all of the above recommendations, which have the endorsement of the Administration.

On motion of Lindell W. Sturgis, the Board approved the awarding of honorary degrees and special service awards, as recommended.

##### **(B) Book Rental Fee**

It is recommended that the book rental fee which is charged to students at the rate of \$2.50 per quarter be increased to \$3.50, effective the fall 1954 quarter. The Student Council was convinced that the increase is necessary

when informed that the average cost of books has increased sixty-seven per cent (67%) since 1945. The \$2.50 rate was established in 1937.

On motion of Kenneth L. Davis, the Board approved the above recommendation.

**(C) Contracts and Purchase Orders Awarded During the Months of February and March, 1954, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of February and March, 1954, amounting to less than \$1,-000.00, in the total amount of \$57,444.90.

On motion of Melvin C. Lockard, the Board approved the report presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

**(D) Contracts and Purchase Orders Awarded During the Months of February and March, 1954, Amounting to \$1,000.00 or Over**

The Board received the following report:

**A Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
2723	Approved Exec. Comm.	Jennings Cushman Scooter Sales St. Louis, Mo.	\$ 1,346.55	Motor Scooters
2835	Approved Exec. Comm.	Mt. Vernon Electric Co. Mt. Vernon, Ill.	1,205.55	Lighting Service
2842	Approved Exec. Comm.	Carbondale Lumber Co. Carbondale, Ill.	1,109.72	Maintenance Supplies
2881	Approved Exec. Comm.	Crown Fixture & Supply Co. Alton, Ill.	1,061.50	Cleaner Concentrate
2909	Approved Exec. Comm.	Raymond Concrete Pile Co. St. Louis, Mo.	2,500.00	Earth Borings
<b>Contracts</b>				
4388	Approved Exec. Comm.	Perkins & Will Chicago, Ill.	3,667.13 (extra)	Architectural & Engineering Services

**B Chargeable Against Capital Funds**

<b>University Purchase Orders</b>				
2805	Approved Exec. Comm.	Joseph Behr & Sons Rockford, Ill.	2,656.25	Surfacer, Lathe, Bandsaw
3302	Approved Exec. Comm.	Kenneth Yow Carbondale, Ill.	1,100.00	Incinerator
3413	Approved Exec. Comm.	Triangle Construction Co. Kankakee, Ill.	5,258.50	Sidewalks, Seeding
<b>Contracts</b>				
4426		Triangle Construction Co. Kankakee, Ill.	3,452.41 (credit)	Site Development
4428	Approved Exec. Comm.	Edgar Stephens Construction Co. Cairo, Ill.	2,078.00 (extra)	Elevators
A&E 679	Approved Exec. Comm.	Mayfair Construction Co. Chicago, Ill.	2,453.97 (extra)	Doorway

**(E) Resolutions Accepting Bids for Capital Improvements**

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed in the above report.

On motion of Kenneth L. Davis, the Board approved the report of contracts and purchase orders awarded during the months of February and March, 1954, amounting to \$1,000.00 or over, as presented, and adopted resolutions accepting bids for capital improvements. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Nickell, Mr. Lockard; nay none.

**(F) Dormitory Revenue Fund of 1952**

An information report was presented showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952. No action was required.

**(G) Changes in Faculty-Administrative Payroll**

The following changes in faculty-administrative payroll were reported:

**A. Continuing Appointments**

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Length of Appointment</b>
Stewart C. Chandler	Research Associate Division of Rural Studies	—	Continuing
Jules Ramon DuBar	Instructor Geography & Geology	500.00 a month	Continuing
Robert B. Forman	Instructor Music	470.00 a month	Continuing
Richard D. Lane	Adjunct Professor Agriculture	—	Continuing
Leon S. Minckler	Adjunct Professor Agriculture	—	Continuing
William Edward Waska	Instructor Technical and Adult Education	460.00 a month	Continuing

**B. Term Appointments**

Shirley Ann Appel	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
George William Bain	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Frances Dreyer	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Willis R. Gholson	1/7 time Lecturer Technical and Adult Education	4.00 per hour	As Needed
William Ellis Hand	1/6 time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Marjorie Ann Herman	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Wilma Hunter	1/6 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Leona Lee	1/7 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Roberta Osborn	1/7 time Lecturer Technical and Adult Education	4.00 per hour	As Needed

## C. Summer Session Appointments

James Herrick Hall	Lecturer	700.00	6-21-54
	Education	a month	to 8-14-54
Delilah Newell	Lecturer	475.00	6-21-54
	University School	a month	to 8-14-54
Mrs. Marjorie D. Lyons	Lecturer	440.00	6-21-54
	Physical Education for Women	a month	to 8-14-54
Wesley P. Norman	Research Assistant	250.00	6-13-54
	Endocrine Research	a month	to 8-14-54
David Sanders	Research Assistant	250.00	6-21-54
	Botany	a month	to 8-14-54
Arthur B. Trelstad	Lecturer	370.00	6-21-54
	Sociology	a month	to 8-14-54
Howard D. Winters	Lecturer	300.00	7-1-54
	University Museum	a month	to 8-1-54

## D. Reappointments

William D. Burke	Research Assistant	225.00	7-1-54
	University Farms	a month	to 7-1-55
Mrs. Florence Camp	Assistant Instructor	240.00	3-1-54 to
	University School	a month	3-6-54 only (substitute)
Mrs. M. Clemens	1/2 time Assistant	175.00	9-13-54
	Instructor—Physical Education for Women	a month	to 6-11-55
Samuel R. Filippone	Lecturer—Mathematics	390.00	9-13-54
	Technical and Adult Education	a month	to 6-11-55
Mrs. Mildred Fishback	Assistant Instructor	240.00	2-26-54 only
	University School	a month	(substitute)
Mrs. Arlene Heisler	Assistant Instructor	240.00	2-24-54 only
	University School	a month	(substitute)
Carlyle G. Ott	1/3 time Lecturer	125.00	3-22-54
	Industrial Education	a month	to 6-12-54
Nancy Lucille Roos	Assistant Instructor	380.00	9-13-54
	University School	a month	to 6-11-55

## E. Changes of Date, Title, and Assignment

Name	Position	Change of Appointment
Frederick L. Lauritzen	Lecturer in Art at \$450.00 per month	To Instructor in Art \$480.00 per month effective 3-22-54
Mrs. Janet P. Milligan	1/2 time Asst. Instructor in English at \$110.00	To 1/4 time Asst. Instructor at \$55.00 per month effective 3-22-54 to 6-12-54
Darwin Payne	1/2 time Grad. Assistant in Speech at \$110.00	To 3/4 time Asst. Instructor in Art at \$250.00 per month, effective 3-22-54 to 6-12-54
Edward J. Shea	Associate Professor and Chairman of Men's Physical Education effective 3-1-54	To Beginning Date 3-24-54

## F. Sabbatical Leaves

C. C. Franklin	Assistant Professor Physical Education for Men	9-13-54 to 1-29-55 at Full Pay
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Mrs. Mary Louise Barnes	Assistant Professor Home Economics	9-13-54 to 6-11-55 at Half Pay
Alberta Gibbons	Assistant Professor University School	9-13-54 to 6-11-55 at Half Pay

## G. Leaves Without Pay

Carlton Ball	Associate Professor Art	3-22-54 to 4-3-54
Alex Reed	Associate Professor Agriculture	7-1-54 to 7-1-56
Mildred Schrotberger	Dean of Women	7-1-54 to 7-18-54

## H. Retirement

Alberta Gibbons	Assistant Professor University School	Effective 9-1-54
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## I. Changes in Rank

Oliver W. Beimfohr	Assistant Professor Geography and Geology	To Associate Professor Effective 9-13-54
Ernest E. Brod	Instructor College of Education	To Assistant Professor Effective 9-13-54
Robert A. Harper	Assistant Professor Geography and Geology	To Associate Professor Effective 9-13-54
Paul Hunsinger	Assistant Professor Speech	To Associate Professor Effective 7-1-54
Herman R. Lantz	Assistant Professor Sociology	To Associate Professor Effective 9-13-54
Susie Ogden	Assistant Professor Business Administration	To Associate Professor Effective 9-13-54
George K. Plochmann	Assistant Professor Philosophy	To Associate Professor Effective 9-13-54

## J. Resignations

Emily Farnham	Assistant Professor Art	Effective 6-12-54
Helen Kesner	Instructor Home Economics	Effective 9-1-54
Richard C. Kohler	Instructor Industrial Education	Effective 9-1-54
Edward J. Larimer	Research Assistant Cooperative Wildlife	Effective 3-21-54
William H. Lucke	Associate Professor Physics and Astronomy	Effective 6-12-54

## K. Graduate Assistants

One-half time at \$110.00 per month, effective March 22, 1954, to June 12, 1954:  
William Jing-Foo Lew

One-half time at \$110.00 per month, effective September 13, 1954, to June 11, 1955:

Hildrey Bement  
Judith Larr

Glen Martin  
Dorothy Ann Olds

**L. Practice Supervisors**

Approval is requested for the following additions to the list of practice supervisors in the public schools during the academic year 1953-54 at a monthly rate of \$25.00:

<b>Name</b>	<b>Degree</b>	<b>Subject</b>	<b>Assignment</b>
Irene Bowers	Master's	First Grade	West Frankfort
Tommie Cotten	Master's	Home Economics	Attucks, Carbondale
Thelma Dykhouse	Master's	Home Economics	Royalton High School
Geneva Elder	Master's	Fifth Grade	Mt Vernon
Emily Kelly	Master's	Spanish	Mt Vernon High School

On motion of Vernon L. Nickell, the Board approved changes in the faculty-administrative payroll, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

(Not submitted in advance of meeting)

**(H)****Acquisition of Land**

The 68th General Assembly made available to the Board of Trustees of Southern Illinois University \$309,000 for the acquisition of land. A resolution calling for the condemnation of certain tracts of land for campus expansion was presented to the members of the Board. The resolution contained the legal descriptions of tracts of land designated in University records as Tract 29-17 and Tract 32-11. A copy of this resolution was placed on file with the Secretary of the Board.

On motion of Lindell W. Sturgis, the Board unanimously adopted the resolution presented.

(Not submitted in advance of meeting)

**Statement of Intent With Fiscal Agents**

In accordance with instructions given the administration by the Board of Trustees at the meeting held on January 21, 1954, regarding a contract or agreement between Southern Illinois University and Barcus, Kindred & Company, J. T. Swartz & Company, Inc., and Midland Securities Company, Fiscal Agents, a statement of intent being prepared by the Administration and accepted by the three companies concerned.

Such statement of intent is attached hereto for consideration and approval by the Board.

**Statement of Intent**

THIS STATEMENT OF INTENT entered into this —day of——— 1954, by and between Barcus, Kindred & Company of Chicago, Illinois, J. T. Swartz & Company, Inc., Chicago, Illinois and Midland Securities Company of Chicago, Illinois, hereinafter called the Fiscal Agents, and the Board of Trustees of Southern Illinois University of Carbondale, Illinois, hereinafter called the Board.

**WITNESSETH.**

1. When the Board intends to make use of the above named Fiscal Agents' services, these services shall consist of the following:

- A. Cooperation with architects and administrative officials of the University in analyzing the estimated revenue and expenses of residence halls and other self-liquidating projects, and income from other sources which may be applied to proposed bond issues, recommending a proper rate structure to adequately secure the bonds.
- B. Survey of charges now being made of students attending the University, so that the proposed rates will not be burdensome

or exorbitant compared to the rates presently charged for the facilities available.

- C. Retention and payment of the fees of nationally recognized bond attorneys approved by the Board to prepare the necessary resolutions and other documents, passing upon the same in a formal opinion, leading to the authorization and issuance of the revenue bonds, in order that the bonds when ready for delivery may be accompanied by the approving legal opinion of said legal firm.
- D. An analysis and setting up of an amortization schedule for each bond issue so that in every case the annual charges for principal and interest will be approximately equal. The bonds will be amortized over the shortest possible period, not to exceed forty (40) years, in such a manner that yearly requirements will have ample coverage, based on estimated net revenues. Recommend call features for the bonds so that they may be retired ahead of maturity if funds are available and still command a good market price.
- E. Furnishing blank lithographed coupon bonds with facsimile coupons attached, ready for execution, without expense to the Board.
- F. Making available the benefit of their experience in this type of financing, and coordinate the financing with the legal, engineering and other technical aspects of the program, so that the bonds may be sold to the best advantage of the University.

2. The Fiscal Agents shall not perform the services referred to in paragraph (1) hereof, unless and until notified by the Board, or its agent, in the case of each specific revenue-producing project.

3. The Fiscal Agents shall be paid a fee only on those projects in connection with which the Board agrees to avail itself of their services. The amount of such fees shall be an amount equal to one per cent (1%) of the par amount of the bonds issued as complete compensation for services and expenses incurred by the Fiscal Agents, such fee to be payable simultaneously with the delivery of such bonds to the purchaser; unless at the time of the direction to the Fiscal Agents to proceed on any specific project, the parties mutually agree to an increase or reduction in the amount or change in the manner of payment of the fee, in connection with the specific project, then this latter agreement shall prevail.

4. It is understood that the Fiscal Agents may make use of such legal assistance as may be possible with regular University staff. It is understood that when the various issues of bonds have been authorized and are ready for sale, the Fiscal Agents will recommend the interest rate, or combination of interest rates, at which they think the bonds should be sold, and they agree to purchase the said bonds at par, plus accrued interest to date of delivery at such interest rates as recommended by them. In the event the Board then sells said bonds to the Fiscal Agents as aforesaid, there will be no charge for the Fiscal Agents' services or for the expenses incurred by them. In the event that the interest rate, or rates, recommended by them are not acceptable, the bonds shall then be sold in such manner as prescribed by the Board. It is understood that the Board will be under no obligation to the Fiscal Agents unless and until bonds are issued and then their fee, if such fee is payable to them, will be based only on the amount of bonds actually sold, delivered and paid for.

5. This statement of intent shall remain effective until June 30, 1955, and may be renewed by mutual consent of the parties hereto. However, this statement shall terminate and become inoperative upon either party hereto giving thirty (30) days notice to the other party. However, no cancellation shall

be allowed with regard to a specific project assigned to the Fiscal Agents by the Board until the project has been completed in accordance with the original instructions of the Board.

BARCUS, KINDRED & COMPANY

By \_\_\_\_\_

J. T. SWARTZ & COMPANY, INC.

By \_\_\_\_\_

MIDLAND SECURITIES COMPANY

By \_\_\_\_\_

BOARD OF TRUSTEES  
SOUTHERN ILLINOIS UNIVERSITY

By \_\_\_\_\_

Dr. Morris explained that the Statement of Intent here submitted was prepared by the Administration in accordance with instructions received from the Board, and is the final report on discussions held in meetings between the three companies concerned and John S. Rendleman; the statement has been approved by the Administration, and by Barcus, Kindred & Company, J. T. Swartz & Company, Inc., and Midland Securities Company, Fiscal Agents. Such statement is now being presented for consideration and approval of the Board of Trustees, he said, and if approved will then be forwarded to the three companies concerned, for their further consideration.

On motion of Kenneth L. Davis, the Board approved the Statement of Intent presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Nickell, Mr. Lockard; nay, none.

The following reports on current and pending matters were heard:

(1) Dr. Morris made a brief report concerning total enrollment for the spring term of 1954, and pointed out that there had been an increase of 707 students compared to the figures for the spring term of 1953, and an increase of 21.6% over the previous high spring term enrollment.

(2) Dr. Morris stated that since the meeting held on February 26, 1954, discussions have been held with people who are volunteering to underwrite the costs of the strip mining reasearch project, and an agreement has been reached to reduce the acreage to aproximately 1,000 acres, which falls within recommendations of interested persons. The Executive Committee, under authorization of the Board given at the last meeting, has approved this procedure.

(3) A resolution was presented, expressing formal appreciation to Governor William G. Stratton for his recognition of Southern Illinois University's need for a Library Building, and his implementation of the first stage of construction, with a request for approval.



On motion of Vernon L. Nickell, the Board adopted the resolution presented and directed that it be delivered to Governor Stratton on April 22, 1954.

Executive session followed.

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The following report was distributed to the members of the Board, and copies placed on file with the Secretary of the Board:

Summary Report of the Business Manager  
for the Period July 1, 1953, to March 31, 1954

The meeting was adjourned at 11:30 a.m.

# MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

MAY 27, 1954



The May meeting of the Board of Trustees of Southern Illinois University was held in the Office of the Board, Carbondale, Illinois, on Thursday, May 27, 1954, beginning at 9:00 a.m.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Harold R. Fischer, Vernon L. Nickell; Mr. Sturgis and Mr. Kern were absent.

Also present were President Delyte W. Morris, Vice President for Instruction Charles D. Tenney, Vice President for Business Affairs George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, Robert W. Haring, reporter from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

Mr. Harold R. Fischer, whom Governor Stratton had recently appointed to replace Mr. Robert C. Lanphier, Jr., as a member of the Board of Trustees of Southern Illinois University, was welcomed to Board membership by Mr. Wham.

The Chairman presented the minutes of the meeting of the Board of April 22, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Vernon L. Nickell, these minutes were approved as presented.

## MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board:

**(A) Tuition, Room, and Board for Resident Fellows**

Effective the fall quarter of 1954 it is recommended that tuition, as well as room and board, be allowed students, both undergraduate and graduate, who serve as resident fellows in the residence halls for men and women, and that tuition be allowed resident fellows who are provided room and board by men's and women's fraternities and cooperatives. All selections for resident fellowships would be finally approved by the Director of Student Affairs.

It is estimated that approximately 20 resident fellows will be needed in 1954-55 for our various dormitories and housing projects, at a total cost in tuition of \$900.00.

Resident fellows in the various living units assist in such matters as good housekeeping, student health, supervised study, and organized social and recreational programs. They receive and report student complaints, report student illnesses to parents and to the Health Service, and refer students in difficulty to the appropriate university agencies.

The practice of granting such resident fellows tuition, room, and board in lieu of wages is rather common among universities, and results in attracting abler and more mature students to perform these functions.

On motion of Melvin C. Lockard, the Board approved the recommendation to allow tuition, room and board for resident fellows, effective the fall quarter of 1954. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

**(B) Lease of Property to the Student Christian Foundation**

At the last meeting of the Board of Trustees the Board approved in principle the leasing to the Student Christian Foundation of certain University property located at the northeast corner of the intersection of Grand and Illinois Avenues; provided, that the details of the lease could be satisfactorily arranged. The purpose of the lease is to facilitate the purchasing of the Student Christian Foundation's property by the University.

Attached hereto is a copy of the lease which has been worked out by the Student Christian Foundation and the Administration of the University. Approval is requested for this item.

Copies of the above-mentioned lease were distributed to the members of the Board, and a copy placed on file with the Secretary of the Board.

On motion of Melvin C. Lockard, the Board tentatively approved the exchange of property and lease presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

**(C) Investment of Student Union Building Funds**

It is recommended that the Board of Trustees authorize the Business Manager of the University to invest the Student Union Building funds. The Student Council has approved this action. The Business Manager will apply the same principles of investment that he applies when he invests other funds of the University.

On motion of Vernon L. Nickell, the Board authorized the Business Manager to invest Student Union Building funds. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

**(D) Book Rental Fee**

At the last meeting of the Board of Trustees the Board approved increasing book rental fees from \$2.50 per quarter to \$3.50 per quarter, effective

the fall 1954 quarter. At that time no definite action was taken with regard to book rental fees of students taking a single course.

It is requested that the Board approve an increase of book rental fees in this latter instance from 75c per quarter, which is the present rate, to \$1.05 per quarter per course, with maximum of \$3.50 per quarter, effective the fall 1954 quarter. This increase represents the same percentage of increase as was authorized by the Board's action at the last meeting.

On motion of Vernon L. Nickell, the Board approved this recommendation.

**(E) Final Payment on Women's Dormitory**

The following is a resolution which will complete contractual relationships with Federal Constructors, Inc., on the Women's Dormitory, under University Contract No. 674. The Federal Constructors, Inc., have agreed to accept final payment and waive all claims for damages, contingent upon immediate final payment under the contract. The effect of this resolution, which is required by the Housing and Home Financing Agency, will be a waiver by the Board of any damages which they may have sustained as a result of the delayed completion of the building.

Approval of the resolution is recommended.

**RESOLUTION**

BE IT RESOLVED by the Board of Trustees of Southern Illinois University that they have examined the matter of University Contract No. 674 with Federal Constructors, Inc., for the general work on the new Women's Dormitory, and find they are willing to waive the said completion of the contract within the time stated for and in consideration of the said Federal Constructors, Inc., waiving any and all damages they may have suffered as a result of this contract. This action of the Board is to be in no way construed as an admission that Southern Illinois University is liable for any alleged damages suffered by Federal Constructors, Inc.

IT IS FURTHER RESOLVED that none of the monies received from the sale of bonds for the said Women's Dormitory shall be used for reimbursement to Federal Constructors, Inc., beyond that price stipulated in the contract and as authorized by all approved extras to the said University Contract No. 674.

On motion of Kenneth L. Davis, the Board approved the above resolution. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

**(F) Contracts and Purchase Orders Awarded During the Month  
Of April, 1954, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of April, 1954, amounting to less than \$1,000.00, in the total amount of \$34,515.92.

On motion of Vernon L. Nickell, the Board approved the report presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

**(G) Contracts and Purchase Orders Awarded During the Month of  
April, 1954, Amounting to \$1,000.00 or Over**

The Board received the following report:

A. Chargeable Against Operating Funds

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
3491	Approved Exec. Comm.	New Era Dairy Carbondale, Ill.	\$ 5,904.40	Dairy Products
3494	Approved Exec. Comm.	Midwest Dairy Company DuQuoin, Ill.	4,072.70	Dairy Products
3532	Approved Exec. Comm.	Joseph Behr & Sons, Inc. Rockford, Ill.	1,230.26	Woodturning Lathes
3617	Approved Exec. Comm.	Brodhead-Garrett Company Cleveland, Ohio	1,157.55	Tool Storage Cabinets
3671	Approved Exec. Comm.	Louis L. Delano Springfield, Ill.	1,124.50	Power Mower
3880	Approved Exec. Comm.	Watland, Incorporated Blue Island, Ill.	2,571.71	Sound Projectors & Equipment
3881	Approved Exec. Comm.	Mandel Brothers, Inc. Chicago, Ill.	2,209.20	Chairs
3882	Approved Exec. Comm.	J. E. Porter Corporation Chicago, Ill.	1,083.75	Wood Tables
3888	Approved Exec. Comm.	Davey Tree Expert Co. St Louis, Mo.	2,500.00	Tree Work

On motion of Vernon L. Nickell, the Board approved the above report, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

#### (H) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952. No action was required.

#### (I) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

##### A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Charles J. Brasefield	Professor and Chairman Physics	\$900.00 a month	Continuing
Andrew L. Shotick	1/4 time Instructor University School	120.00 a month	Continuing

##### B. Term Appointments

Joe E. Brooks	1/8 time Research Asst. Cooperative Wildlife Management	25.00 a month	5-1-54 to 7-1-54
Dail Gibbs	1/8 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Miss Pauline Logsdon	1/3 time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Charles R. Peters	3/4 time Research Asst. Cooperative Fisheries Management	150.00 a month	4-1-54 to 7-1-54
Ivan Lee Russell	Lecturer Guidance and Special Education	540.00 a month	9-13-54 to 6-12-55
Earl Stadelbacher	Research Assistant Cooperative Wildlife Management	200.00 a month	6-7-54 to 9-7-54

## C. Summer Session Appointments

Roman Pina Chan	Lecturer	300.00	7-1-54
	University Museum	a month	to 8-1-54
James A. Diefenbeck	Lecturer	475.00	6-21-54
	Philosophy	a month	to 7-17-54
William H. Hardy	Research Assistant	250.00	6-15-54
	Fisheries Management	a month	to 9-1-54
Ivan Lee Russell	Lecturer	485.00	6-21-54
	Guidance and Special	a month	to 8-14-54
	Education		
Andrew L. Shotick	Lecturer	475.00	6-21-54
	University School	a month	to 8-14-54

## D. Reappointments

Frank John Bietto	Lecturer	360.00	9-13-54
	Government	a month	to 6-11-55
Mrs. Mabel Bracewell	Assistant Instructor	350.00	12-6-54
	University School	a month	to 3-12-55
Mrs. Florence Camp	Assistant Instructor	240.00	4-22 and 4-23-54
	University School	a month only	(substitute)
Mrs. Martha M. Clark	Lecturer	380.00	9-13-54
	English	a month	to 6-11-55
Mrs. Mildred Fishback	Assistant Instructor	240.00	3-12-54 only
	University School	a month	(substitute)
Gerald E. Gunning	Research Assistant	250.00	7-1-54
	Fisheries Management	a month	to 12-1-54
Mrs. J. E. Hall	Assistant Instructor	240.00	4-23, 4-29 (½)
	University School	a month	4-30, 5-13,
			5-14-54 only
			(substitute)
James H. Hall	Associate Professor	700.00	Effective
	Education	a month	9-13-54
Robert T. Harris	Lecturer	560.00	9-6-54
	Philosophy	a month	to 6-11-55
Mrs. Arlene Heisler	Assistant Instructor	240.00	4-21, 4-22,
	University School	a month	4-23 only
			(substitute)
Charles Thate	Instructor	400.00	Effective
	University School	a month	9-13-54
Arthur B. Trelstad	Instructor	450.00	Effective
	Sociology	a month	9-13-54

## E. Change of Assignment

Name	Position	Change of Appointment
William J. Lew	Graduate Assistant	To Graduate Assistant
	General Library	Education

## F. Adjustment in Salary

Anna K. Neufeld	Assistant Professor	Adjustment of \$15.00 due
	Foreign Languages	on March salary

## G. Leave of Absence Without Pay

Mrs. Marjorie Stull	Instructor	9-13-54 to 6-11-55
	University School	

## H. Sabbatical Leaves

Henry L. Wilson	Associate Professor	Effective 9-13-54
	English	to 1-29-55 at full pay

Carlton Ball	Associate Professor	Effective 9-13-54
	Art	to 6-11-55 at half pay
Miss Maxine Vogely	Instructor and Manager	Effective 9-1-54
	of Woody Hall	to 6-1-55 at half pay

### I. Resignations

Robert H. Muller	Directory University	Effective 6-15-54
	Libraries and Chairman	
	Library Service	
Miss Consuelo Roxas	Graduate Assistant	Effective 5-1-54
	Government	

Graduate Assistants at \$110.00 a month, effective from 9-13-54 to 6-11-55:

Leonor B. Alcantara  
Joanne R. Fields  
Marjorie Lee Johnson  
Jo Ann Magnuson  
Joe A. Sutfin

Graduate Assistants at \$110.00 a month, effective from 6-21-54 to 8-14-54:

James V. Fee	Allan L. McCabe
Gloria A. Fuentebella	Carolyn Misenheimer
Joe K. Fugate	Marie Nickoloff
Robert R. Hancock	Joe A. Sutfin

Graduate Assistants at \$110.00 a month, effective from 6-21-54 to 7-17-54:

Marie Antionette Untereiner

On motion of Kenneth L. Davis, the Board approved changes in faculty-administrative payroll, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

Mr. Fischer was excused from the meeting at this time.

(Not submitted in advance of meeting)

### (J) Acquisition of Land on Little Grassy Lake

The attached resolutions authorize the Administration to commence condemnation on the property described therein, which is located at the site of our Little Grassy Project and immediately to the west of the property owned by the U. S. Government and under the jurisdiction of the U. S. Fish and Wildlife Service of the Department of the Interior.

At the February 26, 1954, meeting Mr. Roswell Merrick, Mr. William Freeberg, and Mr. John Lonergan presented the plans of the University with regard to this project. It is considered that these areas are necessary for the overall program of the University at Little Grassy Lake. There is the possibility that the present owners of these tracts will sell fractional parts of the tracts to persons desiring private cabin sites on Little Grassy Lake. The owner of Tract 406 has, in fact, sold some small lots. This use of the land will, of course, be incongruous with the total University program and its tie in with the youth camps in the area.

The areas of the tracts are as follows:

Tract 404 —approximately 80 acres  
Tract 404-a—approximately 15 acres  
Tract 406 —approximately 55 acres

It is recommended that these resolutions be approved.

Copies of the above mentioned resolutions were distributed to the members of the Board, and a copy placed on file with the Secretary.

On motion of Kenneth L. Davis, the Board adopted the resolutions as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Nickell, Mr. Lockard; nay, none.

(Not submitted in advance of meeting)

**(K) Moving Odd Fellows Camp**

The Independent Order of Odd Fellows has agreed to move their camp on Little Grassy Lake to a new location providing the University will compensate them for their investment at their present location and assist in moving them to the new location. These costs and agreements concerning the move are listed below:

Land purchase (6 8/10 acres @ \$125 per acre)	\$ 850.00
Cost of road, fence, water well	1,986.47
Mail a round robin letter to notify Odd Fellows of change	75.00
Donated Labor	2,088.53
<b>TOTAL COST</b>	<b>\$5,000.00</b>

We recommend that this sum of \$5,000 be paid to the Odd Fellows for the above listed items and that we assist them in their change by moving their equipment, offering architectural, engineering, and art service and the use of our pile driver equipment.

On motion of Melvin C. Lockard, the Board approved such recommendation. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Nickell, Mr. Lockard; nay, none.

(Not submitted in advance of meeting)

**(L) Statement of Intent for Future Use of Wildlife Research Property**

By resolution, the Board determined that when the property which had been conveyed to them by Truax-Traer Coal Company for fish, wildlife, and recreational research had fulfilled its use for these purposes, that it was their intention to convey and transfer the property to some body, either political or philanthropic, for uses and purposes germane to the then completed research program.

A copy of such resolution was placed on file with the Secretary of the Board.

(Not submitted in advance of meeting)

**(M) Investigation of Small Unit Housing**

It is requested that the Board of Trustees authorize the Administration of the University to proceed with an investigation of providing housing in small units for various organized groups that evidence ability to rent the said housing from the University and to operate the same. The Administration is authorized to seek such advice and counsel in the matter as it deems appropriate.

On motion of Kenneth L. Davis, the Board authorized the Administration to proceed with such investigation, as requested.

The following oral reports on current and pending matters were heard:

(1) Dr. Morris made brief mention of correspondence between Lloyd Morey, President of the University of Illinois, and the Administration of Southern Illinois University, regarding cooperative relationships between the two institutions.

(2) Dr. Morris presented to the members of the Board a general outline of a proposed Small Business Institute, and explained the purposes of such serv-



ice: (a) To stimulate the training of college students and other individuals interested in founding or managing small businesses and industries in the communities of southern Illinois, (b) to encourage the application of the highest standards of business and community responsibility by these persons, (c) to make possible effective contacts between businessmen and the professional staff of Southern Illinois University, and (d) to provide advice on the technical aspects of small business operation.

The Board authorized further investigation of a Small Business Institute planned along the lines indicated by President Morris in his statement, and further authorized the search for a Director.

(3) A brief statement concerning the problem of Film Rental Service was made by Mr. Nickell. He stated that such service should be self-supporting, and that a cost accounting should be made to show the allocated costs between the internal use of audio-visual aids materials, and that which is rented to outside groups.

The following recommendation was presented to the Board:

#### **1954-55 Budget**

In the event that the Board does not meet prior to the beginning of our next fiscal year, July 1, 1954, we recommend that the Board approve the general principle that it is satisfactory for the Administration to activate the 1954-55 budget provided it is built along similar lines to the 1953-54 budget and within the University's income.

On motion of Kenneth L. Davis, the Board approved such recommendation. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Nickell, Mr. Lockard; nay, none.

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The meeting was adjourned at 3:15 p. m.

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET**

JULY 1, 1954

TO

JUNE 30, 1955

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As Approved by the Board of Trustees  
as of July 8, 1954

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55**

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**SOUTHERN ILLINOIS UNIVERSITY****July 8, 1954****LETTER OF TRANSMITTAL**

To Members of the Board of Trustees:

I present herewith the University's internal operating budget for all divisions for the fiscal year July 1, 1954, to June 30, 1955, and for academic, administrative, and civil service appointments beginning July 1, 1954.

The budget has been prepared by the University Budgetary Council and the Business Office in accordance with current approved policies after considering requests presented by all operating units of the University.

I recommend that:

1. This budget covering the allocation of the University's income for the year beginning July 1, 1954, be approved.
2. The President of the University be authorized in accordance with the needs of the University and the equitable interests involved and within the total income (a) to make such changes and adjustments as are needed, (b) to make such additional appointments as are necessary, and (c) to accept resignations.

All of the above is subject to the By-laws, Statutes, and Regulations of the Board of Trustees.

**DELYTE W. MORRIS**

**President.**

## SENATE BILL NO. 365 (68th G. A.)

## A BILL

For an Act to provide for the ordinary and contingent expenses of Southern Illinois University.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 1. The following named sums, or so much thereof as may be necessary, respectively, for the objects and purposes hereinafter named, are appropriated to the Board of Trustees of Southern Illinois University to meet the ordinary and contingent expenses of Southern Illinois University:

For Personal Services .....	\$6,028,814
For Contractual Services .....	620,595
For Travel .....	100,385
For Commodities .....	456,250
For Stationery, Printing, and Office Supplies .....	110,405
For Equipment .....	376,851
For Employer Contribution to the University Retirement System of Illinois .....	124,300

Sec. 2. The following sum, or so much thereof as may be necessary, for distributive purposes, is appropriated to meet the ordinary and contingent expenses of Southern Illinois University:

For awards covering portion of scholarships pertaining to student activities fees, in accordance with Article 30 of "The School Code", as amended .....	\$ 62,400
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Sec. 3. The following named sums or so much thereof as may be necessary, respectively, for the purposes named, are appropriated to the Board of Trustees of Southern Illinois University from the Southern Illinois University Income Fund:

For current expenses and equipment in connection with educational operations as follows:

For Personal Services .....	\$145,000
For Commodities .....	50,000
For Equipment .....	30,000
For Awards and Grants to be made in accordance with the appropriation made in Section 2 of this Act .....	25,000
For Contingencies .....	252,400
For current expenses and equipment in connection with the operation of dormitories, cafeterias, stores and other auxiliary enterprises .....	850,000

Sec. 4. Not more than seventy-five per cent (75%) of the appropriations made in sections 1 and 3 above shall be expended, encumbered, or contracted, from the date that this Act becomes effective to the first day of January of the year in which the next regular session of the General Assembly shall convene. Provided, further, that this limitation shall not apply to appropriations made in said sections for the following objects and purposes: commodities, stationery, printing and office supplies, employer contributions to the University Retirement System of Illinois, equipment, contractual services, refunds and contingencies.

Sec. 5. No contract shall be entered into nor obligation incurred for any expenditure from the appropriation herein made for contingencies until after the purpose and amount of such expenditure has been approved in writing by the Governor.

Section 6. The appropriations herein made are subject to the provisions of "An Act in relation to State finance", approved June 10, 1919, as amended.

## INTRODUCTION

## Estimated Enrollments

The estimates of income for 1954-55 are in part based upon estimates of enrollment. The University Budgetary Council, with the assistance of the Registrar and the Directors of Extension and of Technical and Adult Education, has carefully studied enrollment trends and the predictions made in various nationwide reports. The following summary statement shows estimated enrollments for Southern Illinois University. The figures are cumulative for the four quarters of the academic year:

	1953-54		1954-55	
	No. of Students	Full-Time Equivalency	No. of Students	Full-Time Equivalency
Campus Graduate and Undergraduate	11,161	10,425	12,487	11,673
Extension Graduate and Undergraduate	2,338	1,108	2,338	1,108
Residence Center Graduate and Undergraduate	242	121	242	121
University School Technical and Adult Education Full-Time	586	586	1,000	1,000
Technical and Adult Education Part-Time	3,387	1,129	5,000	1,666
	<u>18,874</u>	<u>14,946</u>	<u>22,267</u>	<u>17,205</u>

There are several types of on-campus degree students, not all of them producing cash income. For example, each veteran enrolled under the terms of Public Laws 16 and 346 produces an income of approximately \$130.00 per twelve weeks terms. Each non-veteran produces \$15.00 per twelve weeks term. Each part-time student produces \$7.50 per twelve-weeks term. Students on state scholarships and faculty members taking university courses produce no cash income for educational operations. Veterans of the Korean war do not take the place of World War II veterans, since under Public Law 550 they will at most pay the same tuition as non-veterans and will not pay that if they are on military scholarships.

## Personal Services—Faculty, Administrative, and Non-Academic

1. No general faculty increases have been recommended, nor have merit increases been recommended, since it has been impossible to recognize all meritorious individuals. Highly selective adjustments have been made for those who for some reason have changed status or performance within the past year. These are even more selective than for the first year of the current biennium.

2. Only a few civil service salary increases have been recommended, and these largely with a view to raising the levels for low-salaried office workers, whose scale is still comparatively low.

## Personal Services—Student

1. A total of approximately \$160,000.00 has been provided for student help.

2. In recommending student help allotments for 1954-55 consideration was given to any civil service personnel also available to the departments so as to achieve as much equity as possible in the distribution of workers' time.



### **Travel**

1. The University Budgetary Council has recommended that separate accounts for travel again be budgeted in order to effect a more equitable distribution of travel funds and to provide for a more effective control over expenditures.

2. In accordance with this recommendation, the allotments for travel are made in four categories as follows:

- a. Institutional travel, which involves travel on University business not identified with a specific department or office.
- b. Convention travel, which involves travel to conferences, conventions, and professional meetings. This has been allocated on a pro-rata basis to the major functions of the University, and will be distributed from the offices of the Vice-Presidents and the Deans or Directors of major educational units.
- c. Departmental travel, which involves travel which departments and offices must do in order to perform their regular functions.
- d. Air travel, which involves travel where additional convenience and speed serve the best interests of the University.

3. Travel allotments to the various accounts will be used in part for travel in University-owned passenger automobiles. Since the operating cost of these automobiles is chargeable against state appropriations other than travel and such costs are passed on to departments and offices using such service, the allotments for travel exceed the state appropriations for travel.

### **Equipment**

Study has shown that over 75% of the equipment items ordered cost under \$75.00. Approximately one fourth of the equipment money has therefore been distributed to the departments and offices for the purchase of small equipment.

With the exception of an appropriation to the library for the purchase of books, other equipment monies have been placed in a general account to be allotted periodically as study of needs determines. This study should show whether or not there are any items of equipment needed for general University use which have not been purchased by the departments and whether or not certain departments have special needs which have not been met by the appropriations hitherto made to them.

### **Other Current Expenses**

1. Inasmuch as travel and equipment have been allotted separately in this budget, Other Current Expenses includes contractual services, office expenses, postage, commodities, stationery-printing-office supplies, employer contributions to the University Retirement System, and refunds.

2. Since expenditures for Other Current Expenses generally follow a well-defined pattern, the University Budgetary Council in making allotments for such expenses gave consideration not only to the requests of the departments but also to their past expenditures and allotments.

3. For 1954-55, the film rental service of the Audio-Visual Education department will charge the departments for the use of instructional films. On the basis of experience, appropriations have therefore been allotted to the departments to be used for this specific purpose.

### **General Comments**

1. In order to effect bookkeeping economies, accounts have been consoli-

dated wherever possible. For example, convention travel has been placed in certain general office accounts. A number of University-wide functions have been grouped under the heading Institutional Affairs. Academic advisement has been placed in the offices of the academic deans and directors. Two accounts dealing with government surplus property have been merged.

2. Although the University's income has leveled off, the enrollment and the demands for various services have increased markedly during the past year, and fixed costs have gone up. This budget for 1954-55 is therefore unusually tight and has been constructed with very little flexibility. Stringent, and in many cases, drastic economies are reflected in the various allocations.

## EXHIBIT A

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55**

**GENERAL CURRENT FUNDS**

**Comparative Summary of Estimated Income  
and Departmental and General Appropriations**

July 1, 1954 to June 30, 1955

**Estimated Income:**

<b>Educational Operations:</b>	
State Appropriations .....	\$3,840,002.00
Student Fees .....	176,200.00
Sales and Services—Departments .....	10,800.00
Total Educational Operations .....	4,027,002.00
<b>Auxiliary Enterprises:</b>	
Anthony Hall .....	47,440.00
Bookstore .....	78,540.00
Chautauqua Street Housing .....	46,000.00
Food Services .....	145,000.00
Men's Residence Barracks .....	25,400.00
Southern Acres Apartments .....	36,000.00
Southern Acres Residence Halls .....	9,000.00
Total Auxiliary Enterprises .....	387,380.00
<b>Self-liquidating Enterprises:</b>	
Woody Hall .....	228,627.00
COMBINED TOTALS .....	<u>\$4,643,009.00</u>

**Departmental and General Appropriations:****Educational Operations:****Departmental Appropriations:**

General Administration and General Expense .....	\$ 700,924.00
Instruction .....	2,143,810.00
Research .....	99,295.00
Extension .....	27,570.00
Libraries .....	179,671.00
Physical Plant .....	706,204.40
Refunds .....	1,050.00
Awards and Grants for Scholarships .....	37,700.00

Total Departmental Appropriations ..... 3,896,224.40

**General Appropriation:**

General Appropriation for Equipment .....	\$ 114,700.00
Total Educational Operations .....	4,010,924.40

**Auxiliary Enterprises:**

Director of Auxiliary Enterprises .....	19,620.00
Anthony Hall .....	42,840.00
Bookstore .....	71,520.00
Chautauqua Street Housing .....	39,775.00
Food Services .....	160,880.00
Men's Residence Barracks .....	21,220.00
Southern Acres Apartments .....	22,872.00

Southern Acres Residence Halls .....	5,700.00
Total Auxiliary Enterprises .....	384,427.00
<b>Self-liquidating Enterprises:</b>	
Woody Hall .....	228,627.00
Total Departmental and General Appropriations .....	4,623,978.40
<b>Unappropriated Estimated Income:</b>	
Educational Operations .....	16,077.60
Auxiliary Enterprises .....	2,953.00
Self-liquidating Enterprises .....	
Total Unappropriated Estimated Income .....	19,030.60
<b>COMBINED TOTALS .....</b>	<b>\$4,643,009.00</b>

**EXHIBIT B**

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55**

**GENERAL CURRENT FUNDS**

## Statement of Estimated Income

July 1, 1954 to June 30, 1955

**I. Educational and General:****A. State Appropriations:**

1. Personal Services .....	\$3,014,407.00
2. Contractual Services .....	210,298.00(1)
3. Travel .....	50,193.00
4. Commodities .....	228,125.00
5. Stationery, Printing and Office Supplies .....	55,203.00
6. Equipment .....	188,426.00
7. Employer Contributions to the University Retirement System of Illinois .....	62,150.00
8. Awards and Grants for Scholarships .....	31,200.00
Total .....	3,840,002.00

**B. Student Fees**

1. Registration Fees:	
a. Residence Center .....	2,000.00
b. University .....	129,000.00
c. Extension .....	15,000.00
d. Technical and Adult Education .....	18,000.00
e. Matriculation .....	150.00
f. University School .....	
2. Graduate Theses and Aptitude Tests .....	200.00
3. Gymnasium Fees .....	150.00
4. Laboratory Fees .....	1,700.00
5. Library Fines .....	1,500.00
6. Miscellaneous Penalties .....	1,800.00
7. Transcript of Credit Fees .....	1,500.00
8. Veterans Administration—P. L. 550 .....	5,200.00
Total .....	176,200.00

(1) Includes only Regular Services.

**I. Educational and General (Cont'd):****C. Sales and Services—Departments:**

1. Rentals—Real Property .....	\$ 5,100.00
2. Refunds, Rebates and Commissions .....	1,500.00
3. Sales—Miscellaneous .....	4,000.00
4. Testing Services .....	100.00
5. Salary Refunds .....	100.00(1)
<b>Total .....</b>	<b>10,800.00</b>
<b>Total Educational Operations .....</b>	<b>4,027,002.00</b>

**II. Auxiliary Enterprises:****A. Anthony Hall:**

1. Room and Board .....	47,000.00
2. Extra Meals and Lodging .....	300.00
3. Miscellaneous .....	140.00
<b>Total .....</b>	<b>47,440.00</b>

**B. Bookstore:**

1. Sales:	
a. Supplies .....	30,000.00
b. Books .....	6,000.00
2. Miscellaneous .....	500.00
3. Rental Fees .....	42,040.00
<b>Total .....</b>	<b>78,540.00</b>

**C. Chautauqua Street Housing:**

1. Rentals .....	45,900.00
2. Miscellaneous .....	100.00
<b>Total .....</b>	<b>46,000.00</b>

(1) Does not include refunds into General Revenue.

**D. Food Services:**

1. Sales:	
a. Regular .....	135,000.00
b. Banquets .....	9,500.00
2. Miscellaneous .....	500.00
<b>Total .....</b>	<b>145,000.00</b>

**E. Men's Residence Barracks:**

1. Rentals .....	25,056.00
2. Extra Lodging .....	144.00
3. Miscellaneous .....	200.00
<b>Total .....</b>	<b>25,400.00</b>

**F. Southern Acres Apartments:**

1. Rentals .....	35,900.00
2. Miscellaneous .....	100.00
<b>Total .....</b>	<b>36,000.00</b>

## G. Southern Acres Residence Halls:

1. Rentals .....	8,568.00
2. Extra Lodging .....	432.00
Total .....	9,000.00

Total Auxiliary Enterprises ..... 387,380.00

## III. Self-liquidating Enterprises:

## A. Woody Hall:

1. Room and Board .....	223,627.00
2. Extra Meals and Lodging .....	4,500.00
3. Miscellaneous Income .....	500.00
Total .....	228,627.00

COMBINED TOTALS ..... \$4,643,009.00

## EXHIBIT C

SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55

## GENERAL CURRENT FUNDS

## Summary of Departmental and General Appropriations

July 1, 1954 to June 30, 1955

## Departmental Appropriations

## Educational Operations:

## General Administration and General Expense:

## General Administrative Offices:

Board of Trustees .....	\$ 10,650.00
President .....	51,840.00
Chief Executive Assistant .....	15,745.00
Legal Counsel .....	9,790.00
Business Manager .....	27,010.00
Auditor .....	13,440.00
Bursar .....	14,440.00
Chief Accountant .....	39,790.00
Purchasing Agent .....	24,780.00
Personnel Office .....	23,925.00

## General Student Welfare:

Registrar .....	41,650.00
Student Affairs .....	15,725.00
Dean of Men .....	14,650.00
Dean of Women .....	12,479.00
Health Service .....	38,060.00
Student Center—Main Campus .....	4,870.00
Student Center—Technical and Adult Education .....	1,350.00
Testing Service .....	8,520.00
Visitation .....	1,625.00

## Public Relations:

Area Services .....	13,405.00
Alumni Records and Services .....	23,320.00

Community Services .....	41,200.00
Fair Exhibits .....	1,980.00
Information Service .....	38,160.00
Music Festival .....	2,625.00
Placements .....	26,690.00
Radio-Television .....	8,480.00
Receptions .....	7,710.00

## General Expense:

Air Travel .....	10,400.00
Auditing .....	1,800.00
Catalogs and Announcements .....	1,850.00
Special Meetings .....	1,800.00
Freight and Express .....	5,500.00
General Stores Expense .....	19,630.00
Institutional Affairs .....	11,200.00
Post Office .....	5,780.00
Regional Civil Defense .....	3,320.00
Retirement Contributions .....	62,150.00
Surplus Property Expense .....	7,220.00
Telephone Exchange .....	36,365.00

Total General Administration and General Expense 700,924.00

## Instruction:

Chief Officer of Instruction .....	16,065.00
General Publications .....	17,850.00
Art Expense .....	3,900.00
Duplicating Expense .....	18,885.00
Photographic Expense .....	13,005.00
Lectures and Consultant Services .....	8,000.00
Secretary of the Faculty .....	7,080.00
Academic Advisement Center .....	2,960.00
Air Force—ROTC .....	5,255.00
Military Property Custodian .....	5,780.00
Summer Session .....	144,000.00
Graduate School .....	20,170.00
Residence Center .....	950.00
Small Business Institute .....	3,650.00
Technical and Adult Education .....	181,435.00
Total .....	(448,985.00)

## College of Liberal Arts and Sciences:

Administration and General .....	29,310.00
Botany .....	33,025.00
Chemistry .....	51,090.00
English .....	112,550.00
Foreign Languages .....	44,320.00
Geography and Geology .....	47,465.00
Government .....	48,985.00
History .....	44,340.00
Mathematics .....	47,275.00
Microbiology .....	9,345.00
Philosophy .....	10,035.00
Physics and Astronomy .....	29,770.00
Physiology .....	15,730.00
Psychology .....	34,145.00
Sociology and Anthropology .....	35,820.00
Zoology .....	46,620.00
Total College of Liberal Arts & Sciences .....	(639,825.00)

## College of Vocations and Professions:

Administration and General .....	19,100.00
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Business Administration .....	39,525.00
Economics .....	22,825.00
Home Economics .....	38,180.00
Home Management House .....	595.00
Industrial Education .....	47,180.00
Nursing Education .....	5,980.00
Total College of Vocations and Professions .....	(173,385.00)

## College of Education:

Administration and General .....	47,100.00
Education .....	71,030.00
Guidance and Special Education .....	38,595.00
Health Education .....	21,850.00
Library Service .....	5,740.00
Men's Intramurals .....	3,390.00
Physical Education—Men (Academic) .....	47,140.00
Physical Education—Men (Non-Academic) .....	31,415.00
Physical Education—Women .....	37,105.00
Recreation and Outdoor Education .....	21,050.00
Teacher Training .....	21,935.00
University School .....	161,305.00
Total College of Education .....	(507,655.00)

## Division of Communications:

Administration and General .....	12,600.00
Journalism .....	13,485.00
Speech .....	48,135.00
Total Division of Communications .....	(74,220.00)

## Division of Fine Arts:

Administration and General .....	21,475.00
Art .....	38,090.00
Music .....	46,895.00
Total Division of Fine Arts .....	(106,460.00)

## Division of Rural Studies:

Administration and General .....	10,795.00
Agriculture .....	51,435.00
University Farms .....	55,780.00
Total Division of Rural Studies .....	(118,010.00)

## Organized Activities Relating to Instruction:

Child Guidance Clinic .....	3,360.00
Museum .....	34,670.00
Statistical Services .....	37,240.00
Total Organized Activities Relating to Instruction .....	(75,270.00)

Total Instruction .....	2,143,810.00
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## Research:

Cooperative Agronomy Experiment Station .....	4,850.00
Cooperative Atomic and Capacitor Research .....	7,060.00
Biological Research Laboratory .....	19,860.00
Cooperative Fisheries Management Research .....	4,885.00
Cooperative Forestry Research .....	3,840.00
Illinois Horticultural Experiment Station .....	13,495.00
Cooperative Wildlife Research .....	8,200.00
Special Research Projects .....	37,105.00

Total Research .....	99,295.00
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Extension .....	27,570.00
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## Libraries:

General Library .....	155,546.00
Audio-Visual Education .....	18,410.00
Tilton-Lincoln Library .....	55.00
University School Library .....	5,660.00

Total Libraries ..... 179,671.00

## Physical Plant:

## Operation and Maintenance:

Administration .....	25,060.00
Maintenance .....	203,797.00
Operation .....	237,905.60
Physical Education Facilities .....	16,500.00
Physical Plant—Southern Acres .....	14,632.80
Power Plant and Utilities .....	157,274.00
Rental Real Property .....	3,200.00

## Planning and Development:

Architectural Services ..... 47,835.00

Total Physical Plant ..... 706,204.40

Refunds ..... 1,050.00

## Student Aid:

Awards and Grants for Scholarships .....	37,700.00
Total Departmental Appropriations .....	3,896,224.40

## General Appropriation

General Appropriation for Equipment ..... 114,700.00

Total Educational Operations ..... 4,010,924.40

## Auxiliary Enterprises:

Director of Auxiliary Enterprises .....	19,620.00
Anthony Hall .....	42,840.00
Bookstore .....	71,520.00
Chautauqua Street Housing .....	39,775.00
Food Services .....	160,880.00
Men's Residence Barracks .....	21,220.00
Southern Acres Apartments .....	22,872.00
Southern Acres Residence Halls .....	5,700.00

Total Auxiliary Enterprises ..... 384,427.00

## Self-liquidating Enterprises:

Woody Hall ..... 228,627.00

COMBINED TOTALS ..... \$4,623,978.40

## SCHEDULE C1

SOUTHERN ILLINOIS UNIVERSITY  
DEPARTMENTAL AND GENERAL APPROPRIATIONS—  
EDUCATIONAL OPERATIONS

## Distributed by State Appropriations

July 1, 1954 to June 30, 1955

	General Revenue	Income Fund	Total
Salaries .....	\$2,997,458.40	\$ .....	\$2,997,458.40
Wages .....	16,948.60	143,126.40(1)	160,075.00
Total Personal Services .....	3,014,407.00	143,126.40(1)	3,157,533.40

Travel .....	77,000.00(2)	310.00(3)	77,310.00
Equipment .....	178,426.00(4)	.....	178,426.00
Other Current Expenses .....	570,169.00(5)	27,486.00	597,655.00
	<u>3,840,002.00</u>	<u>170,922.40</u>	<u>4,010,924.40</u>
Unappropriated Estimated Income .....	.....	16,077.60	16,077.60
COMBINED TOTALS .....	<u>\$3,840,002.00</u>	<u>\$187,000.00</u>	<u>\$4,027,002.00</u>

## (1) Provided for as follows:

Income Fund—Personal Services .....	\$ 72,500.00
To be transferred from Contingency .....	70,626.40
	<u>\$143,126.40</u>

## (2) Includes amounts payable from:

Travel (GR) .....	\$ 50,193.00
Equipment (GR) .....	10,000.00
Commodities (GR) .....	16,807.00
	<u>\$ 77,000.00</u>

## (3) To be transferred from Contingency .....

\$ 310.00

## (4) Computed as follows:

Equipment (GR) .....	\$188,426.00
Less: Transportation Service .....	10,000.00
	<u>\$178,426.00</u>

## (5) Computed as follows:

Total O.C.E. (GR):		
Contractual Services .....		\$210,298.00
Commodities .....	\$228,125.00	
Less: Transportation Service .....	16,807.00	211,318.00
Stat., Print., and Off. Sups. ....		55,203.00
Employer Contributions .....		62,150.00
Awards and Grants for Scholarships .....		31,200.00
		<u>\$570,169.00</u>

## BOARD OF TRUSTEES

## Salaries:

Morehouse, Emma Louise, Recorder .....	12	\$ 3,600.00
Wages .....		.....
Departmental Travel .....		2,000.00
Small Equipment .....		50.00
Other Current Expenses .....		5,000.00
Total .....		<u>\$10,650.00</u>

## PRESIDENT

## Salaries:

Morris, D. W., Ph. D., President .....	12	\$17,500.00(1)
Nelson, Lois H., Secretary (Level III) (S-CS-204) .....	12	5,400.00
Pitkin, Minnie Mae, Executive Clerk (S-CS-205) .....	12	5,400.00
Wilson, Mary, Clerk III (S-CS-237) .....	12	3,180.00
Griffin, Alice Albon, Secretary (Level I) (S-CS-254) .....	12	1,560.00
(see Chief Executive Assistant) .....	12	(1,560.00)
(total salary) .....	12	(3,120.00)
Wright, Wilma C., Secretary (Level I) (S-CS-242) .....	12	1,620.00
(see Legal Counsel) .....	12	(1,620.00)
(total salary) .....	12	(3,240.00)

Butler, Charles D., Clerk Steno. II (S-CS-207) .....	12	3,120.00
Barnes, Rosanna Ledbetter, Clerk Steno. II (S-CS-3) .....	.....	.....
(leave without pay) .....		
Spear, Frances Eileen, Clerk Steno. I (S-CS-1) .....	12	2,160.00
		<hr/>
		39,940.00
Wages .....		1,400.00
Departmental Travel .....		3,000.00
Small Equipment .....		.....
Other Current Expenses .....		7,500.00
		<hr/>
Total .....		\$51,840.00

(1) Furnished house for convenience of University.

#### CHIEF EXECUTIVE ASSISTANT

##### Salaries:

Hand, George H., Ph. D.		
Professor (of Economics; Vice-President for		
Business Affairs) .....	12	\$12,500.00
Griffin, Alice Albon, Secretary (Level I) (S-CS-254) .....	12	1,560.00
(see President) .....	12	(1,560.00)
(total salary) .....	12	(3,120.00)
		<hr/>
		14,060.00
Wages .....		200.00
Travel .....		1,260.00(1)
Small Equipment .....		25.00
Other Current Expenses .....		200.00
		<hr/>
Total .....		\$15,745.00

(1) Of this amount, \$960.00 is for administrative convention travel.

#### LEGAL COUNSEL

##### Salaries:

Rendleman, John S., J. D., Asst. Prof.		
(of Government; Legal Counsel and Assistant to		
the President) .....	12	\$ 7,620.00
Wright, Wilma C., Secretary (Level I) (S-CS-242) .....	12	1,620.00
(see President) .....	12	(1,620.00)
(total salary) .....	12	(3,240.00)
		<hr/>
		9,240.00
Wages .....		.....
Departmental Travel .....		100.00
Small Equipment .....		100.00
Other Current Expenses .....		350.00
		<hr/>
Total .....		\$ 9,790.00

#### BUSINESS MANAGER

##### Salaries:

Miles, Edw. V., Jr., A.M., Manager (Business		
Manager; Associate Professor of Economics) .....	12	\$10,440.00
Gallegly, Robert L., A.M., Asst. Manager		
(Asst. Business Manager; Instructor in Business		
Administration) .....	12	7,140.00
Perry, Wilma Nell, Secretary (Level I) (S-CS-4) .....	12	3,300.00
Anderson, Janis, Clerk Steno. II (S-CS-5) .....	12	2,280.00
		<hr/>
		23,160.00

Wages .....	1,200.00
Departmental Travel .....	400.00
Small Equipment .....	
Other Current Expenses .....	2,250.00
<b>Total</b> .....	<b>\$27,010.00</b>

**AUDITOR**

## Salaries:

Dusek, Frank J., Division Chief (Auditor) .....	12	\$ 5,040.00
(replacing Watson), Senior Accountant .....	12	4,000.00
Simmons, Bonnie, Clerk Steno. II (S-CS-6) .....	12	2,400.00
		<b>11,440.00</b>

Wages .....	1,000.00
Departmental Travel .....	50.00
Small Equipment .....	200.00
Other Current Expenses .....	750.00
<b>Total</b> .....	<b>\$13,440.00</b>

**BURSAR**

## Salaries:

Watson, Thomas J., B.S., Division Chief (Bursar) .....	12	\$ 4,800.00
Etherton, Lucile H., Head Cashier (S-CS- ) .....	12	4,500.00
Derosett, Katherine, Clerk Typist I (S-CS-7) .....	12	2,400.00
		<b>11,700.00</b>

Wages .....	1,400.00
Departmental Travel .....	340.00
Small Equipment .....	100.00
Other Current Expenses .....	900.00
<b>Total</b> .....	<b>\$14,440.00</b>

**CHIEF ACCOUNTANT**

## Salaries:

Buffum, W. E., B.A., Division Chief (Chief Accountant) .....	12	\$ 5,400.00
Peebles, Caswell E., Cost Accountant (S-CS-287) .....	12	4,800.00
Doolin, M. Fidella, Senior Accountant (S-CS-9) .....	12	3,720.00
Jarvis, Frances E., Inventory Supervisor (S-CS-10) .....	12	2,940.00
Nehring, Beulah M., Clerk Steno. II (S-CS-13) .....	12	2,400.00
Craig, Lucille Wilma, Clerk Typist II ((S-CS-171) .....	12	2,100.00
Erby, Laura Lou Emma, Bkg. Mach. Op. I (S-CS-12) .....	12	1,920.00
Perkins, Regina, Bkg. Mach. Op. I (S-CS-14) .....	12	2,400.00
Turok, Norma, Bkg. Mach. Op. I (S-CS-251) .....	12	2,160.00
Williams, Merle Allen, Bkg. Mach. Op. I (S-CS-15) .....	12	2,040.00
Dent, Betty Jo, Clerk Typist I (S-CS-282) .....	12	1,800.00
Eaton, Peggy Jean, Clerk Typist I (S-CS-11) .....	12	2,160.00
		<b>33,840.00</b>

Wages .....	3,500.00
Departmental Travel .....	50.00
Small Equipment .....	
Other Current Expenses .....	2,400.00
<b>Total</b> .....	<b>\$39,790.00</b>

**PURCHASING AGENT****Salaries:**

Beach, Cornelia L., B.S. in Ed., Division Chief (Purchasing Agent) .....	12	\$ 5,340.00
Keough, Rosemary, Jr. Purchasing Agent (S-CS-18) .....	12	3,120.00
Coleman, Joan, Clerk Typist II (S-CS-19) .....	12	2,280.00
Borger, Helen, Clerk II (S-CS-28) .....	12	2,040.00
....., Clerk II (S-CS-21) .....	12	1,920.00
(replacing Watson)		
Bookhout, Norma J., Clerk Typist I (S-CS-22) .....	12	1,980.00

16,680.00

Wages .....		5,000.00
Departmental Travel .....		50.00
Small Equipment .....		100.00
Other Current Expenses .....		2,950.00
<b>Total</b> .....		<b>\$24,780.00</b>

**PERSONNEL OFFICE****Salaries:**

Sappenfield, Max, Ph. D., Director (Asst. Prof. of Government) .....	12	\$ 8,000.00
Hill, Margaret T., Personnel Asst. (S-CS-208) .....	12	3,600.00
King, Patricia, Personnel Asst. (S-CS-206) .....	12	3,840.00
Franklin, R. Catherine, Payroll Clerk II (S-CS-17) .....	12	2,220.00
Rushing, Shirley, Clerk Steno. I (S-CS-199) .....	12	1,920.00

19,580.00

Wages .....		2,000.00
Departmental Travel .....		450.00
Small Equipment .....		95.00
Other Current Expenses .....		1,800.00
<b>Total</b> .....		<b>\$23,925.00</b>

**REGISTRAR****Salaries:**

McGrath, Robert A., Ph. D., Assoc. Prof. ....	12	\$ 5,040.00
(of Government; Registrar and Director of Admissions) (see Government) .....	12	(2,640.00)
(total salary) .....	12	(7,680.00)
Eberhart, Wilma Sue J., B.S., Division Chief (Records) ....	12	4,320.00
Hall, Alden M., B.S., Division Chief (Registration) .....	12	4,320.00
Robinson, Joan, B.S. in Ed., Division Chief (Acting) (Admissions) .....	12	3,600.00
Hall, Betty Lou, Registrar's Asst. (S-CS-239) .....	12	2,400.00
Harris, Marjorie, Registrar's Asst. (S-CS-239) .....	12	3,000.00
Fox, Patricia, Clerk Typist II (S-CS-25) .....	12	2,160.00
Waters, Dorothy L., Clerk Typist II (S-CS-24) .....	12	2,160.00
Neiry, Betty, Clerk Steno. I (S-CS-335) .....	12	1,920.00

28,920.00

Wages .....		6,580.00
Departmental Travel .....		100.00
Small Equipment .....		200.00
Other Current Expenses .....		5,850.00(1)
<b>Total</b> .....		<b>\$41,650.00</b>

(1) Of this amount, \$250.00 is for repair of chairs.

**STUDENT AFFAIRS****Salaries:**

Davis, I. Clark, M.S., Dean (of Men; Acting Director of Student Affairs) .....		\$	
Pulliam, Mabel, Supervisor (Of Off-Campus Housing) ....	12		5,280.00
Greenleaf, Elizabeth, Ph.D, Asst. Prof. ....	12		5,520.00
Waska, Blanche Agnes, Secretary (Level I) (S-CS-243) ..	12		2,700.00
			<hr/> 13,500.00
Wages .....			50.00
Departmental Travel .....			175.00
Small Equipment .....			2,000.00
Other Current Expenses .....			<hr/> \$15,725.00
Total .....			

**DEAN OF MEN****Salaries:**

Davis, I. Clark, M.S., Dean (of Men; Acting Director of Student Affairs) (sabbatical leave, full pay, 4½ months) .....	12	\$	7,680.00
Etheridge, Robert F., M.S. in Ed., Instructor (Asst. Dean of Men) .....	12		4,920.00
			<hr/> 12,600.00
Wages .....			2,000.00
Departmental Travel .....			50.00
Small Equipment .....			
Other Current Expenses .....			<hr/> \$14,650.00
Total .....			

**DEAN OF WOMEN****Salaries:**

Schrotherger, Mildred, M.A., Dean (of Women; Instructor) (leave without pay, 13 days) .....	11 18/31	\$	5,559.00
Ott, Loretta, M.S. in Ed., Instructor .....	12		4,320.00
			<hr/> 9,879.00
Wages .....			2,000.00
Departmental Travel .....			50.00
Small Equipment .....			50.00
Other Current Expenses .....			500.00
			<hr/> \$12,479.00
Total .....			

**HEALTH SERVICE****Salaries:**

Raso, Anthony James, M.D. (1), Director (Assoc. Prof. of Physiology; University Physician) ....	12	\$	10,000.00
_____, Assoc. Prof. (Assoc. University Physician) .....	12		7,500.00
Goetz, Helen Thomas, R.N., Asst. Instr. ....	9		3,060.00
Bradley, Edna, R.N., Health Service Nurse (S-CS-209) ....	12		3,480.00
Jones, Mary Lois, R.N., Health Service Nurse (S-CS-212) .....	12		3,120.00
Manering, Naomi N., R.N., Health Service Nurse (S-CS-210) (half time) .....	12		1,860.00
(1) Southern Illinois University examining physician for the University Retirement System.			

Rushing, Ruth Wells, R.N., Health Service Nurse (S-CS-211) .....	12	3,120.00
Weiss, Mildred, R.N., Health Service Nurse (S-CS-244) .....	12	3,120.00
		<hr/> 35,260.00
Wages .....		800.00
Departmental Travel .....		50.00
Small Equipment .....		250.00
Other Current Expenses .....		1,700.00
Total .....		<hr/> \$38,060.00

**STUDENT CENTER—MAIN CAMPUS**

## Salaries:

....., Clerk II (S-CS-172) .....	12	\$ 1,920.00
(replacing Harris)		
Wages .....		1,300.00
Departmental Travel .....		.. ..
Small Equipment .....		400.00
Other Current Expenses .....		1,250.00
Total .....		<hr/> \$ 4,870.00

**STUDENT CENTER—TECHNICAL AND ADULT EDUCATION**

Salaries .....	\$ .. ..
Wages .....	600.00
Departmental Travel .....	.. ..
Small Equipment .....	250.00
Other Current Expenses .....	500.00
Total .....	<hr/> \$ 1,350.00

**TESTING SERVICE**

## Salaries:

Graham, Jack W., Ph.D., Asst. Prof. ....	12	\$ 5,640.00
Wages .....		500.00
Departmental Travel .....		50.00
Small Equipment .....		30.00
Other Current Expenses .....		2,300.00
Total .....		<hr/> \$ 8,520.00

**VISITATION**

Salaries .....	\$ .. ..
Wages .....	.. ..
Departmental Travel .....	825.00
Small Equipment .....	.. ..
Other Current Expenses .....	800.00
	<hr/> \$ 1,625.00

**AREA SERVICES**

## Salaries:

Brownell, Baker, M.A., Director (Professor of Philosophy) .....	2	\$ 2,000.00
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Tudor, William J., Ph.D., Professor (Associate Director) ..	12	6,750.00
(see Sociology) .....	12	(2,250.00)
(total salary) .....	12	(9,000.00)
Stagner, Lucille, Clerk Steno. III (S-CS-315) .....	12	2,700.00
		<hr/> 11,450.00
Wages .....		500.00
Departmental Travel .....		750.00
Small Equipment .....		200.00
Other Current Expenses .....		505.00(1)
		<hr/> \$13,405.00

(1) Of this amount, \$5.00 is for film rental.

### ALUMNI RECORDS AND SERVICES

#### Salaries:

Odaniell, John Robert, Director		
B.S. in Ed. ....	12	\$ 5,220.00
Wiggs, Betty Bowen, Editorial Writer (S-CS-339) .....	12	3,180.00
Loughran, Marian J., Clerk Typist III (S-CS-367) .....	12	2,520.00
Kraus, Joanna, Clerk Steno. I (S-CS-27) .....	12	2,220.00
Nofsinger, June, Clerk Typist I (S-CS-358) .....	12	1,980.00
		<hr/> 15,120.00
Wages .....		2,200.00
Departmental Travel .....		1,000.00
Small Equipment .....		.....
Other Current Expenses .....		5,000.00
		<hr/> Total .....
		\$23,320.00

### COMMUNITY SERVICES

#### Salaries:

Poston, Richard W., B.A., Director .....	12	\$ 8,000.00
Beardslee, Alice, M.P.H., Field Representative .....	12	5,400.00
Jones, Bertis L., M.S., Field Representative .....	12	5,400.00
Seagraves, Van Henry, B.A., Field Representative .....	12	5,400.00
Sherman, Howard J., M.A., Field Representative .....	12	5,400.00
Hails, Marilyn, Clerk Steno. I (S-CS-325) .....	12	2,400.00
		<hr/> 32,000.00
Wages .....		2,600.00
Departmental Travel .....		4,800.00
Small Equipment .....		.....
Other Current Expenses .....		1,800.00(1)
		<hr/> \$41,200.00

(1) Of this amount, \$200.00 is for film rental.

### FAIR EXHIBITS

Salaries .....	\$	
Wages .....		500.00
Departmental Travel .....		200.00
Small Equipment .....		80.00
Other Current Expenses .....		1,200.00
		<hr/> Total .....
		\$ 1,980.00



**INFORMATION SERVICE****Salaries:**

Lyons, W. H., M.A., Director (University Information Service; Instructor in Journalism) .....	12	\$ 7,560.00
Allen, John W., Instructor .....	12	5,520.00
Haahes, Edmund C., B.J., Lecturer .....	12	2,550.00
(see General Publications) .....	12	(2,550.00)
(total salary) .....	12	(5,100.00)
Meyer, Albert F., Editorial Writer (S-CS-215) .....	12	3,960.00
Reese, Betty E., Editorial Writer (S-CS-214) .....	12	3,900.00
Entsminger, Virginia, Clerk Typist III (S-CS-283) .....	12	2,520.00
		<hr/>
		26,010.00
Wages .....		2,900.00
Departmental Travel .....		500.00
Small Equipment .....		150.00
Other Current Expenses .....		8,600.00
		<hr/>
Total .....		\$38,160.00

**MUSIC FESTIVAL****Salaries:**

Wakeland, Floyd V., M.M., Assoc. Prof. ....	9	\$ 675.00
(see Music) .....	9	(4,725.00)
(total salary) .....		(5,400.00)
Wages .....		300.00
Departmental Travel .....		50.00
Small Equipment .....		
Other Current Expenses .....		1,600.00
		<hr/>
		\$ 2,625.00

**PLACEMENTS****Salaries:**

Bryant, Royce R., Ed.D., Director (University Placements Service; Assoc. Prof. of Education) .....	12	\$ 8,040.00
Cisne, Willis G., A.M., Professor (emeritus) .....		
Rector, Alice P., Ed.D., Instructor .....	12	5,400.00
Cordes, Joan Forsythe, B.S., Asst. Supervisor .....	12	3,720.00
Hughes, Martha S., Clerk Typist III (S-CS-29) .....	12	2,220.00
England, Naomi J., Clerk Steno. II (S-CS-217) .....	12	2,160.00
		<hr/>
		21,540.00
Wages .....		2,200.00
Departmental Travel .....		350.00
Small Equipment .....		100.00
Other Current Expenses .....		2,500.00
		<hr/>
Total .....		\$26,690.00

**RADIO-TELEVISION****Salaries:**

Robbins, Buren C., M.A., Asst. Prof. (Supervisor) .....	12	\$ 3,780.00
(see Speech) (Supervisor) .....	12	(3,780.00)
(total salary) .....	12	(7,560.00)
Emlen, Julian D., Electronics Technician (S-CS-326) .....	12	2,250.00

(see Speech) .....	12	(2,250.00)
(total salary) .....	12	(4,500.00)
		<hr/>
Wages .....		6,030.00
Departmental Travel .....		900.00
Small Equipment .....		250.00
Other Current Expenses .....		300.00
		<hr/>
Total .....		1,000.00
		<hr/>
Total .....		\$ 8,480.00

**RECEPTIONS****Salaries:**

Richardson, Ressie W., Cook I (S-CS-165) .....	12	\$ 2,460.00(1)
Wages .....		250.00
Departmental Travel .....		.. .. .
Small Equipment .....		.. .. .
Other Current Expenses .....		5,000.000
		<hr/>
Total .....		\$ 7,710.00

(1) Does not include maintenance allowance of \$10.00 a month.

**AIR TRAVEL**

Salaries .....	\$ .. .. .
Wages .....	.. .. .
Travel .....	10,400.00
Small Equipment .....	.. .. .
Other Current Expenses .....	.. .. .
	<hr/>
Total .....	\$10,400.00

**AUDITING**

Salaries .....	\$ .. .. .
Wages .....	.. .. .
Departmental Travel .....	.. .. .
Small Equipment .....	.. .. .
Other Current Expenses .....	1,800.00
	<hr/>
Total .....	\$ 1,800.00

**CATALOGS AND ANNOUNCEMENTS**

Salaries .....	\$ .. .. .
Wages .....	.. .. .
Departmental Travel .....	50.00
Small Equipment .....	.. .. .
Other Current Expenses .....	1,800.00
	<hr/>
Total .....	\$ 1,850.00

**SPECIAL MEETINGS**

Salaries .....	\$ .. .. .
Wages .....	.. .. .
Departmental Travel .....	.. .. .
Small Equipment .....	.. .. .
Other Current Expenses .....	1,800.00
	<hr/>
Total .....	\$ 1,800.00

**FREIGHT AND EXPRESS**

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	5,500.00
<b>Total .....</b>	<b>\$ 5,500.00</b>

**GENERAL STORES EXPENSE****Salaries:**

Simmons, Jack E., Stores Supervisor (S-CS-235) .....	12	\$ 4,920.00
Rader, John L., Storekeeper (S-CS-344) .....	12	2,700.00
Schoolcraft, Art, Storekeeper (S-CS-361) .....	12	3,000.00
Squires, Burton E., Receiving Clerk (S-CS-23) .....	12	2,280.00
Lindsey, Violet June, Clerk Typist I (S-CS-291) .....	12	1,980.00

14,880.00

Wages .....	3,200.00
Departmental Travel .....	50.00
Small Equipment .....	300.00
Other Current Expenses .....	1,200.00

**Total .....** **\$19,630.00**

**INSTITUTIONAL AFFAIRS****Salaries:**

Beimfohr, Oliver W., Ph.D., Assoc Prof. ....	9	\$ 1,500.00
(see Geography and Geology) .....	9	(4,500.00)
(total salary) .....		(6,000.00)
Plochman, George Kimball, Ph.D., Assoc. Prof. ....	9	2,700.00
(see Philosophy) .....	9	(2,700.00)
(total salary) .....	9	(5,400.00)

4,200.00

Wages .....	250.00
Travel .....	1,750.00
Small Equipment .....	.....
Other Current Expenses .....	5,000.00(1)

**Total .....** **\$11,200.00**

- (1) Of this amount, \$4,000.00 is Southern Illinois University's contribution to the Illinois Joint Council for Higher Education.

**POST OFFICE****Salaries:**

McCluckie, Katherine, Clerk II (S-CS-33) .....	12	\$ 2,280.00
Mollhagen, Ruby, Clerk I ((S-CS-32) .....	12	1,800.00

4,080.00

Wages .....	850.00
Departmental Travel .....	250.00
Small Equipment .....	100.00
Other Current Expenses .....	500.00

**Total .....** **\$ 5,780.00**

**REGIONAL CIVIL DEFENSE****Salaries:**

Bridges, A. Frank, D.H.S., Asst. Prof. ....	9	\$ 2,565.00
(see Health Education) .....	9	(2,565.00)
(total salary) .....	9	(5,130.00)
		<hr/>
Wages .....		2,565.00
Departmental Travel .....		200.00
Small Equipment .....		350.00
Other Current Expenses .....		205.00(1)
		<hr/>
Total .....		\$ 3,320.00

(1) Of this amount, \$30.00 is for film rental.

**RETIREMENT CONTRIBUTIONS**

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	62,150.00
	<hr/>
Total .....	\$62,150.00

**SURPLUS PROPERTY EXPENSE**

Salaries:		
Wolfe, Ernest R., Supervisor .....	12	\$ 5,520.00
Wages .....		500.00
Departmental Travel .....		200.00
Small Equipment .....		.....
Other Current Expenses .....		1,000.00
		<hr/>
Total .....		\$ 7,220.00

**TELEPHONE EXCHANGE****Salaries:**

Bame, Elsie M., Chief Sw. Op. (S-CS-34) .....	12	\$ 2,340.00
Brown, Esther, Sw. Op. (S-CS-329) .....	12	1,800.00
Lipe, Mae Essex, Sw. Op. (S-CS-36) .....	12	1,800.00
Overturf, Martha Ann, Sw. Op. (S-CS-35) .....	12	2,040.00
		<hr/>
		7,980.00
Wages .....		1,200.00
Departmental Travel .....		35.00
Small Equipment .....		150.00
Other Current Expenses .....		27,000.00
		<hr/>
Total .....		\$36,365.00

**CHIEF OFFICER OF INSTRUCTION****Salaries:**

Tenney, Charles D., Ph.D., Professor (of English and Philosophy; Vice-President for Instruction) .....	12	\$13,500.00
Wages .....		200.00

Travel .....	2,140.00(1)
Small Equipment .....	25.00
Other Current Expenses .....	200.00
<b>Total</b> .....	<b>\$16,065.00</b>

- (1) Of this amount, \$1,840.00 is for General Instruction Convention Travel.

### GENERAL PUBLICATIONS

#### Salaries:

Haheisy, Edmund C., B.J., Lecturer .....	12	\$ 2,550.00
(see Information Service) .....	12	(2,550.00)
(total salary) .....	12	(5,100.00)
		<hr/> 2,550.00
Wages .....		.....
Departmental Travel .....		.....
Small Equipment .....		.....
Other Current Expenses .....		15,300.00
<b>Total</b> .....		<b>\$17,850.00</b>

### ART EXPENSE

#### Salaries:

Platt, Charles, B.A., Asst. Instructor (Acting Supervisor) .....	12	\$ 2,800.00
(see Art) .....	12	(1,400.00)
(total salary) .....	12	(4,200.00)
(term appointment)		
		<hr/> 2,800.00
Wages .....		400.00
Departmental Travel .....		.....
Small Equipment .....		400.00
Other Current Expenses .....		300.00
<b>Total</b> .....		<b>\$ 3,900.00</b>

### DUPLICATING EXPENSE

#### Salaries:

Parkhill, Earl E., B.S. in Ed.		
Dup. Serv. Suprv. (S-CS-30) .....	12	\$ 3,900.00
Rainey, Dan S., Dup. Mach. Op. III (S-CS-218) .....	12	3,000.00
Jarrett, Hazel M., Dup. Mach. Op. II (S-CS-31) .....	12	2,640.00
_____, Vari-Typist II (S-CS-198) .....	12	2,340.00
(replacing Stokes)		
Carr, Robert L., Dup. Mach. Op. I (S-CS-241) .....	12	1,980.00
		<hr/> 13,860.00
Wages .....		3,750.00
Departmental Travel .....		25.00
Small Equipment .....		800.00
Other Current Expenses .....		450.00
<b>Total</b> .....		<b>\$18,885.00</b>

**PHOTOGRAPHIC EXPENSE**

## Salaries:

Horrell, C. William, M.S., Instructor (Supervisor) .....	12	\$ 3,000.00
(see Journalism) .....	12	(750.00)
(total salary) .....	12	(3,750.00)
(sabbatical leave, half pay, nine months)		
Sims, Byrl Loren, Assistant Photographer		
(S-CS-219) (leave without pay) .....		
_____, Assistant Photographer .....	12	3,480.00
(replacing Sims) (temporary)		
Stokes, Robert W., Assistant Photographer (S-CS-26) ....	12	3,600.00
		<hr/>
		10,080.00
Wages .....		2,400.00
Departmental Travel .....		50.00
Small Equipment .....		200.00
Other Current Expenses .....		275.00
		<hr/>
Total .....		\$13,005.00

**LECTURES AND CONSULTANT SERVICES**

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	8,000.00
	<hr/>
Total .....	\$ 8,000.00

**SECRETARY OF THE FACULTY**

## Salaries:

Fulkerson, Elbert, M.A., Assoc. Prof.		
(Secretary of University Faculty) .....	12	\$ 3,960.00
(see Mathematics) .....	12	(3,960.00)
(total salary) .....	12	(7,920.00)
Shaffer, Laverna L., Clerk Steno. I (S-CS-314) .....	12	1,920.00
		<hr/>
		5,880.00
Wages .....		.....
Departmental Travel .....		.....
Small Equipment .....		300.00
Other Current Expenses .....		900.00
		<hr/>
Total .....		\$ 7,080.00

**ACADEMIC ADVISEMENT CENTER**

## Salaries:

Gotway, Mona, Clerk Steno. I (S-CS-290) .....	12	\$ 2,160.00
Wages .....		200.00
Departmental Travel .....		.....
Small Equipment .....		400.00
Other Current Expenses .....		200.00
		<hr/>
Total .....		\$ 2,960.00

**AIR FORCE—ROTC****Salaries:**

MacMillan, Alexander R., Col., B.S., Professor .....	12	\$	600.00(1)
Blum, Willis E., Major, Asst. Prof. ....	9		225.00(1)
McGinnis, Robert A., Major, M.A., Asst. Prof. ....	9		225.00(1)
Oakes, Russell E., Major, Asst. Prof. ....	9		225.00(1)
Self, Melvin L., Major, M.Ed., Asst. Prof. ....	9		225.00(1)
Timm, Paul A., Major, B.A., Asst. Prof. ....	9		225.00(1)
Creceilius, Charles E., Capt., B.A., Asst. Prof. ....	9		225.00(1)
DuBois, Thomas A., Capt., Asst. Prof. ....	9		225.00(1)
Barnard, Victor R., Lt., B.S., Asst. Prof. ....	9		225.00(1)
Fleming, John W., Sgt., Instructor .....	9		225.00(1)
Gentry, Ed. G., Sgt., Instructor .....	9		225.00(1)
Hansen, Gordon, Sgt., Instructor .....	9		225.00(1)
Joyce, Charles N., Sgt., Instructor .....	9		225.00(1)
Meagher, Philip J., Jr., Sgt., Instructor .....	9		225.00(1)
Snyder, Robert W., Sgt., Instructor .....	9		225.00(1)
Wray, David H., Sgt., Instructor .....	9		225.00(1)
3 Instructors or Asst. Profs. at \$225.00 .....	9		675.00(1)
			<hr/> 4,650.00
Wages .....			
Departmental Travel .....			
Small Equipment .....			100.00
Other Current Expenses .....			505.00(2)
			<hr/>
Total .....		\$	5,255.00

(1) Basic salary paid by Federal Government.

(2) Of this amount, \$55.00 is for film rental.

**MILITARY PROPERTY CUSTODIAN****Salaries:**

Winkelmeyer, William R., Asst. to Military Property Custodian (S-CS-220) .....	12	\$	3,780.00
Wages .....			750.00
Departmental Travel .....			50.00
Small Equipment .....			100.00
Other Current Expenses .....			1,100.00
			<hr/>
Total .....		\$	5,780.00

**SUMMER SESSION****Salaries:**

For Summer Staff Positions .....	\$144,000.00(1)
Wages .....	
Departmental Travel .....	
Small Equipment .....	
Other Current Expenses .....	
	<hr/>
Total .....	\$144,000.00

(1) This amount covers the last six weeks of the 1954 Summer Session.

**GRADUATE SCHOOL****Salaries:**

Swartz, Willis G., Ph.D., Dean (Professor of Government) .....	12	\$ 8,280.00
(see Government) .....	12	(2,760.00)
(total salary) .....	12	(11,040.00)
Samford, C. D., Ph.D., Professor (Graduate Advisor) .....	9	1,550.00
(see Education) .....	9	(4,660.00)
(total salary) .....	9	(6,210.00)
Fishback, Woodson W., Ph.D., Assoc. Prof. ....	9	1,530.00
(see Education) (Graduate Advisor) .....	9	(4,590.00)
(total salary) .....	9	(6,120.00)
Randolph, Victor, Ph.D., Assoc. Prof. ....	9	1,530.00
(see Education) (Graduate Advisor) .....	9	(4,590.00)
(total salary) (half-time sabbatical leave, full pay) .....	9	(6,120.00)
Kenney, David T., Ph.D., Asst. Prof. (Assistant Dean; Chief Graduate Advisor) .....	12	3,000.00
(see Government) .....	12	(3,000.00)
(total salary) .....	12	(6,000.00)
Swan, Vivien, Chief Clerk (Level I) (S-CS-233) .....	12	2,820.00
		<hr/>
		18,710.00
Wages .....		600.00
Departmental Travel .....		150.00
Small Equipment .....		35.00
Other Current Expenses .....		675.00
		<hr/>
Total .....		\$20,170.00

**RESIDENCE CENTER**

Salaries .....	\$ .....
Wages .....	
Departmental Travel .....	400.00
Small Equipment .....	250.00
Other Current Expenses .....	300.00
	<hr/>
Total .....	\$ 950.00

**SMALL BUSINESS INSTITUTE****Salaries:**

_____, Lecturer .....	12	\$ 2,500.00
(See Tech. & Adult Ed.) .....	12	(7,500.00)
(total salary) .....	12	(10,000.00)
		<hr/>
		2,500.00
Wages .....		400.00
Departmental Travel .....		250.00
Small Equipment .....		300.00
Other Current Expenses .....		200.00
		<hr/>
Total .....		\$ 3,650.00

**TECHNICAL AND ADULT EDUCATION****Salaries:**

Simon, Ernest J., M.S., Dean (Assoc. Dean, Extension; Assoc. Prof. of Industrial Education) ....	12	\$11,040.00
Adams, Jon P., B.Ed., Supervisor (Industrial Education) ..	12	8,160.00



Bauernfeind, Harry, M.A., Supervisor (Business Education; Asst. Prof. of Business Administration) .....	12	8,300.00
Trump, Guy Winston, Ph.D., Professor .....	9	3,375.00
(see Business Administration) .....	9	(3,375.00)
(total salary) .....	9	(6,750.00)
Reed, Alex., Ph.D., Assoc. Prof. (Supervisor of Adult Education in Agriculture) .....	12	(2,560.00)
(see Agriculture) .....	12	(2,560.00)
(see University Farms) .....	12	(7,680.00)
(total salary) .....	12	(7,680.00)
Adams, Ruth F., M.A., Asst. Prof. (see Home Economics) .....	9	1,195.00
(total salary) .....	9	(3,575.00)
Croft, Albert J., Ph.D., Asst. Prof. (see Speech) .....	9	2,430.00
(total salary) .....	9	(2,430.00)
Modlin, Francis Dudley, M.S., Asst. Prof. (see Journalism) .....	11	3,025.00
(total salary) .....	11	(3,025.00)
Evans, Helen, M.S., Instructor (see Home Economics) .....	9	1,050.00
(total salary) .....	9	(3,180.00)
Lampman, D. L., B.A., Instructor .....	9	(4,230.00)
Lockwood, Bonnie A., M.S. in Ed., Instructor .....	9	4,140.00
Pasch, James M., B.S.C., Instructor .....	12	5,520.00
Pearson, C. Edwin, M.S. in Ed., Instructor .....	9	4,140.00
Randle, William L., M.S. in Ed., Instructor .....	12	5,520.00
Rantala, John William, M.Ed., Instructor .....	12	5,280.00
Ray, O. B., B.S., Instructor .....	9	4,500.00
Waska, William Edward, B.S., Instructor .....	9	4,140.00
Willey, Lucian D., B.Ed., Instructor .....	9	4,140.00
_____, Supervisor (Wood Pilot Plant) .....	12	5,280.00
_____, Lecturer .....	8	4,000.00
_____, (see Small Business Institute) .....	12	7,500.00
(total salary) .....	12	(2,500.00)
Bietto, Frank John, M.S., Lecturer .....	12	(10,000.00)
(see Government) .....	9	2,160.00
(total salary) .....	9	(1,080.00)
(term appointment) .....	9	(3,240.00)
Fillipone, Samuel R., M.A., Lecturer .....	9	2,640.00
(see Mathematics) .....	9	(870.00)
(total salary) .....	9	(3,510.00)
(term appointment) .....	9	3,600.00
_____, Lecturer .....	9	3,600.00
(replacing McGee) .....	12	6,240.00
Muhich, Frank W., B.S., Lecturer .....	12	4,200.00
Pearson, Eleanor K., Lecturer .....	9	3,600.00
Schlosser, William Ivan, Lecturer .....	12	6,000.00
Schultz, Raymond, Lecturer .....	9	4,500.00
Smith, Thomas Albert, Lecturer .....	9	3,690.00
Vaughan, Frank Eugene, B.S., Lecturer .....	9	1,500.00
_____, Lecturer .....	9	(3,000.00)
(see Physics) .....	9	(4,500.00)
(total salary) .....	9	(4,500.00)
(term appointment) .....	9	(4,500.00)
Replacements for 8 part-time Lecturers and Asst. Instructors at \$1,250.00 .....	12	10,000.00
Christensen, Katherine June, R.N., Asst. Instructor .....	12	3,000.00
Pasko, Michael, B.A., Asst. Instructor (in English) (term appointment) .....	9	3,060.00
Hamilton, Helen, Clerk Steno. II (S-CS-38) .....	12	2,700.00
Parrish, Lucy, Clerk Steno. II (S-CS-252) .....	12	2,400.00

154,585.00

Wages .....	1,600.00
Departmental Travel .....	7,000.00
Small Equipment .....	4,000.00
Other Current Expenses .....	14,250.00(1)
<b>Total .....</b>	<b>\$181,435.00</b>

(1) Of this amount, \$250.00 is for film rental.

### COLLEGE OF LIBERAL ARTS AND SCIENCES ADMINISTRATION AND GENERAL

#### Salaries:

Abbott, Talbert Ward, Ph.D., Dean		
(Professor of Chemistry) .....	12	\$ 7,520.00
(see Chemistry) .....	12	(3,760.00)
(total salary) .....	12	(11,280.00)
Black, Amos, Ph.D., Assoc. Prof. (Academic Advisor) .....	9	1,540.00
(see Mathematics) .....	9	(4,670.00)
(total salary) .....	9	(6,210.00)
Coleman, E. C., Ph.D., Assoc. Prof.		
(Chief Academic Advisor) .....	12	4,020.00
(see English) .....	12	(4,020.00)
(total salary) .....	12	(8,040.00)
Turner, Max Wesley, Ph.D., Assoc. Prof. (Asst. Dean) ....	12	5,520.00
(see Government) .....	12	(2,760.00)
(total salary) .....	12	(8,280.00)
McClary, Dan Otho, Ph.D., Asst. Prof.		
(Academic Advisor) .....	12	1,350.00
(see Microbiology) .....	12	(2,700.00)
(see Biol. Res. Lab.) .....	12	(1,350.00)
(total salary) .....	12	(5,400.00)
Harris, Robert T., Ph.D., Lecturer		
(Academic Advisor) .....	9	2,520.00
(see Philosophy) .....	9	(2,520.00)
(total salary) (term appointment) ..	9	(5,040.00)
Furtwengler, Sandra L., Clerk Steno. I (S-CS-39) .....	12	2,160.00

24,630.00

Wages .....	600.00
Travel .....	2,680.00(1)
Small Equipment .....	500.00
Other Current Expenses .....	900.00
<b>Total .....</b>	<b>\$29,310.00</b>

(1) Of this amount, \$2,220.00 is for College of Liberal Arts and Sciences convention travel.

### BOTANY

#### Salaries:

Welch, Walter B., Ph.D., Professor (Chairman) .....	9	\$ 7,650.00
Bailey, William M., Ph.D., Professor (emeritus) .....	9	.....
Kaiser, Margaret, Ph.D., Assoc. Prof. ....	9	5,670.00
Kaplan, Leo, Ph.D., Asst. Prof. ....	9	4,860.00
Marberry, William M., A.M., Asst. Prof. ....	12	2,480.00
(see Physical Plant-Operation) .....	12	(4,960.00)
(total salary) .....	12	(7,440.00)
Voigt, John W., Ph.D., Asst. Prof. ....	9	5,580.00
2 Graduate Assistants at \$990.00 .....	9	1,980.00

28,220.00

Wages .....	1,450.00
Departmental Travel .....	400.00
Small Equipment .....	450.00
Other Current Expenses .....	2,505.00(1)
<b>Total</b> .....	<b>\$33,025.00</b>

(1) Of this amount, \$125.00 is for film rental.

### CHEMISTRY

#### Salaries:

Neckers, J. W., Ph.D., Professor (Chairman)	9	\$ 5,940.00
(sabbatical leave, half pay, six months) .....	12	3,760.00
Abbott, T. W., Ph.D., Dean (Professor) .....	12	(7,520.00)
(see Col. of L. A. & S.) .....	12	(11,280.00)
(total salary) .....	9	6,660.00
Scott, Robert A., Ph.D., Professor .....	9	7,560.00
Van Lente, Kenneth A., Ph.D., Professor .....	9	6,660.00
Hadley, Elbert H., Ph.D., Assoc. Prof. ....	9	4,950.00
_____, Asst. Prof. ....	9	
(replacing Stone)		
Spencer, Grace, M.S., Lecturer (term appointment) .....	9	4,500.00
George, Homer A., Senior Lab. Asst. (S-CS-229) .....	12	3,180.00
		43,210.00
Wages .....		1,300.00
Departmental Travel .....		100.00
Small Equipment .....		1,900.00
Other Current Expenses .....		4,580.00(1)
<b>Total</b> .....		<b>\$51,090.00</b>

(1) Of this amount, \$30.00 is for film rental.

### ENGLISH

#### Salaries:

Schneider, W. B., Ph.D., Professor (Chairman) .....	9	\$ 8,550.00
Bowyer, Emma L., A.M., Professor (emerita) .....	9	
Faner, Robert D., Ph.D., Professor .....	9	7,560.00
Harris, Jesse W., Ph.D., Professor .....	9	7,110.00
Tenney, Charles D., Ph.D., Professor .....	12	
(see Chief Officer of Instruction)		
Barbour, Frances M., M.A., Assoc. Prof. ....	9	5,310.00
Benziger, James G., Ph.D., Assoc. Prof. ....	9	6,390.00
Coleman, E. C., Ph.D., Assoc. Prof. ....	12	4,020.00
(see Col. of L. A. & S.) .....	12	(4,020.00)
(total salary) .....	12	(8,040.00)
Krappe, Edith S., Ph.D., Assoc. Prof. ....	9	5,310.00
Stibitz, E. Earle, Ph.D., Assoc. Prof. ....	9	5,850.00
Wilson, Henry L., Ph.D., Assoc. Prof. ....		
(sabbatical leave, half year) .....	9	5,400.00
Winn, Georgia Gantt, Ph.D., Assoc. Prof. ....	9	6,120.00
Barber, Julia M., A.M., Asst. Prof. (disability leave) .....		
Burns, Winifred, A.M., Asst. Prof. ....	9	5,220.00
Camp, G. C., Ph.D., Asst. Prof. ....	9	5,040.00
Cox, Elizabeth A., A.M., Asst. Prof. (emerita) .....		
Lingle, Fred K., A.M., Asst. Prof. ....		
(sabbatical leave, half pay) .....	9	2,430.00
Simeone, William E., Ph.D., Asst. Prof. ....	9	5,130.00
Smith, Mae T., A.M., Asst. Prof. ....	9	4,500.00
Mitchell, Betty Lou Hill, M.A., Instructor .....	9	3,420.00

Rainbow, Raymond S., Jr., A.M., Instructor .....	9	4,500.00
Schneider, Daniel J., M.A., Instructor .....	9	4,500.00
Travis, Edna Spires, M.S. in Ed., Instructor .....	9	4,140.00
Clark, Martha M., M.A., Lecturer (term appointment) ....	9	3,420.00
_____, Lecturer .....	9	4,050.00
(replacing Lingle) (term appointment)		
Pasko, Michael, B.A., Asst. Instructor		
(see Tech. & Adult Ed.) (term appointment) .....		
3 Grad. Assts. at \$990.00 .....	9	2,970.00
		<hr/>
		110,940.00
Wages .....		600.00
Departmental Travel .....		100.00
Small Equipment .....		100.00
Other Current Expenses .....		810.00(1)
		<hr/>
		\$112,550.00

(1) Of this amount, \$35.00 is for film rental.

### FOREIGN LANGUAGES

#### Salaries:

Peacock, Vera L., Ph.D., Professor (Chairman) .....	9	\$ 8,280.00
Davis, J. Cary, Ph.D., Professor		
(sabbatical leave, 4½ months, full pay) .....	9	7,110.00
Baldwin, Helen A., A.M., Assoc. Prof. (emerita) .....		
Barry, Mary Eileen, Ph.D., Assoc. Prof. ....	9	6,030.00
Hartwig, Hellmut A., Ph.D., Assoc. Prof.		
(sabbatical leave, half pay) .....	9	3,330.00
Smith, Madeleine M., Ph.D., Assoc. Prof. ....	9	5,130.00
Neufeld, Anna K., A.M., Asst. Prof. ....	9	4,410.00
Huener, Harold, Ph.D., Lecturer (term appointment) ....	9	5,850.00
3 Grad. Assts. at \$990.00 .....	9	2,970.00
		<hr/>
		43,110.00
Wages .....		500.00
Departmental Travel .....		100.00
Small Equipment .....		100.00
Other Current Expenses .....		510.00
		<hr/>
Total .....		\$44,320.00

### GEOGRAPHY AND GEOLOGY

#### Salaries:

Cunningham, Floyd F., Ph.D., Professor (Chairman) ....	9	\$ 6,930.00
Beimfohr, Oliver W., Ph.D., Assoc. Prof. ....	9	4,500.00
(see Institutional Affairs) .....	9	(1,500.00)
(total salary) .....	9	(6,000.00)
Cox, Flemin W., A.M., Assoc. Prof. (emeritus) .....		
Harper, Robert A., Ph.D., Assoc. Prof. ....	9	5,130.00
Harris, Stanley E., Jr., Ph.D., Assoc. Prof. ....	9	5,400.00
Krause, Annemarie, Ph.D., Assoc. Prof. ....	9	5,220.00
Shank, Marjorie, A.M., Assoc. Prof. ....	9	5,220.00
Price, Dalias A., A.M., Asst. Prof. ....	9	4,680.00
DuBar, Jules Ramon, M.S., Instructor .....	9	4,500.00
_____, Research Asst. (Weather Station) .....	12	1,380.00
(replacing Allen) (half time, term appointment)		
_____, Research Asst. (Weather Station) .....	12	1,380.00
(replacing Almond) (half time, term appointment)		
		<hr/>
		44,340.00

Wages .....	650.00
Departmental Travel .....	395.00
Small Equipment .....	200.00
Other Current Expenses .....	1,880.00(1)
<b>Total .....</b>	<b>\$47,465.00.</b>

(1) Of this amount, \$1,100.00 is for the operation of the weather Station and \$215.00 is for film rental.

### GOVERNMENT

#### Salaries:

Alexander, Orville, Ph.D., Professor (Chairman) .....	9	\$ 8,190.00
Klingberg, Frank L., Ph.D., Professor .....	9	7,110.00
Swartz, Willis G., Ph.D., Dean (Professor) .....	12	2,760.00
(see Graduate School) .....	12	(8,280.00)
(total salary) .....	12	(11,040.00)
McGrath, Robert A., Ph.D., Assoc. Prof. ....	12	2,640.00
(see Registrar) .....	12	(5,040.00)
(total salary) .....	12	(7,680.00)
Morton, Ward M., Ph.D., Assoc. Prof. ....	9	5,940.00
Turner, Max Wesley, Ph.D., Assoc. Prof. ....	12	2,760.00
(see Col. of L. A. & S.) .....	12	(5,520.00)
(total salary) .....	12	(8,280.00)
Kenney, David T., Ph.D., Asst. Prof. ....	12	3,000.00
(see Graduate School) .....	12	(3,000.00)
(total salary) .....	12	(6,000.00)
Rendleman, John S., J.D., Asst. Prof. ....		
(see Legal Counsel) .....		
Ridgeway, Marian E., Ph.D., Asst. Prof. ....	9	4,500.00
Sappenfield, Max M., Ph.D., Asst. Prof. ....		
(see Personnel Office) .....		
Winter, William O., Ph.D., Asst. Prof. ....	9	5,130.00
Bietto, Frank John, M.S., Lecturer .....	9	1,080.00
(see Tech. & Adult Ed.) .....	9	(2,160.00)
(total salary) (term appointment) .....	9	(3,240.00)
3 Grad. Assts. at \$990.00 .....	9	2,970.00
Carter, Carol L., Clerk Steno. I (S-CS-200) .....	12	2,040.00
		<b>48,120.00</b>

Wages .....	150.00
Departmental Travel .....	75.00
Small Equipment .....	150.00
Other Current Expenses .....	490.00(1)
<b>Total .....</b>	<b>\$48,985.00</b>

(1) Of this amount, \$5.00 is for film rental.

### HISTORY

#### Salaries:

Briggs, Harold E., Ph.D., Professor (Chairman) .....	9	\$ 7,560.00
Lentz, E. G., M.A., Professor (emeritus) .....		
Caldwell, Norman W., Ph.D., Assoc. Prof. ....	9	6,030.00
Cherry, George L., Ph.D., Assoc. Prof. ....	9	5,670.00
Pitkin, William A., Ph.D., Assoc. Prof. ....	9	5,760.00
Wright, John I., A.M., Assoc. Prof. ....	9	5,130.00
Ammon, Harry, Ph.D., Asst. Prof. ....	9	4,860.00
Baxter, Joseph Ray, M.A., Asst. Prof. ....	9	4,500.00
Pardee, Charles J., A.M., Asst. Prof. (emeritus) ..		
Kennedy, Jesse C., B.S.A., Lecturer .....		
(term appointment) .....	9	3,960.00
		<b>43,470.00</b>

Wages .....	300.00
Departmental Travel .....	75.00
Small Equipment .....	100.00
Other Current Expenses .....	395.00(1)
<b>Total</b> .....	<b>\$44,340.00</b>

(1) Of this amount, \$5.00 is for film rental.

### MATHEMATICS

#### Salaries:

McDaniel, Wilbur C., Ph.D., Professor (Chairman) .....	9	\$ 7,200.00
Black, Amos, Ph.D., Assoc. Prof. ....	9	4,670.00
(see Col. of L. A. & S.) .....	9	(1,540.00)
(total salary) .....	9	(6,210.00)
Fulkerson, Elbert, M.A., Assoc. Prof. ....	12	3,960.00
(see Secretary of the Faculty) .....	12	(3,960.00)
(total salary) .....	12	(7,920.00)
Mark, Abraham M., Ph.D., Assoc. Prof. ....	12	2,660.00
(see Statistical Services) .....	12	(4,660.00)
(total salary) .....	12	(7,320.00)
Rodabaugh, Louis D., Ph.D., Assoc. Prof. ....	9	6,120.00
Hall, Dilla, M.S., Asst. Prof. ....	9	1,420.00
(see University School) .....	9	(4,250.00)
(total salary) .....	9	(5,670.00)
Sinclair, Annette, Ph.D., Asst. Prof. ....	9	4,680.00
Wright, Alice K., M.A., Asst. Prof. ....	9	4,500.00
Beckemeyer, Imogene C., M.A., Instructor .....	9	3,330.00
Kenner, Morton Roy, M.S., Instructor .....	9	3,960.00
Fillipone, Samuel R., M.A., Lecturer .....	9	870.00
(see Tech. & Adult Ed.) .....	9	(2,640.00)
(total salary) (term appointment) .....	9	(3,510.00)
3 Grads. Assts. at \$990.00 .....	9	2,970.00

46,340.00

Wages .....	400.00
Departmental Travel .....	50.00
Small Equipment .....	100.00
Other Current Expenses .....	385.00

**Total** ..... **\$47,275.00**

### MICROBIOLOGY

#### Salaries:

Lindegren, Carl C., Ph.D., Professor (Chairman) .....	12	\$ 2,970.00
(see Biol. Res. Lab.) .....	12	(8,910.00)
(total salary) .....	12	(11,880.00)
Ogur, Maurice, Ph.D., Assoc. Prof. ....	12	2,100.00
(see Biol. Res. Lab.) .....	12	(6,300.00)
(total salary) .....	12	(8,400.00)
McClary, Dan Otho, Ph.D., Asst. Prof. ....	12	2,700.00
(see Biol. Res. Lab.) .....	12	(1,350.00)
(see Col. of L. A. & S.) .....	12	(1,350.00)
(total salary) .....	12	(5,400.00)

7,770.00

Wages .....	625.00
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	950.00

**Total** ..... **\$ 9,345.00**

**PHILOSOPHY****Salaries:**

Brownell, Baker, M.A., Director (Professor) (see Area Services) .....		\$.....
Tenney, Charles D., Ph.D., Professor (Acting Chairman) (see Chief Officer of Instruction) .....		
Plochmann, George Kimball, Ph.D., Assoc. Prof. ....	9	2,700.00
(see Institutional Affairs) .....	9	(2,700.00)
(total salary) .....	9	(5,400.00)
Diefenbeck, James A., Ph.D., Lecturer (term appointment) .....	9	4,275.00
Harris, Robert T., Ph.D., Lecturer .....	9	2,520.00
(see Col. of L. A. & S.) .....	9	(2,520.00)
(total salary) (term appointment) .....	9	(5,040.00)
		<hr/>
		9,495.00
Wages .....		250.00
Departmental Travel .....		
Small Equipment .....		100.00
Other Current Expenses .....		190.00
		<hr/>
Total .....		\$10,035.00

**PHYSICS AND ASTRONOMY****Salaries:**

Brasefield, Charles J., Ph.D., Professor (Chairman) .....	9	\$ 8,100.00
Young, Otis B., Ph.D., Professor .....	12	2,880.00
(see Coop. Atomic and Capacitor Res.) .....	12	(5,760.00)
(total salary) .....	12	(8,640.00)
Arvin, Martin Joseph, Ph.D., Assoc. Prof. ....	9	5,850.00
Zimmerschied, Charlotte, M.A., Asst. Prof. ....	9	5,400.00
_____, Lecturer .....	9	3,000.00
(see Tech. & Adult. Ed.) .....	9	(1,500.00)
(total salary) (term appointment) .....	9	(4,500.00)
		<hr/>
		25,230.00
Wages .....		1,100.00
Departmental Travel .....		50.00
Small Equipment .....		900.00
Other Current Expenses .....		2,490.00(1)
		<hr/>
Total .....		\$29,770.00

(1) Of this amount, \$190.00 is for film rental.

**PHYSIOLOGY****Salaries:**

Kaplan, Harold M., Ph.D., Professor (Chairman) .....	9	\$ 7,290.00
Raso, Anthony James, M.D., Assoc. Prof. (see Health Service) .....		
Zorzoli, Anita, Ph.D., Asst. Prof. ....	9	4,680.00
		<hr/>
		11,970.00
Wages .....		950.00
Departmental Travel .....		50.00
Small Equipment .....		700.00
Other Current Expenses .....		2,060.00(1)
		<hr/>
Total .....		\$15,730.00

(1) Of this amount, \$120.00 is for film rental.

## PSYCHOLOGY

## Salaries:

Kelley, Noble H., Ph.D., Professor (Chairman) .....	9	\$ 8,010.00
Westberg, William C., Ph.D., Professor .....	9	6,930.00
Bischof, Ledford J., Ed.D., Assoc. Prof. ....	9	5,220.00
Malpass, Leslie F., Ph.D., Asst. Prof. ....	9	4,950.00
Tyler, Forrest B., Ph.D., Asst. Prof. ....	9	4,680.00
_____, Lecturer (third-time, term appointment) .....	9	2,025.00

31,815.00

Wages .....	500.00
Departmental Travel .....	200.00
Small Equipment .....	350.00
Other Current Expenses .....	1,280.00(1)

Total .....	\$34,145.00
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(1) Of this amount, \$400.00 is for film rental.

## SOCIOLOGY AND ANTHROPOLOGY

## Salaries:

Johnson, Joseph K., Ph.D., Professor (Chairman) .....	9	\$ 7,920.00
Kelley, John Charles, Ph.D., Professor .....	12	3,160.00
(see Museum) .....	12	(6,320.00)
(total salary) .....	12	(9,480.00)
Tudor, William J., Ph.D., Professor .....	12	2,250.00
(see Area Services) .....	12	(6,750.00)
(total salary) .....	12	(9,000.00)
Lantz, Herman R., Ph.D., Assoc. Prof. ....	9	5,850.00
Petroff, Louis, Ph.D., Asst. Prof. ....	9	4,500.00
McCrary, J. S., M.A., Instructor .....	9	4,500.00
Shackelford, William J., M.A., Instructor (see Museum) .....		
Trelstad, Arthur Barclay, M.A., Instructor .....	9	4,050.00
2 Grad. Assts. at \$990.00 .....	9	1,980.00

34,210.00

Wages .....	550.00
Departmental Travel .....	100.00
Small Equipment .....	100.00
Other Current Expenses .....	860.00(1)

Total .....	\$35,820.00
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(1) Of this amount, \$310.00 is for film rental.

## ZOOLOGY

## Salaries:

Gersbacher, Willard M., Ph.D., Professor (Chairman) .....	9	\$ 6,480.00
Foote, Charles L., Ph.D., Assoc. Prof. ....	9	6,390.00
Klimstra, Willard D., Ph.D., Assoc. Prof. ....	12	5,730.00
(see Coop. Wildlife Res.) .....	12	(1,950.00)
(total salary) .....	12	(7,680.00)
Lyman, F. Earle, Ph.D., Assoc. Prof. ....	9	6,210.00
Stein, Hilda A., M.S., Assoc. Prof. ....	9	5,220.00
Layne, J. N., Ph.D., Asst. Prof. ....	12	2,700.00
(see Coop. Wildlife Res.) .....	12	(2,700.00)
(total salary) .....	12	(5,400.00)



Lewis, William M., Ph.D., Asst. Prof. ....	12	5,280.00
(see Coop. Fish. Mgt. Res.) .....	12	(1,800.00)
(total salary) .....	12	(7,080.00)
Ogles, Terry Fon, Jr., Junior Lab. Asst. (S-CS-221) .....	12	2,880.00
		<hr/> 40,890.00
Wages .....		900.00
Departmental Travel .....		345.00
Small Equipment .....		750.00
Other Current Expenses .....		3,735.00(1)
		<hr/> \$46,620.00

(1) Of this amount, \$85.00 is for film rental.

### COLLEGE OF VOCATIONS AND PROFESSIONS ADMINISTRATION AND GENERAL

#### Salaries:

Rehn, Henry Joseph, Ph.D., Dean		
(Professor of Business Administration) .....	12	\$ 8,280.00
(see Business Administration) .....	12	(2,760.00)
(total salary) .....	12	(11 040.00)
Hoffman, Paul M., M.B.A., Asst. Prof.		
(Chief Academic Advisor) .....	12	4,020.00
(see Business Administration) .....	12	(4,020.00)
(total salary) .....	12	(8 040.00)
Allen, Charles W., M.S., Instructor (Academic Advisor) .....	9	2,070.00
(see Industrial Education) .....	9	(2,070.00)
(total salary) .....	9	(4,140.00)
Shepherd, Nancy K., Secretary (Level I) (S-CS-230) ....	12	2,700.00
		<hr/> 17,070.00
Wages .....		600.00
Travel .....		920.00(1)
Small Equipment .....		310.00
Other Current Expenses .....		200.00
		<hr/> \$19,100.00

(1) Of this amount, \$540.00 is for College of Vocations and Professions Convention Travel.

### BUSINESS ADMINISTRATION

#### Salaries:

Trump, Guy Winston, Ph.D., Professor (Chairman) .....	9	\$ 3,375.00
(see Tech. & Adult Ed.) .....	9	(3,375.00)
(total salary) .....	9	(6,750.00)
Rehn, Henry Joseph, Ph.D., Dean (Professor) .....	12	2,760.00
(see Col. of V. & P.) .....	12	(8 280.00)
(total salary) .....	12	(11 040.00)
Scott, John W., Ph.D., Professor (emeritus) .....		
DuFrain, Viola Maude, Ph.D., Assoc. Prof. ....	9	5,670.00
Ogden, Susie E., A.M., Assoc. Prof. ....	9	5,130.00
Rahe, Harves, Ed.D., Assoc. Prof. ....	9	5,670.00
Barron, Mary Noel, M.B.A., Asst. Prof. ....	9	5,130.00
Bauernfeind, Harry, M.A., Asst. Prof.		
(see Tech. & Adult Ed.) .....		
Buboltz, Van, M.A., Asst. Prof. ....	9	5,130.00
Hoffman, Paul M., M.B.A., Asst. Prof. ....	12	4,020.00
(see Col. of V. & P.) .....	12	(4,020.00)
(total salary) .....	12	(8 040.00)

Galleghy, Robert L., A.M., Asst. Manager (Instructor) (see Business Manager) .....	.....
	36,885.00
Wages .....	800.00
Departmental Travel .....	20.00
Small Equipment .....	460.00
Other Current Expenses .....	1,360.00(1)
<b>Total</b> .....	<b>\$39,525.00</b>

(1) Of this amount, \$10.00 is for film rental.

### ECONOMICS

#### Salaries:

Morrison, Vernon G., M.A., Asst. Prof. (Acting Chairman) 9	5,850.00
Hand, George H., Ph.D., Professor (see Chief Executive Assistant) .....	.....
Maverick, Lewis A., Ed.D., Ph.D., Professor .....	9 7,560.00
Miles, Edw. V., Jr., A.M., Manager (Assoc. Prof.) (see Business Manager) .....	.....
Edelman, Milton T., Ph.D., Asst. Prof. ....	9 4,770.00
Kohler, Iris Baker, M.S., Instructor .....	9 3,870.00
(term appointment)	
	22,050.00
Wages .....	300.00
Departmental Travel .....	.....
Small Equipment .....	155.00
Other Current Expenses .....	320.00(1)
<b>Total</b> .....	<b>\$22,825.00</b>

(1) Of this amount, \$20.00 is for film rental.

### HOME ECONOMICS

#### Salaries:

Quigley, Eileen, Ed.D., Professor (Chairman) .....	9 \$ 6,840.00
Fults, Anna Carol, Ph.D., Professor .....	9 6,000.00
Woody, Lucy K., M.A., Professor (emerita) .....	.....
Adams, Ruth F., M.A., Asst. Prof. ....	9 3,575.00
(see Tech. & Adult Ed.) .....	9 (1,195.00)
(total salary) .....	9 (4,770.00)
Barnes, Mary Louise, M.S., Asst. Prof. (sabbatical leave, half pay) .....	9 2,430.00
Evans, Helen, M.S., Instructor .....	9 3,180.00
(see Tech. & Adult Ed.) .....	9 (1,050.00)
(total salary) .....	9 (4,230.00)
Savage, Marjorie, M.S., Instructor .....	9 4,500.00
Van Mason, Caroline E., M.B.A., Instructor (military leave) .....	.....
Ridley, Agnes, M.S., Lecturer (term appointment) .....	9 3,960.00
Propes, Anna Merl, Clerk Steno. I (S-CS-253) .....	12 2,160.00
Hayes, Eurma C., Housekeeper (S-CS-40) .....	12 1,920.00
	34,565.00
Wages .....	150.00
Departmental Travel .....	25.00
Small Equipment .....	690.00
Other Current Expenses .....	2,750.00(1)
<b>Total</b> .....	<b>\$38,180.00</b>

(1) Of this amount, \$450.00 is for film rental.

**HOME MANAGEMENT HOUSE**

Salaries .....	\$ .....
Wages .....	200.00
Departmental Travel .....	
Small Equipment .....	145.00
Other Current Expenses .....	250.00
<b>Total .....</b>	<b>\$ 595.00</b>

**INDUSTRIAL EDUCATION**

## Salaries:

Smith, Robert E., Ph.D., Lecturer (Acting Chairman) (term appointment) .....	9	\$ 6,750.00
Schroeder, J. Henry, M.S., Professor .....	9	6,000.00
Simon, Ernest J., M.S., Assoc. Prof. (see Tech. & Adult Ed.) .....		
Loneragan, John F. H., A.B., Asst. Prof. (see Architectural Services) .....		
Allen, Charles W., M.S., Instructor .....	9	2,070.00
(see Col. of V. & P.) .....	9	(2,070.00)
(total salary) .....	9	(4,140.00)
Benson, Willard A., M.S., Instructor (sabbatical leave, half pay) .....	9	2,070.00
Gunderson, John J., M.A., Instructor .....	9	4,140.00
Hart, Willard C., B.S., Supervisor (Instructor) (see Architectural Services) .....		
Howe, William A., M.S., Director (Instructor) (see Physical Plant—Adm.) .....		
Johnson, Marvin Ervin, M.S., Instructor (sabbatical leave, half pay) .....	9	2,160.00
_____, Instructor .....	9	4,500.00
(replacing R. Kohler) .....		
Krubeck, Floyd Earl, Ed.D., Instructor .....	9	4,770.00
Plummer, John F., Jr., M.A., Instructor .....	9	1,035.00
(see University School) .....	9	(3,105.00)
(total salary) .....	9	(4,140.00)
Vineyard, Benny S., M.S., Lecturer .....	9	4,500.00
2 Grad. Assts. at \$990.00 .....	9	1,980.00

39,975.00

Wages .....	2,225.00
Departmental Travel .....	35.00
Small Equipment .....	355.00
Other Current Expenses .....	4,590.00(1)

<b>Total .....</b>	<b>\$47,180.00</b>
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(1) Of this amount, \$270.00 is for film rental.

**NURSING EDUCATION**

## Salaries:

_____, Asst. Prof. (Chairman) .....	5	\$ 3,750.00
Denny, Florence E., M.A., Assoc. Prof. ....	9	1,250.00
(see Health Education) .....	9	(2,565.00)
(see Col. of Ed.) .....	9	(1,315.00)
(total salary) .....	9	(5,130.00)

5,000.00

Wages .....	200.00
Departmental Travel .....	115.00

Small Equipment .....	385.00
Other Current Expenses .....	280.00
<b>Total .....</b>	<b>\$ 5,980.00</b>

### COLLEGE OF EDUCATION—ADMINISTRATION AND GENERAL

#### Salaries:

Lawson, Douglas E., Ph.D., Dean (Prof. of Education) ....	12	\$ 8,600.00
(see Education) .....	12	(3,040.00)
(total salary) .....	12	(11,640.00)
Phelps, Wm. Neal, Ed.D., Professor (Academic Advisor) ..	9	3,060.00
(see Guidance and Special Education) .....	9	(3,060.00)
(total salary) .....	9	(6,120.00)
Denny, Florence E., M.A., Assoc. Prof.		
(Academic Advisor) .....	9	1,315.00
(see Health Education) .....	9	(2,565.00)
(see Nursing Education) .....	9	(1,250.00)
(total salary) .....	9	(5,130.00)
Dykhouse, Claude J., Ph.D., Assoc. Prof.		
(Academic Advisor) .....	9	3,150.00
(see Education) .....	9	(3,150.00)
(total salary) .....	9	(6,300.00)
Malone, Willis E., Ph.D., Assoc. Prof.		
(Chief Academic Advisor) .....	12	3,960.00
(see Education) .....	12	(3,960.00)
(total salary) .....	12	(7,920.00)
Merrick, Roswell D., Ed.D., Assoc. Prof. (Asst. Dean) ....	12	9,000.00
Bach, Jacob O., Ph.D., Asst. Prof. (Research Assoc.) .....	12	4,020.00
(see Education) .....	12	(4,020.00)
(total salary) .....	12	(8,040.00)
Brod, Ernest E., Ed.D., Asst. Prof. (Academic Advisor) ....	9	2,700.00
(see Education) .....	9	(2,700.00)
(total salary) .....	9	(5,400.00)
White, Norman E., P.E.D., Asst. Prof.		
(Academic Advisor) .....	9	2,475.00
(see P. E.—Men (Academic)) .....	9	(2,475.00)
(total salary) .....	9	(4,950.00)
McCouston, Mary L., Secretary (Level I) (S-CS-223) .....	12	2,820.00
Schneider, Mary L., Clerk Steno. I (S-CS-178) .....	12	1,920.00
		43,020.00
Wages .....		500.00
Travel .....		2,300.00(1)
Small Equipment .....		180.00
Other Current Expenses .....		1,100.00
<b>Total .....</b>		<b>\$47,100.00</b>

- (1) Of this amount, \$1,500.00 is for College of Education convention travel.

### EDUCATION

#### Salaries:

Warren, F. G., A.M., Professor (Chairman) .....	9	\$ 6,660.00
Lawson, Douglas E., Ph.D., Dean (Professor) .....	12	3,040.00
(see Col. of Ed.) .....	12	(8,600.00)
(total salary) .....	12	(11,640.00)
Mees, John D., Ed.D., Professor .....	12	2,130.00
(see University School) .....	12	(6,390.00)
(total salary) .....	12	(8,520.00)
Merwin, Bruce W., Ph.D., Professor (disability leave) ....		

Neal, Charles D., D.Ed., Professor .....	12	2,250.00
(see Teacher Training) .....	12	(6,750.00)
(total salary) .....	12	(9,000.00)
Ragsdale, Ted R., Ph.D., Professor .....	9	7,560.00
Samford, C. D., Ph.D., Professor .....	9	4,660.00
(see Graduate School) .....	9	(1,550.00)
(total salary) .....	9	(6,210.00)
Bracewell, George, Ed.D., Assoc. Prof. ....	9	1,370.00
(see Teacher Training) .....	9	(4,120.00)
(total salary) .....	9	(5,490.00)
Bryant, Royce R., Ed.D., Director (Assoc. Prof.)		
(see Placements) .....		
Dey, Raymond H., D.Ed., Dean (Assoc. Prof.)		
(see Extension) .....		
Dykhouse, Claude J., Ph.D., Assoc. Prof. ....	9	3,150.00
(see Col. of Ed.) .....	9	(3 150.00)
(total salary) .....	9	(6,300.00)
Fishback, Woodson W., Ph.D., Assoc. Prof. ....	9	4,590.00
(see Graduate School) .....	9	(1,530.00)
(total salary) .....	9	(6,120.00)
Hall, James H., Ed.D., Assoc. Prof. ....	9	6,300.00
Malone, Willis E., Ph.D., Assoc. Prof. ....	12	3,960.00
(see Col. of Ed.) .....	12	(3,960.00)
(total salary) .....	12	(7,920.00)
Randolph, Victor, Ph.D., Assoc. Prof. ....	9	4,590.00
(see Graduate School) .....	9	(1,530.00)
(total salary) .....	9	(6,120.00)
(half-time, sabbatical leave, full pay)		
Bach, Jacob O., Ph.D., Asst. Prof. ....	12	4,020.00
(see Col. of Ed.) .....	12	(4,020.00)
(total salary) .....	12	(8 040.00)
Bartlett, Mabel Sickman, D.Ed., Asst. Prof. ....	9	1,350.00
(see University School) .....	9	(4 050.00)
(total salary) .....	9	(5,400.00)
Brod, Ernest E., Ed.D., Asst. Prof. ....	9	2,700.00
(see Col. of Ed.) .....	9	(2,700.00)
(total salary) .....	9	(5,400.00)
Brown, Clyde M., Ed.D., Asst. Prof. ....	9	675.00
(see University School) .....	9	(4,725.00)
(total salary) .....	9	(5,400.00)
Fligor, Ross Jean, Ed.D., Asst. Prof. ....	12	1,575.00
(see Extension) .....	12	(4 785.00)
(total salary) .....	12	(6,360.00)
Shelton, William E., Ph.D., Asst. Prof. ....	9	5,805.00
Russell, Verna S., Clerk Steno. III (S-CS-250) .....	12	2,700.00
		69,085.00
Wages .....		200.00
Departmental Travel .....		45.00
Small Equipment .....		400.00
Other Current Expenses .....		1,300.00(1)
Total .....		\$71,030.00

(1) Of this amount, \$400.00 is for film rental.

### GUIDANCE AND SPECIAL EDUCATION

#### Salaries:

Hiskey, Marshall S., Ph.D., Professor (Chairman)		
(leave without pay) .....		\$
Thalman, W. A., Ph.D., Professor (Acting Chairman) .....	9	5,040.00
(see Child Guidance Clinic) .....	9	(2,520.00)
(total salary) .....	9	(7,560.00)

Phelps, Wm. Neal, Ed.D., Professor .....	9	3,060.00
(see Col. of Ed.) .....	9	(3,060.00)
(total salary) .....	9	(6,120.00)
Brckett, I. P., Ph.D., Assoc. Prof. ....	12	1,920.00
(see Speech) .....	12	(5,760.00)
(total salary) .....	12	(7,680.00)
McKay, B. Elizabeth, Ph.D., Assoc. Prof. ....	9	5,130.00
Stewart, Maude A., Ed.D., Assoc. Prof. ....	9	6,030.00
Anderson, John O., Ph.D., Asst. Prof. ....	9	1,215.00
(see Speech) .....	9	(3,645.00)
(total salary) .....	9	(4,860.00)
Fitzpatrick, Eugene D., Ed.D., Asst. Prof. ....	9	5,220.00
Gardner, Margaret S., M.S. in Ed., Lecturer		
(half time, term appointment) .....	9	2,025.00
Russell, Ivan Lee, M.S. in Ed., Lecturer		
(term appointment) .....	9	4,860.00
Malinowski, Ida, Clerk Steno. II (S-CS-238) .....	12	2,160.00
		<hr/>
		36,660.00
Wages .....		200.00
Departmental Travel .....		400.00
Small Equipment .....		400.00
Other Current Expenses .....		935.00(1)
		<hr/>
Total .....		\$38,595.00

(1) Of this amount, \$35.00 is for film rental.

### HEALTH EDUCATION

#### Salaries:

Boatman, Ralph H., Jr., M.P.H., Lecturer		
(term appointment) (Acting Chairman) .....	9	\$ 5,400.00
Denny, Florence E., M.A., Assoc. Prof. ....	9	2,565.00
(see Col. of Ed.) .....	9	(1,315.00)
(see Nursing Education) .....	9	(1,250.00)
(total salary) .....	9	(5,130.00)
Bridges, A. Frank, D.H.S., Asst. Prof. ....	9	2,565.00
(see Regional Civil Defense) .....	9	(2,565.00)
(total salary) .....	9	(5,130.00)
Phillips, Frances K., M.A., Instructor .....	9	4,500.00
_____, Lecturer .....	9	4,320.00
(replacing Richardson) (term appointment)		
		<hr/>
		19,350.00
Wages .....		600.00
Departmental Travel .....		500.00
Small Equipment .....		300.00
Other Current Expenses .....		1,100.00(1)
		<hr/>
Total .....		\$21,850.00

(1) Of this amount, \$400.00 is for film rental.

## LIBRARY SERVICE

## Salaries:

_____, Professor (Chairman) (replacing Muller) (see General Library) .....	9	\$ 5,000.00
McGinniss, Dorothy Agnes, M.S. in L.S., Instructor .....		
		5,000.00
Wages .....		125.00
Departmental Travel .....		255.00
Small Equipment .....		150.00
Other Current Expenses .....		210.00(1)
Total .....		\$ 5,740.00

(1) Of this amount, \$10.00 is for film rental.

## MEN'S INTRAMURALS

## Salaries:

Martin, Glenn, M.A., Assoc. Prof. (Head) .....	12	2,560.00
(see P.E.—Men (Academic)) .....	12	(2,560.00)
(see P.E.—Men (Non-Academic)) .....	12	(2,560.00)
(total salary) .....	12	(7,680.00)
		2,560.00
Wages .....		.. .. .
Departmental Travel .....		.. .. .
Small Equipment .....		330.00
Other Current Expenses .....		500.00
Total .....		\$ 3,390.00

## PHYSICAL EDUCATION—MEN (ACADEMIC)

## Salaries:

Shea, Edward, J., Ed.D., Assoc. Prof. (Chairman) .....	12	\$ 7,500.00
Erickson, Carl E., Ed.D., Assoc. Prof. ....	12	3,750.00
(see P. E.—Men (Non-Academic)) .....	12	(3,750.00)
(total salary) .....	12	(7,500.00)
Lingle, Leland P., M.A., Assoc. Prof. ....	12	5,040.00
(see P. E.—Men (Non-Academic)) .....	12	(2,520.00)
(total salary) .....	12	(7,560.00)
Martin, Glenn, M.A., Assoc. Prof. ....	12	2,560.00
(see P. E.—Men (Non-Academic)) .....	12	(2,560.00)
(see Men's Intramurals) .....	12	(2,560.00)
(total salary) .....	12	(7,680.00)
Franklin, C. C., Jr., Asst. Prof., Dir. P.Ed. (sabbatical leave, half year) .....	9	4,770.00
Holder, Lynn C., M.S. in Ed., Asst. Prof. ....	12	3,420.00
(see P. E.—Men (Non-Academic)) .....	12	(3,420.00)
(total salary) .....	12	(6,840.00)
White, Norman E., P.E.D., Asst. Prof. ....	9	2,475.00
(see Col. of Ed.) .....	9	(2,475.00)
(total salary) .....	9	(4,950.00)
Franz, Robert E., M.S., Instructor .....	9	1,980.00
(see P. E.—Men (Non-Academic)) .....	9	(1,980.00)
(total salary) .....	9	(3,960.00)
O'Brien, William Edward, M.S. in P.Ed., Instructor .....	12	1,650.00
(see P. E.—Men (Non-Academic)) .....	12	(4,950.00)
(total salary) .....	12	(6,600.00)

Wilkinson, James J., Dir. Rec., Instructor .....	9	2,295.00
(see P. E.—Men (Non-Academic)) .....	9	(2,295.00)
(total salary) .....	9	(4,590.00)
....., Lecturer .....	9	4,050.00
(replacing Bosco or Chinn) .....		
2 Grad. Assts. at \$990.00 .....	9	1,980.00
Malzahn, Barbara, Clerk Steno. I (S-CS-184) .....	12	960.00
(see P. E.—Men (Non-Academic)) .....	12	(960.00)
(total salary) .....	12	(1,920.00)
		<hr/>
Wages .....		42,430.00
Departmental Travel .....		\$ 1,300.00
Small Equipment .....		200.00
Other Current Expenses .....		410.00
		<hr/>
<b>Total</b> .....		<b>\$47,140.00</b>

**PHYSICAL EDUCATION—MEN (NON-ACADEMIC)****Salaries:**

Erickson, Carl E., Ed.D., Assoc. Prof. (Head of Intercollegiate Athletics) .....	12	\$ 3,750.00
(see P. E.—Men (Non-Academic)) .....	12	(3,750.00)
(total salary) .....	12	(7,500.00)
Martin, Glenn, M.A., Assoc. Prof. ....	12	2,560.00
(see P. E.—Men (Academic)) .....	12	(2,560.00)
(see Men's Intramurals) .....	12	(2,560.00)
(total salary) .....	12	(7,680.00)
Lingle, Leland P., M.A., Assoc. Prof. ....	12	2,520.00
(see P. E.—Men (Academic)) .....	12	(5,040.00)
(total salary) .....	12	(7,560.00)
Holder, Lynn C., M.S. in Ed., Asst. Prof. ....	12	3,420.00
(see P. E.—Men (Academic)) .....	12	(3,420.00)
(total salary) .....	12	(6,840.00)
Franz, Robert E., M.S., Instructor .....	9	1,980.00
(see P. E.—Men (Academic)) .....	9	(1,980.00)
(total salary) .....	9	(3,960.00)
O'Brien, William Edward, M.S. in P.Ed., Instructor .....	12	4,950.00
(see P. E.—Men (Academic)) .....	12	(1,650.00)
(total salary) .....	12	(6,600.00)
Wilkinson, James J., Dir. Rec., Instructor .....	9	2,295.00
(see P. E.—Men (Academic)) .....	9	(2,295.00)
(total salary) .....	9	(4,590.00)
Grimes, John E., Equipment Attendant (S-CS-42) .....	12	2,700.00
Kircher, Naomi, Clerk Steno. I (S-CS-43) .....	12	1,920.00
Malzahn, Barbara, Clerk Steno. I. (S-CS-184) .....	12	960.00
(see P. E.—Men (Academic)) .....	12	(1,920.00)
(total salary) .....	12	(960.00)
		<hr/>
Wages .....		27,055.00
Departmental Travel .....		2,500.00
Small Equipment .....		100.00
Other Current Expenses .....		550.00
		<hr/>
<b>Total</b> .....		<b>\$31,415.00</b>

(1) Of this amount, \$10.00 is for film rental.

**PHYSICAL EDUCATION—WOMEN****Salaries:**

Davies, Dorothy, Ed.D., Professor (Chairman) .....	9	\$ 7,740.00
Zimmerman, Helen, Ph.D., Assoc. Prof. ....	9	5,400.00



Muzzey, Dorothy, M.A., Asst. Prof. ....	9	4,140.00
Evans, Lura Elizabeth, M.S., Instructor .....	9	4,410.00
Stehr, Jean, M.A., Instructor (sabbatical leave, half pay) .....	9	2,250.00
Ulm, Cleo, M.S., Instructor .....	9	3,960.00
Stephens, Opal, B.S., Lecturer (term appointment) .....	9	3,825.00
Clemens, Margaret, Asst. Instructor (half time, term appointment) .....	9	1,575.00
		<hr/> 33,300.00
Wages .....		1,200.00
Departmental Travel .....		150.00
Small Equipment .....		140.00
Other Current Expenses .....		2,315.00(1)
		<hr/>
Total .....		\$37,105.00

(1) Of this amount \$15.00 is for film rental.

### RECREATION AND OUTDOOR EDUCATION

#### Salaries:

Freeberg, Wm. H., D. Rec., Assoc. Prof. (Chairman) .....	12	\$ 7,080.00
Miller, Ray E., Camp Attendant (S-CS-188) .....	12	2,220.00
		<hr/> 9,300.00
Wages .....		7,500.00
Departmental Travel .....		550.00
Small Equipment .....		550.00
Other Current Expenses .....		3,150.00(1)
		<hr/>
Total .....		\$21,050.00

(1) Of this amount \$150.00 is for film rental.

### TEACHER TRAINING

#### Salaries:

Neal, Charles D., D.Ed., Professor (Director) .....	12	\$ 6,750.00
(see Education) .....	12	(2,250.00)
(total salary) .....	12	(9,000.00)
Bracewell, George, Ed.D., Assoc. Prof. ....	9	4,120.00
(see Education) .....	9	(1,370.00)
(total salary) .....	9	(5,490.00)
Kenner, Jean, M.A., Instructor .....	10	3,050.00
(see University School .....	10	(1,050.00)
(leave without pay, two months) .....		
(total salary) .....	10	(4,100.00)
Replacements for 20 part-time Practice Supervisors in Affiliated School at \$225.00 (Asst Instrs.) .....	9	4,500.00
		<hr/> 18,420.00
Wages .....		800.00
Departmental Travel .....		1,900.00
Small Equipment .....		140.00
Other Current Expenses .....		675.00(1)
		<hr/>
Total .....		\$21,935.00

(1) Of this amount, \$75.00 is for film rental.

## UNIVERSITY SCHOOL

## Salaries:

Mees, John D., Ed.D., Professor (Principal)	12	\$ 6,390.00
(see Education)	12	(2,130.00)
(total salary)	12	(8,520.00)
Edwards, Troy W., M.S. in Ed., Asst. Prin. (Instructor)	12	6,600.00
Entsminger, Mary Edwin, M.A., Assoc. Prof.	9	5,130.00
Gross, Chalmer A., Ph.D., Assoc. Prof.	9	5,040.00
Mott, Sina M., Ph.D., Assoc. Prof.	9	5,000.00
Willard, Charles B., Ph.D., Assoc. Prof.	9	6,300.00
Bach, E. Louise, A.M., Asst. Prof.	9	4,860.00
Bartlett, Mabel Sickman, D.Ed., Asst. Prof.	9	4,050.00
(see Education)	9	(1,350.00)
(total salary)	9	(5,400.00)
Brown, Clyde M., Ed.D., Asst. Prof.	9	4,725.00
(see Education)	9	(675.00)
(total salary)	9	(5,400.00)
Clark, Lula R., Asst. Prof. (emerita)	9	1,240.00
Gibbons, M. Alberta, A.M., Asst. Prof.		
(sabbatical leave, half pay)	9	2,000.00
Goodwin, Tina, M.A., Asst. Prof.	9	4,140.00
Hall, Dilla, M.S., Asst. Prof.	9	4,250.00
(see Mathematics)	9	(1,420.00)
(total salary)	9	(5,670.00)
Meehan, Elizabeth C., A.M., Asst. Prof.	9	4,320.00
Paterson, Charles, B.Ed., Asst. Prof.	9	4,590.00
Pruis, John J., Ph.D., Asst. Prof.	9	5,040.00
Rieke, Evelyn Davis, M.A., M.Ed., Asst. Prof.	9	4,500.00
Rogers, Ora D., A.M., (emerita) Asst. Prof.	.....	.....
Shake, Shelby S., M.S., Asst. Prof.	9	4,500.00
Smith, Gladys Leah, M.A., Asst. Prof.	9	4,230.00
Teel, Harley R., A.M., Asst. Prof.	9	4,000.00
Van Trump, Ruby, A.M., Asst. Prof.	9	4,140.00
Wells, Florence A., A.M. (emerita) Asst. Prof.	..	.....
Carey, Margaretta A., M.A., M.M., Instructor	9	4,320.00
Casebier, V. Eleanor, M.S., Instructor	9	3,960.00
Kenner, Jean, M.A., Instructor	10	1,050.00
(see Teacher Training)	10	(3,050.00)
(total salary)	10	(4,100.00)
(leave without pay, two months)		
King, Florence R., Instructor (emerita)	9	1,200.00
Plummer, John F., Jr., M.A., Instructor	9	3,105.00
(see Industrial Education)	9	(1,035.00)
(total salary)	9	(4,140.00)
_____, Instructor	9	4,050.00
(replacing Rogers)		
Shotick, Andrew L., M.S., Instructor		
(quarter-time; basic salary provided by		
Carbondale Public Schools)	9	1,080.00
Spradling, Zita, M.S., Instructor (disability leave)	.....	.....
Starck, Helen, M.Ed., Instructor	9	3,780.00
Stephens, Clarence W., A.M., Instructor	9	4,500.00
Stotlar, John W., Ed.D., Instructor	9	4,410.00
Sullivan, Milton Francis, M.A., Instructor	9	4,500.00
Thate, Charles, M.S. in Ed., Instructor	9	3,600.00
Treece, Madelyn, A.M., Instructor	9	4,140.00
Wood, Eugene S., M.S., Instructor		
(sabbatical leave, half pay, nine months)	12	3,600.00
Bracewell, Mabel, Asst. Instructor		
(winter quarter, term appointment)	3	1,050.00
Roos, Nancy Lucille, B.S., Asst. Instructor		
(term appointment)	9	3,420.00

Pearce, Tony Lorene, Chief Clerk (Level I) (S-CS-224) ....	12	3,420.00
Pair, Ruth, Clerk Steno. I (S-CS-44) .....	12	2,040.00
		<hr/>
Wages .....		152,270.00
Departmental Travel .....		1,120.00
Small Equipment .....		600.00
Other Current Expenses .....		250.00
		<hr/>
		7,065.00(1)
<b>Total</b> .....		<hr/>
		\$161,305.00

(1) Of this amount, \$1,765.00 is for film rental.

#### DIVISION OF COMMUNICATIONS—ADMINISTRATION AND GENERAL

##### Salaries:

Talley, C. Horton, Ph.D., Professor (Acting Director) ....	12	\$ 7,280.00
(see Speech) .....	12	(3,640.00)
(total salary) .....	12	(10,920.00)
Hunsinger, Paul, Ph.D., Assoc. Prof. (Academic Advisor) ..	12	1,800.00
(see Speech) .....	12	(5,400.00)
(total salary) .....	12	(7,200.00)
Bock, Jeanne Spooner, Clerk Steno. II (S-CS-352) .....	12	2,760.00
		<hr/>
		11,840.00
Wages .....		.....
Departmental Travel .....		360.00(1)
Small Equipment .....		100.00
Other Current Expenses .....		300.00
		<hr/>
<b>Total</b> .....		\$12,600.00

(1) Of this amount, \$260.00 is for Division of Communications convention travel.

#### JOURNALISM

##### Salaries:

Long, Howard R., Ph.D., Professor (Chairman) .....	9	\$ 6,000.00
Modlin, Francis Dudley, M.S., Asst. Prof. ....	11	3,025.00
(see Tech. & Adult Ed.) .....	11	(3,025.00)
(total salary) .....	11	(6,050.00)
Grubb, Donald Ray, M.A., Instructor		
(sabbatical leave, half pay) .....	9	1,980.00
Horrell, C. William, M.S., Instructor .....	12	750.00
(see Photographic Expense) .....	12	(3,000.00)
(total salary) .....	12	(3,750.00)
(sabbatical leave, half pay, nine months)		
		<hr/>
		11,755.00
Wages .....		400.00
Departmental Travel .....		125.00
Small Equipment .....		300.00
Other Current Expenses .....		905.00(1)
		<hr/>
<b>Total</b> .....		\$13,485.00

(1) Of this amount, \$105.00 is for film rental.

#### SPEECH

##### Salaries:

Talley, C. Horton, Ph.D., Professor (Chairman) .....	12	\$ 3,640.00
(see Division of Communications) .....	12	(7,280.00)
(total salary) .....	12	(10,920.00)

McLeod, Archibald, Ph.D., Professor .....	9	6,660.00
Brackett, I.P., Ph.D., Assoc. Prof. ....	12	5,760.00
(see Guidance and Special Education) .....	12	(1,920.00)
(total salary) .....	12	(7,680.00)
Garbutt, Cameron W., Ph.D., Assoc. Prof .....	9	5,040.00
Hunsinger, Paul, Ph.D., Assoc. Prof. ....	12	5,400.00
(see Division of Communications) .....	12	(1,800.00)
(total salary) .....	12	(7,200.00)
Anderson, John O., Ph.D., Asst. Prof. ....	9	3,645.00
(see Guidance and Special Education) .....	9	(1,215.00)
(total salary) .....	9	(4,860.00)
Croft, Albert J., Ph.D., Asst. Prof. ....	9	2,430.00
(see Tech. & Adult Ed.) .....	9	(2,430.00)
(total salary) .....	9	(4,860.00)
Robbins, Buren C., M.A., Asst. Prof. ....	12	3,780.00
(see Radio-T.V.) .....	12	(3,780.00)
(total salary) .....	12	(7,560.00)
Voss, Lawrence, A.M., Asst. Prof. ....	9	4,770.00
(third time, term appointment) Lecturer .....	9	2,025.00
Emlen, Julian D., Electronic Technician (S-CS-326) .....	12	2,250.00
(see Radio-T.V.) .....	12	(2,250.00)
(total salary) .....	12	(4,500.00)
		<hr/>
		45,400.00
Wages .....		900.00
Departmental Travel .....		175.00
Small Equipment .....		400.00
Other Current Expenses .....		1,260.00(1)
		<hr/>
Total .....		\$48,135.00

(1) Of this amount, \$60.00 is for film rental.

#### DIVISION OF FINE ARTS—ADMINISTRATION AND GENERAL

##### Salaries:

Shryock, Burnett H., M.A., Professor		
(Acting Director) .....	12	\$ 6,320.00
(see Art) .....	12	(3,160.00)
(total salary) .....	12	(9,480.00)
McIntosh, David S., M.A., Assoc. Prof.		
(Academic Advisor) .....	12	3,360.00
(see Music) .....	12	(3,360.00)
(total salary) .....	12	(6,720.00)
_____, Secretary (Level I) (S-CS-197) .....	12	2,700.00
(replacing Hart) .....		
		<hr/>
		12,380.00
Wages .....		.....
Departmental Travel .....		1,780.00(1)
Small Equipment .....		800.00(2)
Other Current Expenses .....		6,515.00(3)
		<hr/>
Total .....		\$21,475.00

(1) Of this amount, \$380.00 is for Division of Fine Arts convention travel, the balance for distribution to Administration, Art and Music.

(2) For distribution to Art and Music.

(3) Of this amount, \$65.00 is for Art film rental and \$150.00 is for Music film rental, the balance for distribution to Administration, Art and Music.

## ART

## Salaries:

Shyrock, Burnett H., M.A., Professor (Chairman) .....	12	\$ 3,160.00
(see Division of Fine Arts) .....	12	(6,320.00)
(total salary) .....	12	(9,480.00)
Ball, F. Carlton, A.M., Assoc. Prof.		
(sabbatical leave, half pay) .....	9	3,240.00
Ervin, Kenneth A., M.A., Asst. Prof. ....	9	4,410.00
McMillan, R. W., M.A., Asst. Prof. ....	9	4,860.00
Roach, Lula D., M.A., Asst. Prof. ....	9	4,500.00
Watkins, Ben P., M.A., Asst. Prof. ....	9	4,680.00
Lauritzen, Frederick L., M.F.A., Instructor .....	9	4,320.00
Pulley, Charles M., B.S., Instructor		
(see Architectural Services) .....	...	...
Platt, Charles, B.A., Asst. Instructor		
(Acting Supervisor) .....	12	1,400.00
(see Art Expense) .....	12	(2,800.00)
(total salary) .....	12	(4,200.00)
(term appointment)		
Wiggs, Robert A., B.S. in Ed., Asst. Instructor		
(term appointment) .....	9	3,150.00
Moburg, Leon Frank, M.F.A., Lecturer		
(term appointment) .....	9	3,420.00
		<hr/>
		37,140.00
Wages .....		950.00
Departmental Travel .....		.....(1)
Small Equipment .....		.....(1)
Other Current Expenses .....		.....(1)
		<hr/>
Total .....		\$38,090.00

(1) See Division of Fine Arts—Administration and General.

## MUSIC

## Salaries:

Kesnar, Maurits, Ph.D., Professor (Chairman) .....	9	\$ 6,390.00
McIntosh, David S., M.A., Assoc. Prof. ....	12	3,360.00
(see Division of Fine Arts) .....	12	(3,360.00)
(total salary) .....	12	(6,720.00)
Wakeland, Floyd V., M.M., Assoc. Prof. ....	9	4,725.00
(see Music Festival) .....	9	(675.00)
(total salary) .....	9	(5,400.00)
Moe, Kate E., M.S., Asst. Prof. ....	9	4,500.00
Wharton, John S., M.M., Asst. Prof. ....	9	4,770.00
....., Instructor .....	9	4,500.00
(replacing Denker)		
Forman, Robert B., M.A., Instructor .....	9	4,230.00
Mueller, Robert E., M.M., Instructor .....	9	4,680.00
Olsson, Phillip H., M.M., Instructor .....	9	4,230.00
Resnick, Robert S., M.M., Instructor .....	9	3,960.00
Vogler, Helen Matthes, Instructor (emerita) .....	...	.....
		<hr/>
		45,345.00
Wages .....		1,550.00
Departmental Travel .....		.....(1)
Small Equipment .....		.....(1)
Other Current Expenses .....		.....(1)
		<hr/>
Total .....		\$46,895.00

(1) See Division of Fine Arts—Administration and General.

**DIVISION OF RURAL STUDIES—ADMINISTRATION AND GENERAL****Salaries:**

Keeper, Wendell E., Ph.D., Professor		
(Acting Director) .....	12	\$ 5,520.00
(see Agriculture) .....	12	(5,520.00)
(total salary) .....	12	(11,040.00)
Hosner, John Frank, M.F., Instructor		
(Academic Advisor) .....	12	1,840.00
(see Coop. Forestry Res.) .....	12	(1,840.00)
(see Agriculture) .....	12	(1,840.00)
(total salary) .....	12	(5,520.00)
Chandler, Stewart, BS., Research Assoc.		
(basic salary provided by Illinois		
State Natural History Survey) .....		
Dohanich, Mary, Clerk Steno. I (S-CS-232) .....	12	2,280.00
		<hr/>
		9,640.00
Wages .....		
Departmental Travel .....		780.00(1)
Small Equipment .....		75.00
Other Current Expenses .....		300.00
		<hr/>
<b>Total</b> .....		<b>\$10,795.00</b>

- (1) Of this amount, \$280.00 is for Division of Rural Studies convention travel.

**AGRICULTURE****Salaries:**

Keeper, Wendell E., Ph.D., Professor (Chairman) .....	12	\$ 5,520.00
(see Division of Rural Studies) .....	12	(5,520.00)
(total salary) .....	12	(11,040.00)
Muckelroy, Renzo E., M.S., Professor (emeritus) .....		
Hess, Carroll V., Ph.D., Assoc. Prof. ....	12	1,800.00
(see University Farms) .....	12	(5,400.00)
(total salary) .....	12	(7,200.00)
Kammlade, Wm. G., Jr., Ph.D., Assoc. Prof. ....	10	6,300.00
Reed, Alex, Ph.D., Assoc. Prof.		
(Supervisor of Adult Ed.) .....	12	2,560.00
(see Tech. & Adult Ed.) .....	12	(2,560.00)
(see University Farms) .....	12	(2,560.00)
(total salary) .....	12	(7,680.00)
Tucker, Lowell R., Ph.D., Assoc. Prof. ....	12	3,780.00
(see University Farms) .....	12	(3,780.00)
(total salary) .....	12	(7,560.00)
Andrew, William T., Ph.D., Asst. Prof. ....	12	2,000.00
(see University Farms) .....	12	(4,000.00)
(total salary) .....	12	(6,000.00)
Kolmer, Lee Roy A., Ph.D., Asst. Prof. ....	12	6,000.00
Roth, Fred W., M.S., Asst. Prof. ....	12	5,640.00
Sullivan, Edward F., Asst. Prof. ....	12	1,960.00
(see University Farms) .....	12	(3,920.00)
(total salary) .....	12	(5,880.00)
Vavra, Joseph P., Ph.D., Asst. Prof. ....	12	2,940.00
(see University Farms) .....	12	(2,940.00)
(total salary) .....	12	(5,880.00)
Hinners, Scott W., M.S., Instructor .....	12	2,820.00
(see University Farms) .....	12	(2,820.00)
(total salary) .....	12	(5,640.00)
Hosner, John Frank, M.F., Instructor .....	12	1,840.00
(see Division of Rural Studies) .....	12	(1,840.00)
(see Coop. Forestry Res.) .....	12	(1,840.00)
(total salary) .....	12	(5,520.00)

Woods, Harvey S., M.S., Instructor .....	12	3,500.00
(see University Farms) .....	.....	.....
(sabbatical leave, half pay, nine months) .....	.....	.....
Lane, Richard D., M.S., Adjunct Prof. ....	.....	.....
(basic salary provided by U. S. Forest Service) .....	.....	.....
Minckler, Leon S., Ph.D., Adjunct Prof. ....	.....	.....
(basic salary provided by U. S. Forest Service) .....	.....	.....
Clark, Marshall G., M.S., Lecturer (emeritus) .....	.....	.....
		<hr/>
		46,660.00
Wages .....		1,000.00
Departmental Travel .....		700.00
Small Equipment .....		225.00
Other Current Expenses .....		2,850.00(1)
		<hr/>
Total .....		\$51,435.00

(1) Of this amount, \$350.00 is for film rental.

### UNIVERSITY FARMS

#### Salaries:

Hess, Carroll V., Ph.D., Assoc. Prof. ....	12	\$ 5,400.00
(see Agriculture) .....	12	(1,800.00)
(total salary) .....	12	(7,200.00)
Reed, Alex, Ph.D., Assoc. Prof. ....	12	2,560.00
(see Tech. & Adult Ed.) .....	12	(2,560.00)
(see Agriculture) .....	12	(2,560.00)
(total salary) .....	12	(7,680.00)
Tucker, Lowell R., Ph.D., Assoc. Prof. ....	12	3,780.00
(see Agriculture) .....	12	(3,780.00)
(total salary) .....	12	(7,560.00)
Andrew, William T., Ph.D., Asst. Prof. ....	12	4,000.00
(see Agriculture) .....	12	(2,000.00)
(total salary) .....	12	(6,000.00)
Sullivan, Edward F., Asst. Prof. ....	12	3,920.00
(see Agriculture) .....	12	(1,960.00)
(total salary) .....	12	(5,880.00)
Vavra, Joseph P., Ph.D., Asst. Prof. ....	12	2,940.00
(see Agriculture) .....	12	(2,940.00)
(total salary) .....	12	(5,880.00)
Hinners, Scott, M.S., Instructor .....	12	2,820.00
(see Agriculture) .....	12	(2,820.00)
(total salary) .....	12	(5,640.00)
Burke, William D., B.S., Research Asst. ....	12	2,700.00(1)
(term appointment) .....	.....	.....
Fox, Ralph, Asst. Farmer (S-CS-45) .....	12	3,120.00
Hull, William H., Asst. Farmer (S-CS-46) .....	12	2,640.00
Penrod, Lon, Asst. Farmer (S-CS-47) .....	12	2,400.00
		<hr/>
		36,280.00
Wages .....		6,000.00
Departmental Travel .....		300.00
Small Equipment .....		.....
Other Current Expenses .....		13,200.00
		<hr/>
Total .....		\$55,780.00

(1) House furnished for the convenience of the University.

**CHILD GUIDANCE CLINIC**

## Salaries:

Thalman, W. A., Ph.D., Professor .....	9	\$ 2,520.00
(see Guidance and Special Education) .....	9	(5,040.00)
(total salary) .....	9	(7,560.00)
		<hr/>
Wages .....		2,520.00
Departmental Travel .....		500.00
Small Equipment .....		90.00
Other Current Expenses .....		250.00
		<hr/>
Total .....		\$ 3,360.00

**MUSEUM**

## Salaries:

Kelley, John Charles, Ph.D., Professor		
(of Anthropology; Director) .....	12	\$ 6,320.00
(see Sociology) .....	12	(3,160.00)
(total salary) .....	12	(9,480.00)
Bennett, Esther Vorena, M.S., Instructor .....	12	4,200.00
Shackelford, William J., M.A., Instructor		
(in Sociology) (leave without pay, 3½ months) ....	8½	3,230.00
Waters, Loraine Lillian, M.S. in Ed., Instructor .....	12	5,160.00
Peithman, Irvin M., Research Asst. ....	12	4,680.00
Manfredini, Dolores, Chief Clerk (Level I) (S-CS-226) ....	12	3,480.00
		<hr/>
Wages .....		27,070.00
Departmental Travel .....		3,400.00
Small Equipment .....		1,400.00
Other Current Expenses .....		600.00
		<hr/>
Total .....		2,200.00(1)
		<hr/>
Total .....		\$34,670.00

(1) Of this amount, \$70.00 is for film rental.

**STATISTICAL SERVICES**

## Salaries:

Mark, Abraham M., Ph.D., Assoc. Prof. (Director) .....	12	\$ 4,660.00
(see Mathematics) .....	12	(2,660.00)
(total salary) .....	12	(7,320.00)
Cochrane, Philip J., Tabulating Mach. Sup. (S-CS-228) ..	12	5,040.00
Davie, Joseph L., Tab. Mach. Op. III (S-CS-48) .....	12	3,420.00
DeWar, Phyllis, Tab. Mach. Op. I .....	12	2,220.00
(replacing Peterson)		
Reedy, Dixiana Virginia, Tab. Mach. Op. I (S-CS-182) ....	12	2,100.00
		<hr/>
Wages .....		19,540.00
Departmental Travel .....		1,400.00
Small Equipment .....		100.00
Other Current Expenses .....		200.00
		<hr/>
		16,000.00
		<hr/>
		\$37,240.00



**COOPERATIVE AGRONOMY EXPERIMENT STATION**

## Salaries:

_____, Asst. Prof. ....	6(1)	3,000.00
Wages .....		
Departmental Travel .....		100.00
Small Equipment .....		250.00
Other Current Expenses .....		1,500.00
Total .....		\$ 4,850.00

- (1) Southern Illinois University will provide half a year's salary for this position; the other half will be provided by the University of Illinois.

**COOPERATIVE ATOMIC AND CAPACITOR RESEARCH**

## Salaries:

Young, Otis B., Professor (Director) .....	12	\$ 5,760.00
(see Physics) .....	12	(2,880.00)
(total salary) .....	12	(8,640.00)
		5,760.00
Wages .....		400.00
Departmental Travel .....		200.00
Small Equipment .....		500.00
Other Current Expenses .....		200.00
Total .....		\$ 7,060.00

**BIOLOGICAL RESEARCH LABORATORY**

## Salaries:

Lindegren, Carl C., Ph.D., Professor (Director) .....	12	\$ 8,910.00
(see Microbiology) .....	12	(2,970.00)
(total salary) .....	12	(11,880.00)
Ogur, Maurice, Ph.D., Assoc. Prof. ....	12	6,300.00
(see Microbiology) .....	12	(2,100.00)
(total salary) .....	12	(8,400.00)
McClary, Dan Otho, Ph.D., Asst. Prof. ....	12	1,350.00
(see Microbiology) .....	12	(2,700.00)
(see Col. of L. A. & S.) .....	12	(1,350.00)
(total salary) .....	12	(5,400.00)
		16,560.00
Wages .....		700.00
Departmental Travel .....		.....
Small Equipment .....		.....
Other Current Expenses .....		2,600.00
Total .....		\$19,860.00

**COOPERATIVE FISHERIES MANAGEMENT RESEARCH**

## Salaries:

Lewis, William M., Ph.D., Asst. Prof. ....	12	\$ 1,800.00
(see Zoology) .....	12	(5,280.00)
(total salary) .....	12	(7,080.00)
Gunning, Gerald Eugene, Research Asst. (term appointment) .....	5	1,250.00
		3,050.00
Wages .....		600.00
Departmental Travel .....		270.00

Small Equipment .....	365.00
Other Current Expenses .....	600.00
<b>Total .....</b>	<b>\$ 4,885.00</b>

### COOPERATIVE FORESTRY RESEARCH

#### Salaries:

Hosner, John Frank, M.F., Instructor .....	12	\$ 1,840.00
(see Agriculture) .....	12	(1,840.00)
(see Division of Rural Studies) .....	12	(1,840.00)
(total salary) .....	12	(5,520.00)
		<hr/> 1,840.00
Wages .....		.....
Departmental Travel .....		.....
Small Equipment .....		.....
Other Current Expenses .....		2,000.00
<b>Total .....</b>		<b>\$ 3,840.00</b>

### ILLINOIS HORTICULTURAL EXPERIMENT STATION

#### Salaries:

Mowry, James B., Ph.D., Asst. Prof. ....	6(1)	\$ 2,940.00
Stearns, Lolo, Farm Foreman (S-CS-203) .....	12	3,000.00
Pierson, Clayton H., Asst. Farmer (S-CS-336) .....	12	2,400.00
		<hr/> 8,340.00
Wages .....		2,500.00
Departmental Travel .....		155.00
Small Equipment .....		400.00
Other Current Expenses .....		2,100.00
<b>Total .....</b>		<b>\$13,495.00</b>

- (1) Southern Illinois University pays Mr. Mowry's salary for six months each year, the University of Illinois the other six months.

### COOPERATIVE WILDLIFE RESEARCH

#### Salaries:

Klimstra, Willard D., Ph.D., Assoc. Prof. ....	12	\$ 1,950.00
(see Zoology) .....	12	(5,730.00)
(total salary) .....	12	(7,680.00)
Layne, J. N., Ph.D., Asst. Prof. ....	12	2,700.00
(see Zoology) .....	12	(2,700.00)
(total salary) .....	12	(5,400.00)
		<hr/> 4,650.00
Wages .....		750.00
Departmental Travel .....		1,300.00
Small Equipment .....		.....
Other Current Expenses .....		1,500.00
<b>Total .....</b>		<b>\$8,200.00</b>

**SPECIAL RESEARCH PROJECTS****Salaries:**

Replacements for 8 Grad. Assts. at \$990.00 .....	9	\$ 7,920.00
Replacements for 3½ Research Assts. at \$2,500.00 .....	12	8,750.00
		<hr/> 16,670.00
Wages .....		4,750.00
Departmental Travel .....		5,500.00
Small Equipment .....		3,685.00
Other Current Expenses .....		6,500.00
		<hr/>
<b>Total</b> .....		<b>\$ 37,105.00</b>

**EXTENSION****Salaries:**

Dey, Raymond H., Ed.D., Dean (of University Extension; Assoc. Prof. of Education) .....	12	\$ 8,040.00
Simon, Ernest J., M.S., Dean (Technical and Adult Education; Assoc. Dean, Extension) .....	....	....
Fligor, Ross Jean, Ed.D., Asst. Prof. (Asst. Dean) .....	12	4,785.00
(see Education) .....	12	(1,575.00)
(total salary) .....	12	(6,360.00)
Gotway, Madelyn Carol, Clerk Steno. I (S-CS-166) .....	12	2,280.00
		<hr/> 15,105.00
Wages .....		700.00
Departmental Travel .....		10,000.00
Small Equipment .....		165.00
Other Current Expenses .....		1,600.00
		<hr/>
<b>Total</b> .....		<b>\$27,570.00</b>

**GENERAL LIBRARY****Salaries:**

_____, Professor (Director) .....	12	\$ 8,500.00
(replacing Muller)		
Heicke, Dorothy E., M.A. in L.S., Asst. Prof. ....	9	4,050.00
Kerley, Ruby, A.M. in L.S., Asst. Prof. ....	9	4,590.00
Kite, Grace E., M.A., Asst. Prof. ....	9	4,500.00
Stone, Elizabeth Opal, M.S. in L.S., Asst. Prof. (Assistant Director) .....	12	6,960.00
Cundall, Zella, B.S. in L.S., Instructor .....	9	4,050.00
Ford, Stephen W., M.A. in L.S., Instructor .....	12	4,920.00
Hankla, Golda, M.A., Instructor .....	9	3,600.00
McCord, John G. W., B.S. in L.S., Instructor .....	12	4,800.00
Melvin, Mary Belle, B.S. in L.S., Instructor .....	9	3,600.00
Moore, Kent U., M.A., Instructor .....	12	5,040.00
Randall, Ferris, B.L.S., Instructor (Assistant Director) .....	12	6,000.00
Alverson, Phyllis J., Chief Lib. Clerk (S-CS-249) .....	12	2,820.00
Weshinskey, D. Grace, Chief Lib. Clerk (S-CS-194) .....	12	2,520.00
Hutton, Betty Odle, Lib. Clerk III .....	12	2,400.00
Pittman, Grace, Lib. Clerk III (S-CS-286) .....	12	2,100.00
Shelton, Regina M., Lib. Clerk III (S-CS-57) .....	12	2,400.00
Ashley, Gloria J., Lib. Clerk II (S-CS-54) .....	12	1,860.00
Merbitz, Donald, Lib. Clerk II (S-CS-167) .....	12	2,040.00
Pair, Patty, Lib. Clerk II (S-CS-56) .....	12	2,040.00
Stephenson, Ann, Lib. Clerk II (S-CS-51) .....	12	1,920.00
Wilkas, Rosemary, Lib. Clerk II (S-CS-58) .....	12	1,980.00

Lingle, Betty Jane, Lib. Clerk I (S-CS-52) .....	12	2,040.00
Post, Roberta, Lib. Clerk I (S-CS-53) .....	12	1,920.00
Mosby, Barbara Ann, Clerk Typist III (S-CS-50) .....	12	2,280.00
Taylor, Anna L., Clerk Typist II (S-CS-201) .....	12	2,040.00
		<hr/>
Wages .....		90,970.00
Departmental Travel .....		11,000.00
Small Equipment .....		150.00
Other Current Expenses .....		30,376.00
		<hr/>
Total .....		23,050.00
		<hr/>
Total .....		\$155,546.00

**AUDIO-VISUAL EDUCATION****Salaries:**

Ingli, Donald A., M.A., Asst. Prof. (Director) .....	12	\$ 6,840.00
Butts, Gordon K., Ed.D., Instructor .....	12	5,640.00
		<hr/>
Wages .....		12,480.00
Departmental Travel .....		2,500.00
Small Equipment .....		350.00
Other Current Expenses .....		350.00
		<hr/>
Total .....		2,730.00(1)
		<hr/>
Total .....		\$18,410.00

(1) Of this amount, \$2,530.00 is for film rental for audio-visual instruction.

**TILTON-LINCOLN LIBRARY**

Salaries .....	\$ .....
Wages .....	...
Departmental Travel .....	55.00
Small Equipment .....	...
Other Current Expenses .....	...
	<hr/>
Total .....	\$ 55.00

**UNIVERSITY SCHOOL LIBRARY****Salaries:**

Stull, Marjorie, B.S. in L.S., Instructor (leave without pay) .....	\$ .....
_____, Lecturer (replacing Stull) (term appointment) .....	9 3,780.00
	<hr/>
Wages .....	3,780.00
Departmental Travel .....	1,400.00
Small Equipment .....	...
Other Current Expenses .....	30.00
	<hr/>
Total .....	450.00
	<hr/>
Total .....	\$ 5,660.00

**PHYSICAL PLANT—ADMINISTRATION****Salaries:**

Howe, William A., M.S., Director (Instructor in Industrial Education) .....	12	\$ 8,500.00
Gotway, Otto E., Suprv. of Bldg. Craftsmen (S-CS-60) ....	12	5,400.00
Armes, Carl, Jr. Cost Accountant (S-CS-328) .....	12	3,000.00

Forster, Mary A., Chief Clerk (Level I) (S-CS-59) .....	12	2,940.00
Foley, Roma, Clerk Steno. I (S-CS-268) .....	12	1,920.00
		<hr/>
Wages .....		21,760.00
Departmental Travel .....		1,600.00
Small Equipment .....		250.00
Other Current Expenses .....		200.00
		<hr/>
Total .....		1,250.00
		<hr/>
Total .....		\$25,060.00

**PHYSICAL PLANT—MAINTENANCE**

## Salaries:

Durham, Wm., Brick Mason (S-CS-180) .....	12	\$ 7,138.00
Loy, Frank R., Plumber Foreman (S-CS-123) .....	12	6,120.00
Plumber (S-CS-121) .....	12	5,610.00
(replacing Betts)		
Cook, Arthur W., Plumber (S-CS-280) .....	12	5,610.00
Etherton, Claude W., Plumber (S-CS-281) .....	12	5,610.00
Loy, Charles E., Plumber (S-CS-122) .....	12	5,610.00
Marten, W. E., Plumber (S-CS-124) .....	12	5,610.00
Michael, H. A., Plumber (S-CS-125) .....	12	5,610.00
McCormick, Clyde L., Electrician Foreman (S-CS-133) ....	12	6,048.60
Price, Robert, Electrician (S-CS-154) .....	12	5,538.60
Renner, Henry J., Electrician (S-CS-134) .....	12	5,538.60
Talley, Arthur, Electrician (S-CS-269) .....	12	5,538.60
Weber, Rudolph, Electrician (S-CS-135) .....	12	5,538.60
Hogue, Robert, Carpenter Foreman (S-CS-113) .....	12	5,610.00
Schwegman, Virgil, Carpenter Foreman (S-CS-114) .....	12	5,610.00
Dotson, George, Carpenter (S-CS-127) .....	12	5,100.00
Hagler, Ned J., Carpenter (S-CS-128) .....	12	5,100.00
Kinsey, Carl B., Carpenter (S-CS-129) .....	12	5,100.00
Ross, Arthur L., Carpenter (S-CS-130) .....	12	5,100.00
Smith, Robert E., Carpenter (S-CS-131) .....	12	5,100.00
White, Jackie Don, Carpenter (S-CS-132) .....	12	5,100.00
Harris, Guy R., Painter Foreman (S-CS-118) .....	12	5,100.00
Callaway, William M., Painter (S-CS-278) .....	12	4,590.00
Cogdill, Lee V., Painter (S-CS-115) .....	12	4,590.00
Gamble, Roy C., Painter (S-CS-116) .....	12	4,590.00
Gustin, Charles, Painter (S-CS-279) .....	12	4,590.00
Hagler, Carl I., Painter (S-CS-117) .....	12	4,590.00
Matthews, William, Painter (S-CS-119) .....	12	4,590.00
Stawarczik, Victor, Painter (S-CS-120) .....	12	4,590.00
Crowell, Donald Eugene, Laborer (Constr.) (S-CS-126) ....	12	3,876.00
		<hr/>
		158,047.00
Wages .....		1,500.00
Departmental Travel .....		
Small Equipment .....		750.00
Other Current Expenses .....		43,500.00
		<hr/>
Total .....		\$203,797.00

**PHYSICAL PLANT—OPERATION**

## Salaries:

Marberry, William M., A.M., Asst. Prof. ....	12	\$ 4,960.00
(see Botany) .....	12	(2,480.00)
(total salary) .....	12	(7,440.00)
Widdows, Joe, Bldg. & Gr. Suprv. (S-CS-61) .....	12	4,920.00
Carter, Ralph Dale, Maint. Equip. Op. (S-CS-63) .....	12	3,720.00
Alexander, Raymond B., Driver (S-CS-62) .....	12	3,720.00

Davitz, Woodrow, Driver (S-CS-64)	12	3,720.00
_____, Driver (S-CS-65)	12	3,720.00
(replacing Leach)		
McCutcheon, Edward, Driver (S-CS-66)	12	3,720.00
Pierson, Bert, Driver (S-CS-67)	12	3,720.00
Ragsdale, Van H., Driver (S-CS-68)	12	3,720.00
_____, Driver (S-CS-304)	12	3,720.00
(replacing Wright)		
Meyer, Maurice S., Automotive Mechanic (S-CS-306)	12	3,600.00
Bahr, William E., Garage Attendant (S-CS-308)	12	2,400.00
McNeill, Lee, Grounds Foreman (S-CS-69)	12	3,360.00
James, Robert L., Grounds Gardener (S-CS-70)	12	3,300.00
Taylor, Jettie, Asst. Grounds Gardener (S-CS-71)	12	3,208.80
Marlo, Louis J., Asst. Grounds Gardener (S-CS-369)	12	3,208.80
Alexander, Earl, Maint. Worker (S-CS-95)	12	3,208.80
Cundiff, Lenvill E., Maint. Worker (S-CS-96)	12	3,208.80
Freeman, Cliff, Maint. Worker (S-CS-97)	12	3,208.80
Hall, Villa, Maint. Worker (S-CS-99)	12	3,208.80
_____, Maint. Worker (S-CS-100)	12	3,208.80
(replacing James)		
McCalister, William, Maint. Worker (S-CS-101)	12	3,208.80
Mitchell, Tosco, Maint. Worker (S-CS-102)	12	3,208.80
_____, Maint. Laborer (S-CS-270)	12	3,208.80
(replacing Baker)		
Mifflin, Russell, Maint. Laborer (S-CS-349)	12	3,208.80
_____, Maint. Laborer (S-CS-275)	12	3,208.80
(replacing Russell)		
_____, Maint. Laborer (S-CS-276)	12	3,208.80
(replacing Toler)		
_____, Maint. Laborer (S-CS-302)	12	3,208.80
(replacing Ward)		
Westley, George, Maint. Laborer (S-CS-103)	12	3,208.80
_____, Maint. Laborer (S-CS-277)	12	3,208.80
(replacing Wheatley)		
Williams, James, Maint. Laborer (S-CS-104)	12	3,208.80
Montgomery, Joe, Police Chief (S-CS-357)	12	3,180.00
Bain, Herman, Policeman (S-CS-105)		
(leave without pay)		
Newberry, J. A., Policeman (S-CS-111)	12	2,700.00
Turner, William Leonard, Policeman (S-CS-112)	12	2,700.00
Holder, Dallas R., Policeman (S-CS-108)	12	2,520.00
Crews, Ardell, Policeman (S-CS-195)	12	2,280.00
Denison, Luther, Policeman (S-CS-107)	12	2,280.00
Frost, Guss Le, Policeman (S-CS-106)	12	2,280.00
McBride, Randel, Policeman (S-CS-105)	12	2,280.00
McGee, Lowell E., Policeman (S-CS-109)	12	2,280.00
Reichert, Millard L., Policeman (S-CS-110)	12	2,280.00
King, Thomas J., Custodial Suprv. (S-CS-72)	12	3,180.00
Biggs, George O., Janitor Foreman (S-CS-73)	12	3,000.00
Lingle, Cloman, Janitor Sub. Foreman (S-CS-240)	12	2,820.00
Evans, Charles R., Janitor (S-CS-77)	12	2,700.00
Knight, Ira Dennie, Janitor (S-CS-81)	12	2,700.00
Loveall, Guy, Janitor (S-CS-83)	12	2,700.00
Sutton, Wayne, Janitor (S-CS-88)	12	2,700.00
Wiggins, Howard Arthur, Janitor (S-CS-91)	12	2,700.00
Anderson, William J., Janitor (S-CS-74)	12	2,520.00
Clutts, Dennis, Janitor (S-CS-75)	12	2,520.00
Fox, Harry, Janitor (S-CS-78)	12	2,520.00
Jamison, James, Janitor (S-CS-80)	12	2,520.00
Pollard, Calvin Ramey, Janitor (S-CS-86)	12	2,520.00
Valentine, Columbus, Janitor (S-CS-89)	12	2,520.00
Valentine, Ima Mae, Janitress (S-CS-94)	12	2,316.00
Armstrong, Julius, Janitor (S-CS-146)	12	2,280.00
Armstrong, Willie J., Janitor (S-CS-168)	12	2,280.00
Berry, James P., Janitor (S-CS-185)	12	2,280.00

Clark, Charles, Janitor (S-CS-196) .....	12	2,280.00
....., Janitor (replacing Cooper) .....	12	2,280.00
Elmore, Leonard, Janitor (S-CS-76) .....	12	2,280.00
Griffith, Charles Roy, Janitor (S-CS-187) .....	12	2,280.00
Jackson, Doulford, Jr., Janitor (S-CS-84) .....	12	2,280.00
Kerrens, Roger, Janitor (S-CS-186) .....	12	2,280.00
Peters, D. A., Janitor (S-CS-79) .....	12	2,280.00
O'Hara, George, Janitor (S-CS-85) .....	12	2,280.00
Stalls, Robert A., Janitor (S-CS-87) .....	12	2,280.00
Wilson, Elviesely, Janitor (S-CS-92) .....	12	2,280.00
O'Dell, Zenia Belle, Janitress (S-CS-93) .....	12	2,100.00
		<hr/>
Wages .....		203,305.60
Departmental Travel .....		7,200.00
Small Equipment .....		400.00
Other Current Expenses .....		27,000.00
		<hr/>
Total .....		\$237,905.60

**PHYSICAL EDUCATION FACILITIES**

Salaries .....		\$.....
Wages .....		16,500.00
Departmental Travel .....		.....
Small Equipment .....		.....
Other Current Expenses .....		.....
		<hr/>
Total .....		\$16,500.00

**PHYSICAL PLANT—SOUTHERN ACRES**

## Salaries:

Lewis, Hiram, Stationary Fireman (S-CS-191) .....	12	\$ 3,312.00
Rogers, V. H., Stationary Fireman (S-CS-190) .....	12	3,312.00
Richardson, Harry, Maintenance Laborer (S-CS-147) .....	12	3,208.80
Hammock, Charles, Watchman (S-CS-192) .....	12	2,520.00
Richey, Henry, Janitor (S-CS-183) .....	12	2,280.00
		<hr/>
		14,632.80
Wages .....		.....
Departmental Travel .....		.....
Small Equipment .....		.....
Other Current Expenses .....		.....
		<hr/>
Total .....		\$14,632.80

**POWER PLANT AND UTILITIES**

## Salaries:

Sitter, Ralph H., Chief Plant Operating Engineer (S-CS-136) .....	12	\$ 6,180.00
Dunning, David E., Stationary Fireman (S-CS-138) .....	12	3,816.00
Frick, Henry, Stationary Fireman (S-CS-137) (temporary) .....	12	3,816.00
Kelley, Vernon, Stationary Fireman (S-CS-139) .....	12	3,816.00
Spelbring, Dale, Stationary Fireman (S-CS-140) .....	12	3,816.00
Whitnel, Clarence, Stationary Fireman (S-CS-141) .....	12	3,816.00
Crenshaw, Ernest, Stationary Fireman Helper (S-CS-142) .....	12	3,216.00
Eddy, Joseph L., Stationary Fireman Helper (S-CS-143) ..	12	3,216.00

Lawson, Dewey P., Stationary Fireman Helper (S-CS-144) .....	12	3,216.00
Miller, Fred, Stationary Fireman Helper (S-CS-145) .....	12	3,216.00
		<hr/> 38,124.00
Wages .....		.....
Departmental Travel .....		.....
Small Equipment .....		150.00
Other Current Expenses .....		119,000.00
		<hr/>
Total .....		\$157,274.00

**RENTAL REAL PROPERTY**

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	3,200.00
	<hr/>
Total .....	\$ 3,200.00

**ARCHITECTURAL SERVICES****Salaries:**

Pulley, Charles M., B.S., Director (University Architect; Instructor in Art) .....	12	\$ 9,240.00
Hart, Willard C., B.S., Supervisor (of Construction; Instructor in Industrial Education) .....	9	5,715.00
Lonergan, John F. H., A.B., Asst. Prof. (of Industrial Education; Landscape Architect) .....	12	7,140.00
Gates, Clyde E., Project Engineer (S-CS-255) .....	12	.....
Jacobsen, Reidar B., Senior Architectural Draftsman (S-CS-247) .....	12	6,300.00
Lougeay, Paul J., Senior Architectural Draftsman (S-CS-245) .....	12	4,800.00
Dickerson, Robert D., Junior Architectural Draftsman (S-CS-247) (half time) .....	....	1,800.00
May, Clarence, Junior Architectural Draftsman (S-CS-246) .....	12	4,140.00
Wright, Mary Opal, Clerk Steno. II (S-CS-176) .....	12	2,400.00
		<hr/> 41,535.00
Wages .....		2,200.00
Departmental Travel .....		500.00
Small Equipment .....		200.00
Other Current Expenses .....		3,400.00
		<hr/>
Total .....		\$47,835.00

**REFUNDS**

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	1,050.00
	<hr/>
Total .....	\$ 1,050.00



## AWARDS AND GRANTS FOR SCHOLARSHIPS

Salaries .....	\$ .....
Wages .....	.....
Departmental Travel .....	.....
Small Equipment .....	.....
Other Current Expenses .....	37,700.00
<b>Total .....</b>	<b>\$37,700.00</b>

## DIRECTOR OF AUXILIARY ENTERPRISES

## Salaries:

Isbell, Paul W., M.S., Director .....	12	7,320.00
Craig, Mercedes, Clerk Steno. I (S-CS-284) .....	12	2,400.00
Barra, Christine, Clerk Typist II (S-CS-337) .....	12	2,160.00
Coffer, Necie Gladys, Clerk II (S-CS-351) .....	12	2,100.00
_____, Clerk II .....	12	2,040.00
		16,020.00
Wages .....		100.00
Other Current Expenses .....		3,500.00
<b>Total .....</b>		<b>\$19,620.00</b>

## ANTHONY HALL

## Salaries:

_____, Supervisor (Resident Counselor) .....	12	\$ 3,600.00(1)
Mountain, Bess, Housekeeper (S-CS-332) .....	12	2,040.00
_____, Food Supervisor (S-CS- ) .....	10	2,650.00(2)
Morgan, Dora, Cook I (S-CS-158) .....	10	1,850.00(2)
Johnson, Nannie, Cook I (S-CS- ) .....	10	1,600.00(2)
Armstrong, Mary, Cook I (S-CS- ) .....	10	1,600.00(2)
		13,340.00
Wages .....		8,000.00
Other Current Expenses .....		21,500.00
<b>Total .....</b>		<b>\$42,840.00</b>

(1) Does not include maintenance allowance of \$30.00 per month.

(2) Does not include maintenance allowance of \$20.00 per month.

## BOOKSTORE

## Salaries:

Trobaugh, Carl, Bookstore Manager (S-CS-227) .....	12	\$ 4,800.00
Duncan, Estelle, Clerk I (S-CS-148) .....	12	1,920.00
Williams, Lillian G., Clerk I (S-CS-285) .....	12	1,920.00
		8,640.00
Wages .....		3,168.00
Other Current Expenses .....		59,712.00
<b>Total .....</b>		<b>\$71,520.00</b>

**CHAUTAUQUA STREET HOUSING**

## Salaries:

Rasche, Carlton, F., Supervisor .....	12	4,968.00(1)
Wages .....		5,500.00
Other Current Expenses .....		29,307.00
<b>Total</b> .....		<b>\$39,775.00</b>

- (1) Does not include maintenance allowance of \$30.00 per month.

**FOOD SERVICES \***

## Salaries:

_____, Instructor (Director of Food Services) ....	12	5,000.00(1)
Ralls, Pauline, Food Production Manager (S-CS-149) .....	12	3,420.00(1)
Parker, Myra, Food Production Manager (S-CS-327) .....	12	3,204.00(1)
Donaby, George, Janitor (S-CS-155) .....	12	2,460.00
Kirk, Elmo, Stores Clerk (S-CS-343) .....	12	2,400.00
Mendenhall, Marie, Cook I (S-CS-153) .....	12	2,220.00(1)
Wright, Beatrice, Cook I (S-CS-157) .....	12	2,220.00(1)
Hardy, Elizabeth, Cook I (S-CS-181) .....	12	2,220.00(1)
McKinley, Louvenia, Cook I (S-CS- ) .....	12	1,800.00(1)
Baggett, Edith, Cook I (S-CS-151) .....	12	2,460.00(1)
Travelstead, Lela Mae, Cook I (S-CS-159) .....	12	2,220.00(1)
Cavitt, Ruby, Cook I (S-CS-341) .....	10	1,500.00(1)
_____, Cook I (S-CS- ) .....	10	1,500.00(2)
Peithman, Leona R., Fountain Attendant (S-CS-320) .....	12	1,920.00(2)
Dunn, Rose, Fountain Attendant (S-CS-319) .....	11	1,540.00(2)
_____, Cook I (S-CS- ) .....	12	1,800.00(2)
		37,884.00
Wages .....		30,000.00
Other Current Expenses .....		92,996.00

**Total** ..... **\$160,880.00**

\* Food Services consist of the University Cafeteria, Oasis, and Southern Acres Cafeteria. These units provide food services for students, faculty, and University guests.

- (1) Does not include maintenance allowance of \$20.00 per month.  
 (2) Does not include maintenance allowance of \$10.00 per month.

**MEN'S RESIDENCE BARRACKS**

## Salaries:

Rogge, William M., M.S., Supervisor .....	12	\$ 5,280.00(1)
Wages .....		5,600.00
Other Current Expenses .....		10,340.00
<b>Total</b> .....		<b>\$21,220.00</b>

- (1) Does not include maintenance allowance of \$30.00 per month.

**SOUTHERN ACRES APARTMENTS**

## Salaries:

_____, Supervisor .....	12	\$ 3,600.00(1)
Wages .....		5,000.00
Other Current Expenses .....		14,272.00
<b>Total</b> .....		<b>\$22,872.00</b>

- (1) Does not include maintenance allowance of \$30.00 per month.

## SOUTHERN ACRES RESIDENCE HALLS

## Salaries:

_____, Supervisor .....	12	\$ 1,200.00(1)
Wages .....		1,750.00
Other Current Expenses .....		2,750.00
Total .....		\$ 5,700.00

- (1) Does not include maintenance allowance of \$30.00 per month.

## WOODY HALL

## Salaries:

Brackenridge, Janet, M.A., Instructor (Supervisor) .....	11	\$ 4,840.00(2)
Wheeler, Mary Francis, Lecturer (Head Resident) (term appointment) .....	12	4,200.00(2)
Vogely, Maxine, Instructor (sabbatical leave, half pay, nine months) .....	12	3,300.00
Richart, Christine, Food Production Manager (S-CS-360) ..	12	5,500.00(1)
_____, Asst. Food Production Manager (S-CS- ) .....	12	3,600.00(1)
Luken, Charles, Chef (S-CS-356) .....	12	4,000.00(1)
Wolters, Carol, Clerk Typist I (S-CS-338) .....	12	1,860.00
Allen, Jesse, Janitor (S-CS-164) .....	12	2,700.00
Parran, Jerrold, Janitor (S-CS-331) .....	12	2,280.00
Crawshaw, Gilbert, Janitor (S-CS-330) .....	12	2,280.00
Smith, Ethel, Maid (S-CS-163) .....	11	1,920.00
Hinton, Minnie, Maid (S-CS- ) .....	11	1,920.00
Adams, Kathryn, Maid (S-CS-334) .....	11	1,920.00
Battles, Ruby, Maid (S-CS-354) .....	11	1,920.00
Rentfro, Bertha, Cook (S-CS-162) .....	11	2,460.00(1)
Foster, Verla, Cook (S-CS-161) .....	11	2,460.00(1)
Throgmorton, Grace, Cook (S-CS- ) .....	11	2,460.00(1)
Crawshaw, Minnie, Cook (S-CS-169) .....	11	2,035.00(1)
Drake, Alice, Cook (S-CS-305) .....	11	1,870.00(1)
McCutcheon, Minnie, Cook Trainee (S-CS- ) .....	10	1,500.00(1)
Phemister, Minnie, Cook Trainee (S-CS- ) .....	10	1,500.00(1)
Etherton, Sybil, Cook Trainee (S-CS- ) .....	10	1,500.00(1)
Hughes, David, Kitchen Laborer (S-CS-347) .....	11	1,925.00(1)
Wolters, Rossie, Kitchen Laborer (S-CS- ) .....	11	1,760.00(1)
_____, Stores Clerk .....	11	1,900.00
Wages .....		63,610.00
Other Current Expenses .....		21,884.00
Total Operation and Maintenance .....		94,023.00
Debt Service .....		179,517.00
Total .....		49,110.00
		\$228,627.00

- (1) Does not include maintenance allowance of \$20.00 per month.
- (2) Does not include maintenance allowance of \$30.00 per month.

## EXHIBIT D

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55  
STUDENT ACTIVITY FUNDS**

**Statement of Estimated Income**

<u>Term</u>	<u>Actual 1952-53</u>	<u>Estimated 1953-54</u>	<u>Estimated 1954-55</u>
Fall Term, 1954			\$ 35,000.00
Winter Term, 1954-55			33,500.00
Spring Term, 1955			31,200.00
Summer Term, 1955			11,900.00
	<u>\$72,766.84</u>	<u>\$87,858.00</u>	<u>\$111,600.00</u>

## EXHIBIT E

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1954-55  
STUDENT ACTIVITY FUNDS**

**Statement of Proposed Expenditures**

Activity	Allotment 1953-54	Requested by Fiscal Officer 1954-55	Recommended by Student Council and Director of Student Affairs	Recommended by University Budgetary Council and Approved by President
Band	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Campus Recreation	.....	2,650.00	1,500.00	1,500.00
Chorus	800.00	1,400.00	1,000.00	1,000.00
Class of '54	100.00	.....	.....	.....
Class of '55	100.00	100.00	100.00	100.00
Class of '56	100.00	100.00	100.00	100.00
Class of '57	100.00	100.00	100.00	100.00
Class of '58	.....	100.00	100.00	100.00
Contingent	1,200.00	4,000.00	2,000.00	2,000.00
Debate	2,000.00	3,000.00	2,100.00	2,100.00
Egyptian	10,500.00	11,500.00	11,000.00	11,000.00
Freshman Group	500.00	800.00	800.00	800.00
Activities				
General Expense	500.00	.....	.....	.....
Homecoming	1,200.00	1,200.00	1,000.00	1,000.00
Hospitalization	20,175.00	25,200.00	25,200.00	25,200.00
Intramural Athletics	800.00	2,500.00	1,600.00	1,600.00
Intercollegiate Livestock Judging Contest	250.00	375.00	375.00	375.00
Lectures and Entertainments	3,400.00	4,500.00	3,500.00	3,500.00
Library Specials and Activities	100.00	150.00	125.00	125.00
Obelisk	14,000.00	16,000.00	15,500.00	15,500.00
Orchestra	800.00	1,000.00	1,000.00	1,000.00
Social Senate	1,200.00	2,500.00	1,200.00	1,200.00
Spring Festival	800.00	800.00	800.00	800.00
Student Council	1,700.00	2,000.00	1,865.00	1,865.00
Student Handbook	700.00	900.00	900.00	900.00
Student Welfare	100.00	100.00	100.00	100.00
Student Union Bldg.	.....	11,735.00	11,735.00	11,735.00
Swimming Fund	400.00	.....	400.00	400.00
University Athletics	23,500.00	25,000.00	25,000.00	25,000.00
Women's Athletics	1,200.00	1,500.00	1,500.00	1,500.00
Totals	<u>\$ 87,025.00</u>	<u>\$120,210.00</u>	<u>\$111,600.00</u>	<u>\$111,600.00</u>

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